

On approval of the Rules for certification of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan

Unofficial translation

Order of the Minister of Healthcare of the Republic of Kazakhstan dated December 15, 2020 No. ҚР ДСМ-274/2020. Registered with the Ministry of Justice of the Republic of Kazakhstan of December 20, 2020 No. 21818.

Unofficial translation

Footnote. The heading as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 15.11.2022 № ҚР ДСМ-134 (shall be enforced from 24.11.2022).

In accordance with paragraph 6 of Article 27 of the Code of the Republic of Kazakhstan "On Public Health and Healthcare System" and with paragraph 1 of Article 10 of the Law of the Republic of Kazakhstan "On State Services" **I HEREBY ORDER:**

Footnote. The preamble as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 15.03.2023 № 38 (shall be enforced upon expiry of ten calendar days after the date of its first official publication).

1. To approve the Rules for certification of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan according to Appendix 1 to this order.

Footnote. Paragraph 1 as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 15.11.2022 № ҚР ДСМ-134 (shall be enforced from 24.11.2022).

2. To recognize as invalid certain orders of the Ministry of Healthcare of the Republic of Kazakhstan according to Appendix 2 to this order.

3. The Medical and Pharmaceutical Control Committee of the Ministry of Healthcare of the Republic of Kazakhstan, in accordance with the procedure, established by the legislation of the Republic of Kazakhstan, shall ensure:

1) state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) placement of this order on the official Internet resource of the Ministry of Healthcare of the Republic of Kazakhstan after its official publication;

3) within ten working days after the state registration of this order, submission to the Legal Department of the Ministry of Healthcare of the Republic of Kazakhstan of information about implementation of measures, stipulated by subclauses 1) and 2) of this clause.

4. Control over execution of this order shall be entrusted to the supervising Vice Minister of Healthcare of the Republic of Kazakhstan.

5. This order shall come into force upon expiry of ten calendar days after the date of its first official publication.

*Minister of Healthcare
of the Republic of Kazakhstan*

A. Tsoy

Appendix 1 to the order
Minister of Healthcare of the Republic of
Kazakhstan
dated December 15, 2020
№ ҚР ДСМ-274/2020

Rules for certification of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan

Footnote. The Rules as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 15.11.2022 № ҚР ДСМ-134 (shall be enforced from 24.11.2022).

Chapter 1. General provisions

1. These Rules for certification of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan (hereinafter referred to as the Rules) have been developed in accordance with paragraph 6 of Article 27 of the Code of the Republic of Kazakhstan "On Public Health and Healthcare System" and subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan "On State Services" (hereinafter referred to as the Law) and shall determine the procedure for obtaining a certificate of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan.

2. The following concepts are used in these Rules:

1) number and code of an administrative document (hereinafter referred to as the NCAD) – a number, assigned to an electronic document by the state information system of permissions and notifications;

2) assessment of the professional qualifications of graduates of education programs in the field of healthcare (hereinafter referred to as the assessment of professional qualifications) – a procedure for assessing knowledge and skills, carried out in order to determine whether the qualifications of a graduate of education programs in the field of healthcare meet the requirements of a professional standard in the field of healthcare;

3) a certificate of a specialist in the field of healthcare (hereinafter referred to as the certificate of a specialist) – a document of the established form confirming the qualifications of an individual and his/her readiness for professional activities in the field of healthcare, including readiness for clinical or pharmaceutical practice, or activities in the field of sanitary and epidemiological welfare of the population;

4) certification of a specialist in the field of healthcare (hereinafter referred to as the certification) – a procedure for determining the compliance of an individual's qualifications with the qualification requirements established by the industry qualifications framework and professional standards in healthcare, as well as determining the readiness for professional activities in the field of healthcare, including readiness for clinical or pharmaceutical practice, or activities in the field of sanitary and epidemiological welfare of the population;

5) an authorized body in the field of healthcare (hereinafter referred to as the authorized body) – The central executive body that carries out management and inter-sectoral coordination in the field of health protection of citizens of the Republic of Kazakhstan, medical and pharmaceutical science, medical and pharmaceutical education, sanitary and epidemiological welfare of the population, circulation of medicines and medical devices, quality of medical services (assistance);

6) a specialist in the field of sanitary and epidemiological welfare of the population – a person who performs employment duties that include the performance of functions on sanitary and epidemiological monitoring, sanitary and epidemiological expertise, hygienic education, sanitary and epidemiological audit, disinfection, disinsection and deratization, risk assessment of sanitary and epidemiological welfare of the population in an organization in the field of sanitary and epidemiological welfare of the population or applying for a certificate.

Footnote. Paragraph 2 as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 27.01.2023 № 18 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

3. Certificate of a specialist shall be subject to confirmation once every 5 (five) years.

Chapter 2. Procedure for certification of a specialist, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for

admission to certification of a specialist in the field of healthcare of a person, who has received medical education outside the Republic of Kazakhstan

4. Certification shall be conducted for specialists (hereinafter referred to as Service recipients) who have undergone an assessment of professional readiness in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 11, 2020, № ҚР ДСМ-249/2020 "On the Approval of the Rules for Assessing the Knowledge and Skills of Learners, Assessing the Professional Readiness of Graduates of Educational Programs in the Field of Healthcare and Specialists in the Field of Healthcare" (registered in the State Register of Normative Legal Acts under № 21763) (hereinafter referred to as the Rules for Assessing Knowledge and Skills) according to the qualification level.

A service recipient not applying for the assignment or confirmation of a qualification level will not receive the results of the professional readiness assessment.

Footnote. Paragraph 4 - as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 20.06.2024, № 23 (shall come into effect sixty calendar days after its first official publication).

5. Service recipients, who obtained medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan shall be admitted to certification subject to recognition of their education and (or) qualifications in accordance with orders of the Minister of Enlightenment of the Republic of Kazakhstan dated July 28, 2023 № 230 " On approval of the Rules for the recognition of documents on secondary, technical and vocational , post-secondary education" (registered in the Register of state registration of regulatory legal acts under № 33219) and the Minister of Science and Higher Education of the Republic of Kazakhstan dated June 12, 2023 № 268 "On approval of the Rules for recognition of documents of education" (registered in the Register of state registration of regulatory legal acts under № 32800) (hereinafter referred to as the Rules for recognition).

Footnote. Paragraph 5 as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 26.04.2024 № 16 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

6. To undergo certification and to confirm a valid certificate of a specialist, through the web portal of "electronic government" www.egov.kz, www.elicense.kz (hereinafter referred to as the portal) the service recipient shall send to the territorial department of the Committee of Medical and Pharmaceutical Control of the Ministry of Healthcare of the Republic of Kazakhstan (hereinafter referred to as the service provider) an application in the form, according to Appendix 1 to these Rules.

A service recipient with medical education shall provide documents and information in accordance with the list, established in paragraph 8 of the List of basic requirements to the provision of a state service "Issuance of a certificate of a specialist for admission to clinical practice", according to Appendix 2 to these Rules (hereinafter referred to as the List № 1).

Footnote. Paragraph 6 as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 26.04.2024 № 16 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

A service recipient with pharmaceutical education shall provide documents and information in accordance with the list, established in paragraph 8 of the List of basic requirements to the provision of a state service "Issuance of a certificate of a specialist in the field of circulation of medicines and medical devices", according to Appendix 3 to these Rules (hereinafter referred to as the List № 2).

7. Documents and information for confirmation of a valid certificate of a specialist shall be submitted by the service recipient not earlier than 30 (thirty) calendar days prior to the end of its validity.

8. Certificate of a specialist shall be issued in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated November 30, 2020 № ҚР ДСМ-218/2020 “On approval of the list of specialties and specializations subject to certification of specialists in the field of healthcare” (registered in the Register of state registration of regulatory legal acts under № 21699) (hereinafter referred to as the List of specialties and specializations).

Footnote. Paragraph 8 as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 27.01.2023 № 18 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

9. The service provider shall receive information from the digital document service through the implemented integration (hereinafter referred to as the Service), subject to the consent of the service recipient (document owner), provided through the subscriber number of the user's mobile phone registered on the "electronic government" web portal by transmitting a one-time password or by sending a short text message as a response to a notification from the "electronic government" web portal:

on the availability of higher and (or) postgraduate education in the field of healthcare (for service recipients who completed their studies after 2012) (if the information is available in the service);

on the availability of secondary (technical and vocational), and post-secondary education in the field of healthcare (for service recipients who completed their studies after 2012) (if the information is available in the service);

on the availability of a valid specialist certificate in the declared speciality or specialization in the field of healthcare and the level of qualification (if the information is available in the service);

change of name, patronymic (if any), surname, or marriage (matrimony), or divorce (matrimony), for service recipients who changed their name, patronymic (if any), or surname after receiving educational documents (if the service contains this information);

on the result of the assessment of professional preparedness, obtained in accordance with the Rules for the assessment of knowledge and skills;

confirming the work activity of the service recipient in accordance with Article 35 of the Labor Code of the Republic of Kazakhstan (if the service contains information about employee profiles and employment contracts);

from the information service of the Committee on Legal Statistics and Special Accounts of the Prosecutor General's Office of the Republic of Kazakhstan on the presence or absence of a prohibition on the implementation of medical and (or) pharmaceutical activities in the declared speciality or specialization (if the service contains this information).

Requesting documents and information from service recipients that are obtained from information systems is not allowed.

Footnote. Paragraph 9 - as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 20.06.2024 № 23 (shall come into effect upon expiry of sixty calendar days after the date of its first official publication).

10. On the day of receipt of documents and information, the service provider shall carry out their acceptance and registration.

When a service recipient applies after working hours, on weekends and public holidays according to the labor legislation of the Republic of Kazakhstan, acceptance of application and issuance of the result of provision of a state service shall be carried out on the next working day.

11. The service provider within 2 (two) working days from the registration of documents and information of the service recipient, received through the portal, shall verify the completeness of the submitted documents and information, according to paragraph 8 of the List № 1 or paragraph 8 of the List № 2.

If it is established that the submitted documents and information are incomplete according to paragraph 8 of the List № 1 or paragraph 8 of the List № 2, and (or) in case of documents with expired validity period, the service provider within 2 (two) working days shall send a reasoned refusal (in any form) to further consider the application, certified by an electronic digital signature of the authorized person of the service provider.

12. If it is established that the submitted documents and (or) data (information) contained therein are unreliable, as well as the non-compliance of the service recipient and (or) the submitted documents, data and information necessary for the provision of a state service with the requirements established by these Rules, the service provider, in accordance with Article 73 of the Administrative Procedural and Process-related Code of the Republic of Kazakhstan (hereinafter referred to as the APPRC) shall provide the opportunity for the service recipient to express his/her position on a preliminary decision on an administrative case, of which the service recipient is notified in advance, but no later than three working days before the result of the provision of a state service (reasoned refusal).

13. The service recipient shall provide an objection to the preliminary decision no later than within two working days from its receipt.

14. In case the service recipient verbally expresses its objection, the service provider shall keep the minutes of the hearing, which shall be drawn up in accordance with Article 74 of the APPRC.

15. The service provider, in accordance with paragraph 2 of Article 21 of the Law shall provide in an accessible form complete and reliable information about the list of required documents and information and execution of such documents and information.

If there are any comments, the service provider shall argument each comment with references to structural elements of regulatory legal acts and shall provide an opportunity to the service recipient to express his/her position.

16. The state service "Issuance of a certificate of a specialist for admission to clinical practice" and "Issuance of a certificate of a specialist in the field of circulation of medicines and medical devices" shall be provided within 5 (five) working days.

17. The result of provision of the state services shall be issuance of a certificate of a specialist in the field of healthcare in the form according to Appendix 4 to these Rules or a reasoned refusal to provide the state service.

18. The service provider shall enter the data on the stage of provision of the state services into the information system of the monitoring of provision of state services in accordance with subparagraph 11) of paragraph 2 of Article 5 of the Law.

19. The List of basic requirements to the provision of the state service "Issuance of a certificate of a specialist for admission to clinical practice", which includes the characteristics of the process, form, content and the result of provision, as well as other information subject to particularities of provision of the state service are set out in the List № 1.

The List of basic requirements to the provision of the state service "Issuance of a certificate of a specialist in the field of circulation of medicines and medical devices", which includes the characteristics of the process, form, content and the result of provision, as well as other information subject to particularities of provision of the state service are set out in the List № 2.

20. When making amendments and (or) additions to these Rules, the service provider shall send information about such amendments and (or) additions to the operator of the information and communication infrastructure of “electronic government”, to the Unified Contact Center within 10 (ten) working days after state registration of the relevant regulatory legal act with the bodies of justice.

Chapter 3. Procedure for certification, confirmation of the validity of a certificate of foreign specialists in the field of healthcare

21. A foreigner or a stateless person who has arrived or is attracted by an employer to carry out medical and (or) pharmaceutical activities on the territory of the Republic of Kazakhstan and who has not previously had a certificate as a specialist in the field of healthcare (hereinafter referred to as a foreign specialist), who has undergone an assessment

of professional qualifications in accordance with the Rules for the assessment of knowledge and skills, shall undergo certification to obtain a certificate of a foreign specialist for admission to clinical practice.

22. Foreign specialists, who received medical education outside of the Republic of Kazakhstan, shall be admitted to the certification subject to recognition of their education and (or) qualification in accordance with the Rules for recognition, except for persons, who have been invited to carry out professional medical activities to the "Nazarbayev University" or its medical organizations, to medical organizations of the Department for Presidential Affairs of the Republic of Kazakhstan, as well as for the purpose of training in the organization of higher and (or) postgraduate education, national and scientific centers, scientific -research institutes and higher medical colleges that implement educational curricula of additional education and have passed institutional accreditation with accreditation bodies entered in the register of recognized accreditation bodies on the basis of accredited university hospitals, clinics of educational organizations in the field of public health and the residency base.

23. A foreign specialist at the place of implementation of main labor activities shall send to the service provider through the portal an application in the form according to Appendix 5 to these Rules documents and information, indicated in paragraph 8 of the List of basic requirements to the provision of the state service "Issuance of a certificate of a specialist for admission to clinical practice" according to Appendix 6 to these Rules (hereinafter referred to as the List № 3).

In case of confirmation of a certificate of a specialist in the field of healthcare, a foreign specialist shall send documents and information to the service provider not earlier than 30 (thirty) calendar days prior to the end of validity of the certificate.

24. The Service Provider, subject to the consent of the foreign specialist, provided through the user's mobile subscriber number registered on the "electronic government" web portal by transmitting a one-time password or by sending a short text message in response to a notification from the "electronic government" web portal, shall receive information from the service:

on the availability of higher and (or) postgraduate education in the field of healthcare in the territory of the Republic of Kazakhstan (for foreign specialists who completed their studies after 2012) (if the information is available in the service);

on the availability of secondary (technical and vocational), and post-secondary education in the field of healthcare in the territory of the Republic of Kazakhstan (for foreign specialists who completed their studies after 2012) (if the information is available in the service);

on the availability of a valid certificate in the field of healthcare in the declared speciality or specialization, level of qualification (if the information is available in the service);

on change of first name, patronymic (if any), last name or on marriage (matrimony), or divorce (matrimony) in the territory of the Republic of Kazakhstan, for foreign specialists

who have changed their first name, patronymic (if any), last name after receiving educational documents (if information is available in the service);

on the result of the assessment of the professional training of a specialist, obtained in accordance with the Rules for the assessment of knowledge and skills.

Requesting documents and information from a foreign specialist that can be obtained from information systems shall be prohibited.

Footnote. Paragraph 24 - as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 20.06.2024 № 23 (shall come into force upon expiry of sixty calendar days after the date of its first official publication).

25. The service provider on the day of receipt of documents and information shall accept and register them.

When a foreign specialist applies after working hours, on weekends and public holidays in accordance with the labor legislation of the Republic of Kazakhstan, acceptance of the application and issuance of the result of the state service shall be carried out on the next working day.

26. The service provider within 2 (two) working days from the moment of registration of documents and information of the foreign specialist received through the portal, shall verify the completeness of the submitted documents and information, according to paragraph 8 of the List № 3.

In case of establishing the fact of incompleteness of the submitted documents and information to the list provided in paragraph 8 of the list of basic requirements for the provision of the state service “Issuance of a certificate to a foreign specialist for admission to clinical practice”, and (or) documents with expired validity period, the service provider within 2 (two) working days shall send a reasoned refusal (in free form) in further consideration of the application, certified by an electronic digital signature of the authorized person of the service provider.

27. If it is established that the submitted documents and (or) data (information) contained in them are unreliable, as well as if the foreign specialist and (or) the submitted documents, data and information necessary for rendering the state service do not meet the requirements established by these Rules, the service provider, in accordance with Article 73 of the APPRC, shall provide an opportunity to the foreign specialist to express his/her position to the preliminary decision on the administrative case, about which the foreign specialist is notified in advance, but not later than three working days before the result of the state service (reasoned refusal).

28. A foreign specialist shall provide an objection to the preliminary decision within the period no later than two working days from its receipt.

29. When a foreign specialist verbally expresses its objection, the service provider shall keep the minutes of the hearing, which shall be drawn up in accordance with Article 74 of the APPRC.

30. The service provider, in accordance with paragraph 2 of Article 21 of the Law shall provide in an accessible form complete and reliable information about the list of the required documents and information and execution of such documents and information.

If there are any comments, the service provider shall argument each comment with references to structural elements of regulatory legal acts and shall provide an opportunity to a foreign specialist to express his/her position.

31. The state service "Issuance of a certificate to a foreign specialist for admission to clinical practice" shall be provided within 5 (five) working days.

32. The result of provision of the state service shall be the issuance of a certificate of a foreign specialist for admission to clinical practice in the form according to Appendix 7 to these Rules or a reasoned refusal to provide the state service in any form.

33. The service provider shall enter the data on the stage of the provision of state services into the information system of monitoring of the provision of state services in accordance with subparagraph 11) of paragraph 2 of Article 5 of the Law.

34. The list of basic requirements to the provision of state service "Issuance of a certificate to a foreign specialist for admission to clinical practice", which includes the characteristics of the process, form, content and the result of the provision, as well as other information, subject to particularities of the provision of the state service are set out in the List № 3.

35. When making amendments and (or) additions to these Rules, the service provider shall send information about such amendments and (or) additions to the operator of the information and communication infrastructure of "electronic government", to the Unified Contact Center within 10 (ten) working days after state registration of the relevant regulatory legal act with the bodies of justice.

Chapter 4. Procedure for appealing the results of decisions, actions (inaction) of the service provider on the issues of certification of a healthcare specialist

36. A complaint to the decisions, actions (inaction) of the service provider and (or) their workers concerning the provision of state services shall be submitted in the name of the head of the service provider.

37. A complaint of the service recipient, received to the address of the service provider, immediately providing the state service, in accordance with paragraph 2 of Article 25 of the Law shall be subject to consideration within five working days from the day of its registration

38. Consideration of a complaint in the pre-trial order on the issues of state services is carried out by a higher administrative body, authorized body for assessment and control over the quality of state services (hereinafter referred to as the body considering the complaint) within fifteen working days from the day of its registration.

39. The complaint shall be submitted to the service provider, whose decision, action (inaction) is appealed.

The service provider, whose decision, action (inaction) is appealed, no later than three working days from receipt of the complaint, shall send it and the administrative case to the body that considers the complaint.

In this case, the service provider, whose decision, action (inaction) is appealed, shall have the right not to send the complaint to the body considering the complaint, if it within three working days will make a decision fully satisfying the requirements specified in the complaint.

40. Unless otherwise provided by the Law, the appealing to the court shall be allowed after appealing in the pre-trial order.

Chapter 5. Procedure for issuance, re-issuance, confirmation of validity of the certificate of a specialist in the field of sanitary and epidemiological welfare of the population

Footnote. The Rules are added with Chapter 5 in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated 27.01.2023 № 18 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

41. An individual, who passed the assessment of professional qualifications of the graduates of education programs in the field of sanitary and epidemiological welfare of the population, assessment of professional qualifications of specialists, held by the organization for assessment, in accordance with the Rules for assessment of knowledge and skills, shall be admitted to the certification of a specialist in the field of sanitary and epidemiological welfare of the population.

42. The certification of specialists in the field of sanitary and epidemiological welfare of the population shall be carried out according to the List of specialties and specializations.

43. An individual, who received medical education outside the Republic of Kazakhstan shall be admitted to certification provided that his/her education and (or) qualification is recognized in accordance with the Rules for recognition.

44. Specialists, who have a break in employment on specialty for more than 5 (five) years, to receive the certificate of a specialist shall pass the advanced training on the claimed specialization in the total amount of at least 180 hours (6 credits) in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 21, 2020 № ҚР ДСМ-303/2020 “On approval of the rules of additional and non-formal education of healthcare professionals, qualification requirements for organizations implementing educational programs of additional and non-formal education in the field of healthcare, as well as the rules for recognition of learning outcomes obtained by healthcare professionals through additional and non-formal education” (registered in the Register of state registration

of regulatory legal acts under № 21847) (hereinafter referred to as the Rules for additional education), shall undergo the assessment of professional qualifications of specialists in the field of healthcare in accordance with the Rules for assessment of knowledge and skills.

45. To confirm the validity of the certificate, specialists with higher, postgraduate, secondary (technical and professional) education, shall undergo advanced training in the declared specialization in the total volume of not less than 120 hours (4 credits) in accordance with the Rules of additional education.

46. The state service “Issuance of a certificate of a specialist in the field of sanitary and epidemiological welfare of the population” (hereinafter referred to as the state service) shall be provided by territorial departments of the Committee of Sanitary and Epidemiological Control of the Ministry of Healthcare of the Republic of Kazakhstan (hereinafter referred to as the service provider) through the web portal of “electronic government” www.egov.kz, www.elicense.kz (hereinafter referred to as the portal).

47. The list of basic requirements for the provision of state service, including the characteristics of the process, form, content and result of rendering, as well as other information taking into account the peculiarities of the provision of state service is given in the list of basic requirements for the provision of state service “Issuance of a certificate of a specialist in the field of sanitary and epidemiological welfare of the population” (hereinafter referred to as the List №3) according to Appendix 8 to these Rules.

48. To receive the certificate, issued in the form according to Appendix 9 to these Rules, an individual (hereinafter referred to as the service recipient) shall send documents according to paragraph 8 of the List №3 to the service provider through the portal.

49. The service provider on the day of receipt of documents, shall perform their acceptance and registration.

When a service recipient applies after working hours, on weekends and holidays according to the labor legislation of the Republic of Kazakhstan, acceptance of application and issuance of the result of state service shall be carried out on the next working day.

50. If the service recipient submits an incomplete package of documents and (or) documents with expired validity period, the service provider prepares and sends a reasoned refusal to further consider the application within 2 (two) working days from the date of registration of the submitted documents.

The motivated refusal in further consideration of the application, signed by the EDS of the head of the service provider, shall be sent to the service recipient in the form of an electronic document.

51. If the service recipient submits a full package of documents, the service provider shall within 5 (five) working days review the documents specified in paragraph 8 of List №3 for compliance with the requirements of these Rules.

In case of a positive conclusion the service provider shall execute and issue a certificate of a specialist.

52. In case of a negative conclusion the service provider within 1 (one) working day shall prepare and send a notice to the service recipient of a reasoned refusal to provide a state service, as well as the opportunity to express the service recipient's position on the preliminary decision.

The notification shall be sent by the official of the service provider in accordance with Article 73 of the Administrative Procedural and Process-related Code of the Republic of Kazakhstan not less than 3 (three) working days before the end of the service. The service recipient shall have the right to submit or express an objection to the preliminary decision of the service provider not later than 2 (two) working days from the date of receipt of the notice.

Based on the results of the hearing, the service provider executes and issues an authorization or sends a reasoned response on refusal to provide the state service.

53. The result of provision of the state service shall be a certificate or a reasoned refusal to provide the state service, which is drawn up in electronic form, certified by the EDS of the authorized person of the service provider, sent to the portal and stored in the "personal account" of the service recipient.

54. The service provider from the relevant state information systems through the gate of "electronic government" shall receive information about:

- 1) higher and (or) postgraduate education;
- 2) secondary (technical and professional) education;
- 3) change of name, patronymic (if any), surname or on marriage (matrimony) or on dissolution of marriage (matrimony), for beneficiaries who changed their name, patronymic (if any), surname after receiving documents on education;
- 4) availability of a valid certificate in the declared specialty.

55. In order to confirm the certificate, the service provider sends the documents according to paragraph 8 of List №3 to the service provider via the portal.

The service provider carries out similar procedures stipulated in paragraphs 48 - 52 of these Rules.

56. The certificate is re-issued in the following cases:

- 1) detection of errors (misprints) in the document;
- 2) change of surname, name, patronymic (if any);
- 3) presence of the requirement for re-issuance in the laws of the Republic of Kazakhstan.

57. On the grounds stipulated in paragraph 54 of these Rules, in the process of certificate reissuance the service recipient shall send to the service provider through the portal an application in the form stipulated by Appendix 10 to these Rules, and documents according to paragraph 8 of the List №3.

The service provider shall carry out similar procedures, stipulated by paragraphs 48 – 52 of these Rules.

58. If provided for in paragraph 56 of these Rules, reissuance of a specialist certificate shall be carried out with mandatory indication of information on the previously issued specialist certificate.

59. The service provider shall refuse to reissue a specialist certificate, initiated on the grounds provided for in paragraph 56 of these Rules, in case of non-submission or improper execution of the supporting documents.

Appendix 1 to the Rules for conducting certification of a healthcare specialist, confirmation of the validity of a certificate of a healthcare specialist, including foreign specialists, as well as the conditions for admission to certification of a healthcare specialist of a person who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan

Form
To the head

(name of the government agency)
(last name, first name, patronymic (if any))
,
individual identification number (IIN)
Place of residence

Application

Footnote. Appendix 1 - as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 20.06.2024 № 23 (shall come into effect upon expiry of sixty calendar days after the date of its first official publication).

I hereby request you to issue a certificate of a healthcare specialist in the speciality or specialization.

(name of speciality or specialization)

Qualification level _____

I hereby provide reliable information and documents.

I hereby agree to the collection and processing of personal data necessary for the provision of public services.

Appendix 2
to the Rules for conducting certification of a healthcare specialist, confirmation of the validity of a healthcare specialist certificate, including foreign specialists, as well as the conditions for admission to

certification of a healthcare specialist of a person who received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan

**List of basic requirements for the provision of the state service
"Issuance of a specialist certificate for admission to clinical practice"**

Footnote. Appendix 2 - as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 20.06.2024 № 23 (shall come into effect upon expiry of sixty calendar days after the date of its first official publication).

1	Name of the service provider	Territorial departments of the Committee for Medical and Pharmaceutical Control of the Ministry of Healthcare of the Republic of Kazakhstan
2	Methods of providing public service	Web portal of the "electronic government" (ww.egov.kz, www.elicense.kz)
3	Term of providing the public service	5 (five) working days
4	Form of provision	Electronic (partially automated)
5	Result of providing public service	Specialist certificate for admission to clinical practice (hereinafter referred to as the Specialist certificate) or a reasoned refusal to provide a public service
6	Amount of payment collected from the service recipient when providing the public service	The public service is provided free of charge.
7	Work schedule of the service provider and information objects	1) service provider - from Monday to Friday from 9:00 to 6:30 p.m. with a lunch break from 1:00 p.m. to 2:30 p.m., except for weekends and holidays;
		To obtain a specialist certificate (for a speciality or specialization declared for the first time), service recipients with medical education shall submit the following documents and information: 1) an application in the form of an electronic document in accordance with Appendix 1 to the Rules for conducting certification of a specialist in the field of healthcare, confirmation of the validity of a specialist certificate in the field of healthcare, including foreign specialists, as well as the conditions

for admission to certification of a specialist in the field of healthcare of a person who received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan, approved by order of the Minister of Healthcare of the Republic of Kazakhstan dated December 15, 2020, № ҚР ДСМ-274/2020 (registered in the Register of State Registration of Regulatory Legal Acts under № 21818) (hereinafter referred to as the Certification Rules), certified by an electronic digital signature (hereinafter referred to as the EDS) of the service recipient;

2) the form of information in accordance with the appendix to this list of basic requirements for the provision of a public service;

3) a diploma of technical and vocational, post-secondary, higher, postgraduate medical education (for service recipients who completed their studies before 2012) (if not available in the information systems);

4) documents confirming the qualification of "Doctor" and (or) completion of training in an internship and (or) residency or clinical residency (if any, for service recipients with higher, postgraduate medical education), in specialities that do not require completion of an internship, residency - after completion of training at a higher educational institution;

5) a document on the recognition of the education of the service recipient who received medical education in other states and international or foreign educational institutions (their branches), issued in accordance with the orders of the Minister of Education of the Republic of Kazakhstan dated July 28, 2023 № 230 "On approval of the Rules for the recognition of documents on secondary, technical and vocational, post-secondary education" (registered in the State Register of Normative Legal Acts under №

33219) and the Minister of Science and Higher Education of the Republic of Kazakhstan dated June 12, 2023 № 268 "On approval of the Rules for the recognition of educational documents" (registered in the State Register of Normative Legal Acts under № 32800) (hereinafter referred to as the Recognition Rules);

6) a certificate of advanced training in the declared speciality or specialization in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 21, 2020, № ҚР ДСМ-303/2020 "On approval of the Rules for additional and informal education of specialists in the field of healthcare, qualification requirements for organizations implementing educational programs of additional and informal education in the field of healthcare, as well as the Rules for recognizing the learning outcomes obtained by specialists in the field of healthcare through additional and informal education" (registered in the State Register of Normative Legal Acts under № 21847) (hereinafter referred to as the Rules for Additional Education) at the time of certification in a total volume of at least 8 (eight) credits (240 hours) for service recipients who have a break in work activity in the declared speciality or specialization for more than 3 (three) years, in the absence of a specialist certificate or upon expiration of a previously issued specialist certificate for more than 3 (three) years. Service recipients who have not received a specialist certificate within 3 (three) years from the date of graduation from a medical education organization, as well as those applying for a new speciality or specialization, shall not provide a certificate of advanced training in the declared speciality or specialization.

7) a certificate of certification course with an appendix on specialization (transcript) (if any);

8) the result of the assessment of professional preparedness in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 11, 2020, № ҚР ДСМ-249/2020 "On approval of the Rules for assessing the knowledge and skills of students, assessing the professional preparedness of graduates of educational programs in the field of healthcare and specialists in the field of healthcare" (registered in the State Register of Normative Legal Acts under № 21763) for service recipients who have had a break in their work activity in the declared speciality or specialization for more than 3 (three) years, in the absence of a specialist certificate or upon expiration of a previously obtained specialist certificate for more than 3 (three) years, as well as applying for a new speciality or specialization (including for persons who received medical education abroad);

9) a document confirming the work activity of the service recipient, according to the declared subtypes of activity in accordance with Article 35 of the Labor Code of the Republic of Kazakhstan (in the absence of information on employee profiles and accounting of employment contracts on the digital document service through the implemented integration (hereinafter referred to as the Service) (if any).

Service recipients, in the absence of a valid specialist certificate or if the previously obtained specialist certificate has expired for more than 3 (three) years in the declared speciality or specialization, shall apply for a specialist certificate as for the first declared speciality or specialization with the provision of the assessment result and skills.

Service recipients shall receive a specialist certificate in the

specialities or specializations specified in the List of specialities and specializations subject to certification of specialists in the field of healthcare, approved by the order of the Minister of Healthcare of the Republic of Kazakhstan dated November 30, 2020, ҚР ДСМ-218/2020 "On approval of the list of specialities and specializations, subject to certification of specialists in the field of healthcare" (registered in the State Register of Normative Legal Acts under № 21699) (hereinafter referred to as the List of Specialities).

To confirm a valid or expired for less than 3 (three) years specialist certificate in the declared speciality or specialization, service recipients with medical education shall submit the following documents and information:

- 1) an application in the form of an electronic document in accordance with Appendix 1 to the Certification Rules, certified by the service recipient's digital signature;
- 2) the form of information in accordance with the appendix to this list of basic requirements for the provision of the service;
- 3) a certificate of advanced training in the declared speciality or specialization in accordance with the Rules for additional education over the past 5 (five) years at the time of confirmation in a total volume of at least 4 (four) credits (120 hours) for service recipients who have a valid specialist certificate in the declared speciality or specialization without interruption of work activity in the declared speciality or specialization;
- 4) a certificate of a certification course with an appendix on specialization (transcript) (if any);
- 5) a document confirming the work activity of the service recipient, according to the declared subtypes of activity in accordance with Article 35 of the Labor Code of the Republic of Kazakhstan (in the absence of information on employee

List of documents and information requested from the service recipient for providing the public service

profiles and registration of employment contracts on the service);

6) documents confirming completion of internship and/or residency or clinical residency or retraining in the declared speciality (if any), (retraining certificate, if any, received by service recipients with medical education before 2021);

7) a copy of a specialist certificate in the existing speciality or specialization (if there is no information in the service) (for service recipients who have an invalid specialist or specialization certificate in the declared speciality or specialization with an expired period of no more than 3 (three) years);

8) a document on recognition of the education of the service recipient who received medical education in other countries and in international or foreign educational institutions (their branches), issued in accordance with the Recognition Rules.

When confirming a valid specialist certificate in the declared speciality or specialization, the service provider shall check from the service whether the service recipient has a valid specialist certificate (validity period, speciality or specialization).

If the data from the service matches, the current specialist certificate shall be confirmed with the issuance of a specialist certificate in the declared speciality or specialization for 5 (five) years in the form according to Appendix 4 to the Certification Rules.

Service recipients who have a break in service of less than 3 (three) years and (or) an invalid specialist certificate in the declared speciality or specialization, with an expired period of less than 3 (three) years, shall not provide the assessment result and skills when confirming a previously received specialist certificate in the declared speciality or specialization.

Service recipients who graduated from higher and postgraduate medical education institutions before 2014 in the specialities of "General Medicine", "Pediatrics" and "Oriental Medicine", applying for a certificate in medical specialities provided for in the List of specialities in case of non-compliance with the speciality of internship, residency, clinical residency in the declared speciality, shall provide documents on completion of retraining in the declared speciality indicating the duration of training in hours (for active specialists). Service recipients who began medical, including clinical activity in the declared speciality before January 1, 2005, and have continuous work experience at the time of submitting documents, which is confirmed by entries in the work record book (if any) or in the individual employment contract or extracts from orders on hiring and firing, retraining in the declared speciality shall not be required.

For service recipients who graduated from higher medical education institutions after 1998 in the specialities of "General Medicine", "Pediatrics", "General Medicine", and in the specialities of "Oriental Medicine" and "Dentistry" after 2006, a mandatory condition for admission to clinical practice shall be the provision of a document on completion of internship in accordance with paragraph 5 of Article 21 of the Law of the Republic of Kazakhstan "On Education" (hereinafter referred to as the Law "On Education").

For service recipients who graduated from higher and postgraduate medical education institutions after 2013, applying for a certificate in clinical specialities provided for in the List of Specialities, provide a document on completion of

residency in accordance with paragraph 3 of Article 22 of the Law "On Education".

The service recipient, with secondary technical and vocational education, and post-secondary medical education, to obtain a certificate in the specialties specified in the List of specialties, shall provide the following documents, taking into account the year of completion of training:

1) before January 1, 2005:

in the speciality "Nursing" - a diploma of secondary medical education in the speciality "Nursing", "General Medicine", "Obstetrics", a diploma of higher education in the speciality "General Medicine", "Pediatrics", "Oriental Medicine", "General Medicine", bachelor in the specialties "General Medicine", "Nursing", and a document on advanced training in the speciality "Nursing" over the past 5 years;

in the speciality "General Medicine" - a diploma of medical education in the speciality "General Medicine", "Obstetrics", a diploma of higher education in the speciality "General Medicine", "Pediatrics", "Oriental Medicine", "General Medicine", bachelors in the specialties "General Medicine", "Nursing" and a document on retraining until 2021 and advanced training in the speciality "General Medicine" over the past 5 years; in the speciality "Obstetrics" - a diploma of secondary medical education in the speciality "Obstetrics", "General Medicine", "Nursing", a diploma of higher education in the speciality "General Medicine", "Pediatrics", "Oriental Medicine", "General Medicine", bachelors in the specialties "General Medicine", "Nursing" and a document on retraining until 2021 and advanced training in the speciality "Obstetrics" over the past 5 years; 2) before January 1, 2012:

in the speciality "Laboratory Diagnostics" - a diploma of secondary medical education in the

speciality "Laboratory Diagnostics", "Obstetrics", "General Medicine", "Nursing", a diploma of higher education in the speciality "General Medicine", "Pediatrics", "Oriental Medicine", "General Medicine", bachelors in the specialities "General Medicine", "Nursing" and a document on retraining before 2021 or advanced training in the speciality "Laboratory Diagnostics" over the past 5 years.

Service recipients with technical and professional medical education in the specialities of "Nursing", "General Medicine", "Obstetrics", "Laboratory Diagnostics", "Paramedic-Laboratory Assistant", "Sanitary Paramedic", "Dentistry", "Dentist", who started medical activities before January 1, 2005, and have continuous work experience at the time of submitting documents, which is confirmed by entries in the workbook (if any) or in the individual employment contract or extracts from orders on admission and dismissal, shall not need to undergo retraining in the declared speciality.

Service recipients shall submit the documents specified in this paragraph in the form of electronic copies in accordance with subparagraph 7) of Article 1 of the Law of the Republic of Kazakhstan "On Electronic Document and Electronic Digital Signature". An electronic copy of a notarized translation in Kazakh or Russian shall be additionally provided for a document issued in a foreign language. When the service recipient submits all the necessary documents and information, the status of the acceptance of the request for the provision of the state service shall be displayed in his/her "personal account".

Perpetual certificates issued to specialists before October 9, 2015, shall be valid permanently when undergoing advanced training every 5 years.

		<p>Upon expiration of the specialist certificate, the service recipient shall provide a copy of the document (if not available in the service or if the status is invalid).</p>
9	<p>Grounds for refusal to provide the public service established by the laws of the Republic of Kazakhstan</p>	<p>1) establishing the unreliability of documents submitted by the service recipient to receive the public service, and (or) data (information) contained therein;</p> <p>2) non-compliance of the service recipient and (or) the submitted materials, objects, data and information necessary for the provision of the public service, with the requirements established by the regulatory legal acts of the Republic of Kazakhstan;</p> <p>3) a negative response of the authorized state body to a request for approval, which is required to provide the public service, as well as a negative conclusion of an examination, study or inspection;</p> <p>4) concerning the service recipient, there is a court decision (sentence) that has entered into legal force prohibiting the activity or certain types of activity that require receiving a certain public service;</p> <p>5) concerning the service recipient, there is a court decision that has entered into legal force, based on which the service recipient is deprived of a special right associated with receiving the public service.</p> <p>6) absence of consent of the service recipient, provided in accordance with Article 8 of the Law of the Republic of Kazakhstan "On Personal Data and Their Protection", to access restricted personal data that are required to provide the public service.</p>
		<p>1. The service recipient shall have the opportunity to receive information on the procedure and status of the provision of public services in the remote access mode through the "personal account" of the portal, as well as a unified contact center.</p>

10	Other requirements taking into account the specifics of providing the public service, including those provided in electronic form and through the State Corporation	<p>2. The service recipient shall receive the public service in electronic form through the portal, subject to the availability of an electronic digital signature.</p> <p>3. Contact phone numbers of reference services for the provision of public services shall be listed on the Internet resource of the Committee for Medical and Pharmaceutical Control of the Ministry of Healthcare of the Republic of Kazakhstan kmfk@dsm.gov.kz.</p> <p>4. For persons with disabilities, there shall be a ramp, a call button, a tactile path for the blind and visually impaired, a waiting room, and a counter with sample documents.</p> <p>5. Phone numbers of the unified contact center for the provision of public services - 1414, 8-800-080-7777</p>
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Appendix
to the list of basic requirements for the
provision of the state service "Issuance of
a specialist certificate for admission to
clinical practice"
Form

Information form

1. Name of the declared speciality or specialization _____
2. Medical education _____
 - 2.1. Education (technical and vocational education, post-secondary, higher education) (electronic copy of the diploma)
 - 2.2. Recognition of a diploma (for persons who received medical education outside the Republic of Kazakhstan) (electronic copy of the recognition document)

Country of study _____

Full name of the educational organization _____

The body that issued the recognition certificate _____

Recognition order number _____

Recognition registration number _____

Date of issue of the recognition certificate _____
 - 2.3 Qualification level* _____

3. Information about the speciality of internship (if any), clinical residency, residency in the declared speciality (for specialists with higher medical education) (electronic copy of the document);

- 3.1. Internship speciality _____
- 3.2. Speciality of clinical residency _____
- 3.3. Residency speciality _____
- 3.4. Master's degree speciality _____
- 3.5. Doctoral speciality _____

4. Information on retraining (received before January 1, 2021) (for persons confirming a specialist certificate in the declared speciality) (electronic copy of the document) (if any)

- 4.1. Retraining certificate number _____
- 4.2. Retraining speciality _____
- 4.3. Name of the training organization _____
- 4.4. Volume of training in hours _____
- 4.5. Start of training _____
- 4.6. Completion of training _____

5. Information about the certification course (electronic copy of the document) (if any)

- 5.1. Number of the certificate of certification course _____
- 5.2. Certification course in specialization _____
- 5.3. Name of the training organization _____
- 5.4. Volume of training in credits _____
- 5.5. Start of training _____
- 5.6. Completion of training _____

6. Information about the current specialist certificate for admission to clinical practice in the declared speciality or specialization (if any)

- 6.1. Date and order number _____
- 6.2. Number and code of the administrative document, registration number _____
- 6.3. Issuing authority _____
- 6.4. Certificate validity period _____
- 6.5. Speciality or specialization _____

7. The result of the assessment of professional preparedness of graduates of educational programs in the field of healthcare and (or) the assessment of professional preparedness for specialists in the field of healthcare _____ (if any).

8. Information about the current place of work _____

8.1. Length of service in the declared speciality or specialization (years, months, days) _____

8.2. Total medical experience (years, months, days) _____

8.3. Current place of work _____

8.4. Position held _____

8.5. Work experience in the declared speciality or specialization

Date of admission	Date of dismissal	Place of work	Position held	Order №	Date of issue of the order
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9. Advanced training over the last 5 years in the declared speciality or specialization:

1) information about the certificate of advanced training in the declared speciality or specialization _____

2) certificate number of advanced training _____

3) name of the cycle _____

4) name of the training organization _____

5) start of training _____

6) completion of training _____

7) volume of training in credits (hours) _____

10. Information on the presence or absence of a prohibition on carrying out medical activities in the declared speciality or specialization according to data from the information service of the Committee on Legal Statistics and Special Records of the Prosecutor General's Office of the Republic of Kazakhstan _____.

Note: *The qualification level shall be indicated in accordance with the order of the Ministry of Healthcare of the Republic of Kazakhstan dated December 20, 2020, № ҚР ДСМ -283/2020 "On approval of the Rules for confirming the results of continuous professional development, assigning and confirming the qualification levels of healthcare workers."

Appendix 3

to the Rules for certification of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan

List of basic requirements to the provision of the state service

"Issuance of certificate of a specialist in the field of circulation of medicines and medical devices"

Footnote. The List as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 26.04.2024 № 16 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

1	Name of the service provider	Territorial departments of the Medical and Pharmaceutical Control
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		Committee of the Ministry of Healthcare of the Republic of Kazakhstan
2	Methods of provision of the state service	Web portal of the "electronic government" (ww.egov.kz, www.elicense.kz)
3	Period of provision of the state service	5 (five) working days
4	Form of provision	Electronic (partially automated)
5	Result of provision of the state service	Certificate of a specialist in the field of circulation of medicines and medical devices or a reasoned refusal to provide the state service
6	The amount of payment charged from the service recipient when providing the state service	The state service is provided free of charge
7	Work schedule of the service provider and information facilities	1) the service provider – from Monday to Friday from 9:00 a.m. to 18:30 p.m. with a break for lunch from 13:00 p.m. to 14:30 p.m., except for weekends and holidays; 2) the portal – around the clock, with the exception of technical breaks associated with repair work (when applying for the service recipient after the end of working hours, on weekends and holidays, applications are accepted and the results of the provision of state services are received on the next working day).
		To obtain a certificate of a specialist, an individual (resident or non-resident of the Republic of Kazakhstan) with a pharmaceutical education (hereinafter referred to as the service recipient) provides the following documents and information: 1) an application in the form of an electronic document according to Appendix 1 to the Rules for certification of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of

Kazakhstan, approved by the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 15, 2020 № ҚР ДСМ-274 /2020" (registered in the Register of state registration of regulatory legal acts under № 21818) (hereinafter referred to as the Rules for certification), certified by the electronic digital signature (hereinafter referred to as the EDS) of the service recipient;

2) form of information according to Appendix to this list of basic requirements to provision;

3) a diploma of technical and vocational, higher and (or) postgraduate pharmaceutical education (for service recipients who completed their studies before 2015) (if not available in information systems);

4) a document on recognition and (or) nostrification of educational documents of the service recipient who received a pharmaceutical education in other states and in international or foreign educational institutions (their branches), issued in accordance with orders of the Minister of Enlightenment of the Republic of Kazakhstan dated July 28, 2023 № 230 "On approval of the Rules for recognition of documents on secondary, technical and vocational, semi-secondary education" (registered in the Register of state registration of regulatory legal acts under № 33219) and the Minister of Science and Higher Education of the Republic of Kazakhstan dated June 12, 2023 № 268 "On approval of the Rules for recognition of documents on education" (registered in the Register of state registration of regulatory legal acts under № 32800) (hereinafter referred to as the Rules for recognition);

5) a certificate on advanced training on the declared specialty or specialization over the last 5 (five) years at the time of certification in the total amount of at least 4 credits (

List of documents demanded from the service recipient for provision of the state service

120 hours) according to the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 21, 2020 № ҚР ДСМ-303 /2020 "On approval of the Rules for additional and non-formal education of specialists in the field of healthcare, qualification requirements to organizations that implement education programs of additional and non-formal education in the field of healthcare, as well as the Rules for recognition of the results of study, received by specialists in the field of healthcare through additional and non-formal education" (registered in the Register of state registration of regulatory legal acts under № 21847) (hereinafter referred to as the Rules for additional education) (with the exception of graduates of a technical and vocational higher education institution who have completed pharmaceutical training no later than 5 (five) years at the time of application for a certificate);

6) a certificate on advanced training on the declared specialty or specialization in the total amount of at least 8 credits (240 hours), according to the Rules for additional education (who have a break in employment on specialty for more than 3 (three) years);

7) result of assessment of professional qualifications, in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 11, 2020 № ҚР ДСМ-249 /2020 "On approval of the Rules for assessment of knowledge and skills of students, assessment of professional qualifications of graduates of education programs in the field of healthcare and specialists in the field of healthcare" (registered in the Register of state registration of regulatory legal acts under № 21673) (for residents and non-residents of the Republic of Kazakhstan) (for graduates on technical and vocational, higher and (or)

postgraduate pharmaceutical education and (or) of the service recipient who has a break in employment on specialty applied for more than 3 (three) years);

8) a document confirming the labor activities of the service recipient, according to the declared subtypes of activities in accordance with Article 35 of the Labor Code of the Republic of Kazakhstan, in the absence of information about profiles of employees and accounting of employment contracts in the information system, the gateway of "electronic government" (for residents of the Republic of Kazakhstan) (if available);

9) Identification document of a foreign specialist (required for personal identification).

When the service recipient submits all the necessary documents and information, the status of acceptance of the request for the provision of a state service is displayed in his/her "personal account".

Service recipients with at least 4 credits (120 hours) of continuous work experience on specialty and advanced training over the last 5 years are allowed for initial certification without providing the document stipulated in subparagraph 7) of this paragraph.

1) Establishing the unreliability of documents submitted by the service recipient to receive state service and (or) data (information) contained in them;

2) non-compliance of the service recipient and (or) submitted materials, objects, data and information necessary for rendering the state service with the requirements established by the normative legal acts of the Republic of Kazakhstan;

3) a negative response of the authorized of the state body to the request for approval, which is required for the provision of the state service, as well as a negative

9	<p>Grounds for refusal to provide state services established by the legislation of the Republic of Kazakhstan</p>	<p>conclusion of an expert examination, research or verification;</p> <p>4) there is an enforceable court decision (verdict) on prohibition of activities or certain types of activities requiring a certain state service in respect of the service recipient;</p> <p>5) there is a valid court decision in respect of the service recipient, on the basis of which the service recipient is deprived of a special right related to the receipt of state service.</p> <p>6) lack of consent of the service recipient, provided in accordance with Article 8 of the Law of the Republic of Kazakhstan "On personal data and their protection", for the access to personal data of restricted access, which are required for the provision of a state service.</p>
10	<p>Other requirements, taking into account the specifics of the provision of state services, including those provided in electronic form</p>	<p>1. The applicant has the opportunity to receive information on the procedure and status of the provision of state services in remote access mode through the "personal account" of the portal, as well as the Unified Contact Center.</p> <p>2. The service recipient receives a state service in electronic form through the portal, subject to availability of EDS.</p> <p>3. Contact phone numbers of information services regarding the provision of a state service are indicated on the Internet resource of the Committee for Medical and Pharmaceutical Control of the Ministry of Health of the Republic of Kazakhstan kmfk.dsm.gov.kz.</p> <p>4. For persons with disabilities, there is a ramp, a call button, a tactile path for the blind and visually impaired, a waiting room, and a counter with sample documents.</p> <p>5. The phone numbers of a Unified Contact Center for the provision of state services are 1414, 8-800-080-7777</p>

in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan
Form

Certificate of a specialist in the field of healthcare

This is to certify that

_____ (surname, name, patronymic (if any))

was awarded this certificate of a specialist for implementation of medical activities and admission to clinical practice or pharmaceutical practice or activities in the field of sanitary and epidemiological welfare of the population по of specialty or specialization:

— (Specialty or specialization according to nomenclature)

Order of the head of the state body, issued the decision on its issuance dated " ____ " _____ 20 ____ № _____.

Certificate is valid until " ____ " _____ 20 ____.

Registration № _____

Date of issue " ____ " _____ 20 ____.

Appendix 5
to the Rules for conducting certification of a healthcare specialist, confirmation of the validity of a healthcare specialist certificate, including foreign specialists, as well as the conditions for admission to certification of a healthcare specialist of a person who received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan
Form

To _____ full
name of the government agency
from _____
last name, first name, patronymic (if any)
Postal address

_____ Contact phone number

Application for issuance of a certificate to a foreign specialist for admission to clinical practice

Footnote. Appendix 5 - as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 20.06.2024 № 23 (shall come into effect upon expiry of sixty calendar days after the date of its first official publication).

I hereby request you issue a specialist certificate for admission to clinical practice in a speciality or specialization.

(indicate the speciality or specialization) in the territory of the Republic of Kazakhstan to work in a healthcare organization

(indicate the name of the healthcare organization)

Qualification level _____

Information about the healthcare organization:

1. Form of ownership _____

2. Organization address _____

(region, city, district, street, house number, telephone)

3. Branches, representative offices _____ (location)

Documents attached to the application (quantity and names): _____

I hereby provide reliable information and documents.

I hereby agree to the collection and processing of personal data necessary for the provision of the public service.

Appendix 6
to the Rules for conducting certification of
a healthcare specialist, confirmation of the
validity of a healthcare specialist
certificate, including foreign specialists,
as well as the conditions for admission to
certification of a healthcare specialist of a
person who received medical and (or)
pharmaceutical education in the field of
healthcare outside the Republic of
Kazakhstan
Form

List of basic requirements for the provision of the state service

"Issuance of a certificate to a foreign specialist for admission to clinical practice"

Footnote. Appendix 6 - as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 20.06.2024 № 23 (shall come into effect upon expiry of sixty calendar days after the date of its first official publication).

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1	Name of the service provider	Territorial departments of the Committee for Medical and Pharmaceutical Control of the Ministry of Healthcare of the Republic of Kazakhstan
2	Methods of providing the public service (access channels)	Web portal of the "electronic government" (www.egov.kz, www.elicense.kz)
3	Term of providing the public service	5 (five) working days
4	Form of providing the public service	Electronic (partially automated)
5	Result of providing public service	Certificate of a foreign specialist for admission to clinical practice or a reasoned refusal to provide a public service
6	Amount of payment collected from the service recipient when providing the public service	The public service is provided free of charge
7	Work schedule of the service provider and information objects	1) service provider - from Monday to Friday from 9:00 to 6:30 p.m. with a lunch break from 1:00 p.m. to 2:30 p.m., except weekends and holidays; 2) portal - around the clock, except for technical breaks associated with repair work (if the service recipient applies after the end of working hours, on weekends and holidays, applications are accepted and the results of the provision of the public service shall be issued on the next working day).
		To obtain a foreign specialist certificate, an individual (non-resident of the Republic of Kazakhstan) (for a newly declared speciality or specialization) service recipients with medical education shall submit the following documents and information: 1) an application for a specialist certificate in the form in accordance with the Appendix to the Rules for conducting certification of a specialist in the field of healthcare, confirmation of the validity of a specialist certificate in the field of healthcare, including foreign specialists, as well as the conditions for admission to certification of a specialist in the field of healthcare of a person who received medical and (or) pharmaceutical education in the field of healthcare outside the

Republic of Kazakhstan, approved by order of the Minister of Healthcare of the Republic of Kazakhstan dated December 15, 2020, № ҚР ДСМ-274/2020" (registered in the State Register of Normative Legal Acts under № 21818) (hereinafter referred to as the Certification Rules), certified by an electronic digital signature (hereinafter referred to as the EDS) of the service recipient;

2) the form of information in accordance with the Appendix to this list of basic requirements for the provision of a public service;

3) an identity document of a foreign specialist (required for identification of the individual) (if not available in the information system);

4) a document on recognition and (or) nostrification of educational documents of the service recipient who received medical education in other countries and international or foreign educational institutions (their branches), issued in accordance with the orders of the Minister of Education of the Republic of Kazakhstan dated July 28, 2023 № 230 "On approval of the Rules for the recognition of documents on secondary, technical and vocational, semi-secondary education" (registered in the State Register of Normative Legal Acts under № 33219) and the Minister of Science and Higher Education of the Republic of Kazakhstan dated June 12, 2023 № 268 "On approval of the Rules for the recognition of educational documents" (registered in the State Register of Normative Legal Acts under № 32800) (hereinafter referred to as the Recognition Rules);

Foreign specialists who graduated from educational institutions in the Republic of Kazakhstan shall provide:

a diploma of technical and vocational, post-secondary, higher, postgraduate medical education (for service recipients who graduated

before 2012) (if not available in information systems);

documents confirming completion of internship and (or) residency or clinical residency (if any);

5) a document confirming the implementation of clinical practice in the declared speciality or specialization, issued in the country of residence of the foreign specialist;

6) a certificate of advanced training in the declared speciality or specialization in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 21, 2020, № ҚР ДСМ-303/2020 "On approval of the Rules for additional and informal education of specialists in the field of healthcare, qualification requirements for organizations implementing educational programs of additional and informal education in the field of healthcare, as well as the Rules for recognizing the learning outcomes obtained by specialists in the field of healthcare through additional and informal education" (registered in the State Register of Normative Legal Acts under № 21847) at the time of certification in a total volume of at least:

8 (eight) credits (240 hours) for service recipients who have had a break in their work activity in the declared speciality or specialization for more than 3 (three) years, in the absence of a specialist certificate or upon expiration of a previously issued specialist certificate for more than 3 (three) years.

7) a permit to employ foreign labor issued to the employer (healthcare organization), local executive body of regions, cities of republican significance and the capital (not provided by foreign specialists permanently residing in the Republic of Kazakhstan, as well as foreign workers who are citizens of states parties to the Treaty on the Eurasian Economic Union dated May 29, 2014);

List of documents and information requested from the service recipient for providing the public service

8) a document on change of name, patronymic (if any), surname or on marriage (matrimony), or divorce (marriage), for foreign persons who changed their name, patronymic (if any), surname after receiving educational documents;

9) the result of the assessment of professional readiness issued by the assessment organization for a person who received medical education abroad in accordance with the Rules for the assessment of knowledge and skills approved by the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 11, 2020, № ҚР ДСМ-249/2020 "On approval of the Rules for assessing the knowledge and skills of students, assessing the professional readiness of graduates of educational programs in the field of healthcare and specialists in the field of healthcare" (registered in the State Register of Normative Legal Acts under № 21763). To confirm a valid or expired for less than 3 (three) years specialist certificate in the declared speciality or specialization, service recipients with medical education shall submit the following documents and information:

1) an application for a specialist certificate in the form in accordance with the appendix to the Rules for conducting certification of a specialist in the field of healthcare, confirmation of the validity of a specialist certificate in the field of healthcare, including foreign specialists, as well as the conditions for admission to certification of a specialist in the field of healthcare of a person who received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan, approved by order of the Minister of Healthcare of the Republic of Kazakhstan dated December 15, 2020, № ҚР ДСМ-274/2020" (registered in the State Register of Normative Legal Acts under № 21818) (hereinafter referred to as the

Certification Rules), certified by an electronic digital signature (hereinafter referred to as the EDS) of the service recipient;

2) the form of information in accordance with the appendix to this list of basic requirements for the provision of a public service;

3) a document certifying the identity of a foreign specialist (required for identification of the individual) (if not available in the information system);

4) a document confirming the implementation of clinical practice in the declared speciality or specialization, issued in the country of residence of the foreign specialist (not provided by persons starting work for the first time);

5) a certificate of advanced training in the declared speciality or specialization in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated December 21, 2020, № КР ДСМ-303/2020 "On approval of the Rules for additional and informal education of specialists in the field of healthcare, qualification requirements for organizations implementing educational programs of additional and informal education in the field of healthcare, as well as the Rules for recognizing the learning outcomes obtained by specialists in the field of healthcare through additional and informal education" (registered in the State Register of Normative Legal Acts under № 21847) at the time of certification in a total volume of at least:

4 (four) credits (120 hours) for service recipients who have had a break in work activity in the declared speciality or specialization for less than 3 (three) years, in the absence of a specialist certificate or upon expiration of a previously issued specialist certificate for less than 3 (three) years;

A document issued in a foreign language shall be additionally

accompanied by a notarized translation into Kazakh or Russian.

5) a document confirming the service recipient's employment activity in accordance with the declared subtypes of activity in accordance with Article 35 of the Labor Code of the Republic of Kazakhstan (in the absence of information on employee profiles and recording of employment contracts on the digital document service through the implemented integration (hereinafter referred to as the service) (if any);

6) a copy of a specialist certificate in the existing speciality or specialization (if there is no information in the service) (for service recipients who have an invalid specialist certificate in the declared speciality or specialization with an expired period of not more than 3 (three) years).

When confirming a valid specialist certificate in the declared speciality or specialization, the service provider checks from the service whether the service recipient has a valid specialist certificate (validity period, speciality or specializations). If the data from the service matches, the current specialist certificate shall be confirmed with the issuance of a specialist certificate in the declared speciality or specialization for 5 (five) years in the form according to Appendix 6 to the Certification Rules.

Service recipients, when confirming a previously received specialist certificate in the declared speciality or specialization, who have a break in service of less than 3 (three) years and (or) an invalid specialist certificate in the declared speciality or specialization, with an expired period of less than 3 (three) years, shall not provide the assessment result and skills.

Service recipients in the absence of a current specialist certificate or if the previously received specialist certificate has expired for more than

		<p>3 (three) years in the declared speciality or specialization, apply for a specialist certificate as for the first declared speciality or specialization with the provision of the assessment result and skills.</p>
<p>9</p>	<p>Grounds for refusal to provide the public service established by the laws of the Republic of Kazakhstan</p>	<p>1) establishing the unreliability of the documents submitted by the service recipient to receive the public service, and (or) the data (information) contained therein; 2) non-compliance of the service recipient and (or) the submitted materials, objects, data and information necessary for the provision of the public service, with the requirements established by the regulatory legal acts of the Republic of Kazakhstan; 3) a negative response from the authorized state body to a request for approval, which is required to provide the public service, as well as a negative conclusion of an examination, study or inspection; 4) concerning the service recipient there is a court decision (sentence) that has entered into legal force prohibiting the activity or certain types of activity requiring the receipt of a certain public service; 5) concerning the service recipient there is a court decision that has entered into legal force, based on which the service recipient is deprived of a special right associated with receiving the public service. 6) absence of consent of the service recipient, provided in accordance with Article 8 of the Law of the Republic of Kazakhstan "On Personal Data and Their Protection", to access restricted personal data that are required to provide the public service.</p>
		<p>1. The service recipient shall have the opportunity to receive information about the procedure and status of the provision of public services in the remote access mode through the "personal account" of the portal, as well as a unified contact center.</p>

10	Other requirements taking into account the specifics of providing the public service, including those provided in electronic form and through the State Corporation.	<p>2. The service recipient shall receive the public service in electronic form through the portal, subject to the availability of an electronic digital signature.</p> <p>3. Contact phone numbers of reference services for the provision of public services are listed on the Internet resource of the Committee for Medical and Pharmaceutical Control of the Ministry of Healthcare of the Republic of Kazakhstan kmfk@dsm.gov.kz.</p> <p>4. For persons with disabilities, there shall be a ramp, a call button, a tactile path for the blind and visually impaired, a waiting room, and a counter with sample documents.</p> <p>5. Phone numbers of the unified contact center for the provision of public services - 1414, 8-800-080-7777</p>
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Appendix
to the list of basic requirements for the
provision of the public service "Issuance
of a certificate to a foreign specialist for
admission to clinical practice"
Form

Information form

1. Name of the declared speciality or specialization _____
2. Information on the permit to employ foreign labor, issued to the employer (healthcare organization), the local executive body of the regions, cities of republican significance and the capital (not provided by foreign specialists permanently residing in the Republic of Kazakhstan, as well as foreign workers who are citizens of states parties to the Treaty on the Eurasian Economic Union dated May 29, 2014) _____
3. Information about the healthcare organization _____
 - 3.1. Name of the healthcare organization _____
 - 3.2. Form of ownership _____
 - 3.3. Organization address _____
 - 3.4. Details of branches and representative offices _____
4. Medical education _____
 - 4.1. Education (technical and vocational education, post-secondary, higher education) (electronic copy of diploma)
 - 4.2. Recognition of a diploma (for persons who received medical education outside the Republic of Kazakhstan) (electronic copy of the recognition document)

Country of study _____

Full name of the educational organization _____

The body that issued the recognition certificate _____

Recognition order number _____

Recognition registration number _____

Date of issue of the recognition certificate _____

5. Information about the speciality of internship (if any), clinical residency, residency in the declared speciality (for specialists with higher medical education) (electronic copy of the document);

5.1. Internship speciality _____

5.2. Speciality of clinical residency _____

5.3. Residency speciality _____

5.4. Master's degree speciality _____

5.5. Doctoral speciality _____

5.6 Qualification level* _____

6. Information on retraining (received before January 1, 2021) (for persons confirming a specialist certificate in the declared speciality) (electronic copy of the document) (if any)

6.1. Retraining certificate number _____

6.2. Retraining speciality _____

6.3. Name of the training organization _____

6.4. Volume of training in hours _____

6.5. Start of training _____

6.6. Completion of training _____

7. Information about the certification course (electronic copy of the document) (if any)

7.1. Number of the certificate of certification course _____

7.2. Certification course in specialization _____

7.3. Name of the training organization _____

7.4. Volume of training in credits _____

7.5. Start of training _____

7.6. Completion of training _____

8. Information about the current specialist certificate for admission to clinical practice in the declared speciality or specialization (if any)

8.1. Date and order number _____

8.2. Number and code of the administrative document, registration number _____

8.3. Issuing authority _____

8.4. Certificate validity period _____

8.5. Speciality or specialization _____

9. The result of the assessment of the professional preparedness of graduates of educational programs in the field of healthcare and (or) assessment

professional training for healthcare professionals _____ (if any).

10. Information about the current place of work _____

10.1. Length of service in the declared speciality or specialization (years, months, days) _

10.2. Total medical experience (years, months, days) _____

10.3. Current place of work _____

10.4. Position held _____

10.5. Work experience in the declared speciality or specialization

Date of admission	Date of dismissal	Place of work	Position held	Order №	Date of issue of the order
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11. Advanced training over the last 5 years in the declared speciality or specialization:

1) information about the certificate of advanced training in the declared speciality or specialization _____

2) certificate number of advanced training _____

3) name of the cycle _____

4) name of the training organization _____

5) start of training _____

6) completion of training _____

7) volume of training in credits (hours) _____

12. Information on the presence or absence of a prohibition on carrying out medical activities in the declared speciality or specialization according to data from the information service of the Committee on Legal Statistics and Special Records of the Prosecutor General's Office of the Republic of Kazakhstan _____.

Note: *The qualification level is indicated in accordance with the order of the Ministry of Healthcare of the Republic of Kazakhstan dated December 20, 2020, ҚР ДСМ - № 248 "On approval of the Rules for confirming the results of continuous professional development, assigning and confirming the qualification levels of healthcare workers."

Appendix 7

to the Rules for certification of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of

Kazakhstan

Form

Certificate of a foreign specialist for admission to clinical practice

This is to certify that

(Surname, name, patronymic (if any))

Was awarded this certificate of a foreign specialist

for admission to clinical practice on specialty or specialization

(specialty or specialization according to nomenclature)

Order of the head of the state body, issued the decision on its issuance

dated " ____ " _____ 20 ____ № _____

Certificate is valid until " ____ " _____ 20 ____

Registration № _____

Date of issue " ____ " _____ 20 ____

Signature of the head _____

Appendix 8

to the Rules for certification of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan

List of basic requirements to the provision of the state service

"Issuance of a certificate of a specialist in the field of sanitary and epidemiological welfare of the population"

Footnote. The Rules were added with Appendix 8 in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated 27.01.2023 № 18 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication); as amended by the order of the Minister of Healthcare of the Republic of Kazakhstan dated 26.04.2024 № 16 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

1	Name of the service provider	Territorial departments of the Committee of Sanitary and Epidemiological Control of the Ministry of Health of the Republic of Kazakhstan (hereinafter referred to as the service provider)
		Through the web portal of the "electronic government": ww.egov.kz

2	Methods of provision of the state service	, www.elicense.kz (hereinafter referred to as the Portal)
3	Period of provision of the state service	10 (ten) working days
4	Form of provision государственной услуги	Electronic (partially automated)
5	Result of provision of the state service	Certificate of a specialist or a reasoned refusal to provide the state service
6	The amount of payment charged from the service recipient when providing the state service, и способы ее взимания в случаях, предусмотренных законодательством Республики Казахстан	The state service is provided to individuals (hereinafter referred to as the услугополучатель) free of charge.
7	Work schedule of the service provider and information facilities	<p>1) service provider: from Monday to Friday inclusive, from 9.00 to 18.30 hours, with a lunch break from 13.00 to 14.30 hours, except weekends and holidays, according to the labor legislation of the Republic of Kazakhstan.</p> <p>2) portal: around the clock (except for technical breaks due to repair work). When contacting the service recipient after the end of working hours, on weekends and holidays, according to the labor legislation of the Republic of Kazakhstan, applications are accepted and results of service provision are issued on the next working day.</p>
		<p>For the initial issuance of the certificate:</p> <p>1) an application in the form of an electronic document according to Appendix 11 to these Rules, certified with the electronic digital signature (EDS) of the service recipient;</p> <p>2) form of information according to Appendix 12 to these Rules;</p> <p>3) an electronic copy of a diploma of higher, postgraduate, technical and vocational education, in the absence of information in information systems;</p> <p>4) an electronic copy of the document on recognition and (or) nostrification of educational documents of the service recipient, educated in other states and in</p>

List of documents demanded from the service recipient for provision of the state service

international or foreign educational institutions (their branches), issued in accordance with orders of the Minister of Enlightenment of the Republic of Kazakhstan dated July 28, 2023 № 230 "On approval of the Rules for recognition of documents on secondary, technical and vocational, semi-secondary education" (registered in the Register of state registration of regulatory legal acts under № 33219) and the Minister of Science and Higher Education of the Republic of Kazakhstan dated June 12, 2023 № 268 "On approval of the Rules for recognition of documents on education" (registered in the Register of state registration of regulatory legal acts under № 32800) (hereinafter referred to as the Rules for recognition);

5) an electronic copy of the certificate on certification course;

6) an electronic copy of the work record book, in the absence of information in information systems;

7) an electronic copy of the result of the assessment of professional qualifications issued by the assessment organization (including for a person who received a medical education abroad), in the absence of information in information systems.

To confirm a certificate of a specialist:

1) an application in the form of an electronic document according to Appendix 11 to these Rules, certified with the electronic digital signature (EDS) of the service recipient;

2) an electronic copy of the certificate of advanced training for the last 5 (five) years in the declared specialization.

To re-issue a certificate of a specialist:

1) an application in the form according to Appendix 10 to these Rules, certified with the electronic digital signature (EDS) of the service recipient;

2) copies of documents containing information about the changes that

served as the basis for reissuing the certificate, with the exception of documents, information from which is contained in state information systems.

For a document issued in a foreign language, an electronic copy of a notarized translation in Kazakh or Russian is additionally provided.

Individuals with higher, postgraduate education on specialty “Biology”, “Chemistry” (direction Natural Sciences, Mathematics and Statistics), “Biotechnology”, “Chemical Technology of Organic Substances”, “Chemical Technology of Inorganic Substances”, “Veterinary Medicine”, “Veterinary Sanitation” are allowed for certification.

An applicant with technical and professional medical education on specialty “Laboratory Diagnostics”, “Veterinary Medicine”, “Nursing”, “Medicine”, “Midwifery” is allowed to certify a specialist in the field of sanitary and epidemiological welfare of the population in the declared specialization.

The initial issuance of a certificate shall be subject to a specialist who performs work duties in the field of sanitary and epidemiological welfare of the population without a certificate of certification course and assessment of professional preparedness issued by an assessment organization.

1) Establishing the unreliability of documents submitted by the service recipient to receive state service and (or) data (information) contained in them;

2) non-compliance of the service recipient and (or) submitted materials, objects, data and information necessary for rendering the state service with the requirements established by the normative legal acts of the Republic of Kazakhstan;

3) a negative response of the authorized of the state body to the request for approval, which is

<p>9</p>	<p>Grounds for refusal to provide state services established by the legislation of the Republic of Kazakhstan</p>	<p>required for the provision of the state service, as well as a negative conclusion of an expert examination, research or verification;</p> <p>4) there is an enforceable court decision (verdict) on prohibition of activities or certain types of activities requiring a certain state service in respect of the service recipient;</p> <p>5) there is a valid court decision in respect of the service recipient, on the basis of which the service recipient is deprived of a special right related to the receipt of state service.</p> <p>6) lack of consent of the service recipient, provided in accordance with Article 8 of the Law of the Republic of Kazakhstan "On personal data and their protection", for the access to personal data of restricted access, which are required for the provision of a state service.</p>
<p>10</p>	<p>Other requirements, taking into account the specifics of the provision of state services, including those provided in electronic form</p>	<p>1. Addresses of places of provision of a state service are placed on the Internet resource gov.egov.kz.</p> <p>2. The service recipient has the opportunity to receive the state service electronically through the Portal, provided the EDS is available .</p> <p>3. Service recipient has the opportunity to receive information on the status of state service provision in the remote access mode through the “personal account” of Portal, as well as a single contact center for state service provision issues.</p> <p>4. For persons with disabilities, there is a ramp, a call button, a tactile path for the blind and visually impaired, a waiting room, and a counter with sample documents.</p> <p>5. Contact phone numbers of information services on issues of state service provision are indicated on the Internet resource: gov.egov.kz : gov.egov.kz. The Unified Contact Center for the provision of state services 1414, 8-800-080- 7777.</p>

to the Rules for certification of a specialist
in the field of healthcare, confirmation of
the validity of a certificate of a specialist
in the field of healthcare, including
foreign specialists, as well as conditions
for admission to certification of a
specialist in the field of healthcare of a
person, who has received medical and (or)
pharmaceutical education in the field of
healthcare outside the Republic of
Kazakhstan
Form

Certificate of a specialist in the field of healthcare

Footnote. The Rules were added with Appendix 9 in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated 27.01.2023 № 18 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

This is to certify than

(surname, name, patronymic (if any)) was awarded with this certificate of a specialist to implement the activities in the field of sanitary and epidemiological welfare of the population on specialty, specialization

(specialty)

(specialization)

Date of issue " ____ " _____ 20 ____.

Date of confirmation of the certificate " ____ " _____ 20 ____.

When conforming/reissuing the certificate indicate № _____ NCAD

Appendix 10

to the Rules for certification of a specialist
in the field of healthcare, confirmation of
the validity of a certificate of a specialist
in the field of healthcare, including
foreign specialists, as well as conditions
for admission to certification of a
specialist in the field of healthcare of a
person, who has received medical and (or)
pharmaceutical education in the field of
healthcare outside the Republic of
Kazakhstan

Application for reissuing a certificate of a specialist

Footnote. The Rules were added with Appendix 10 in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated 27.01.2023 № 18 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

To _____

_____ (full name of the service provider)

from _____

_____ (surname, name, patronymic (if any) of an individual, individual identification number)

I kindly ask to reissue the certificate of a specialist № _____ dated " ____ " _____ 20____, issued on

_____ (date of issue, № NCAD, name of the service provider)

Based on the following ground(s) (specify X in the relevant box):

1) presence of errors (misprints) in the document _____

2) change of surname, name, patronymic (if any) of the service recipient _____

3) Availability of reissuance requirement in the laws of the Republic of Kazakhstan _____

_____ Адрес of the service recipient _____

_____ E-mail _____

_____ Phone numbers _____

_____ Address of the object of implementation of activities or actions (operations) _____

_____ (postal code, region, city, district, locality, street name, house/building number (fixed premises))

_____ Sheets attached.

I do submit the reliable information and documents.

I hereby give consent for collection and processing of personal data required for the provision of the state service.

Signature, day, month, year

for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan

Form
To the head of

(name of the state body)
from _____
(surname, name, patronymic
(if any), IIN)
Place of residence _____

Application

Footnote. The Rules were added with Appendix 11 in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated 27.01.2023 № 18 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

I kindly ask you to issue/confirm (underline as necessary) a certificate of a specialist for implementation of activities in the field of sanitary and epidemiological welfare of the population _____ (in case of confirmation, NCAD number of the certificate of a specialist is indicated)

(name of specialty)

(name of specialization)

I do submit the reliable information and documents.

I hereby give consent for collection and processing of personal data required for the provision of the state service.

Signature, day, month, year

Appendix 12
to the Rules for certification of a specialist in the field of healthcare, confirmation of the validity of a certificate of a specialist in the field of healthcare, including foreign specialists, as well as conditions for admission to certification of a specialist in the field of healthcare of a person, who has received medical and (or) pharmaceutical education in the field of healthcare outside the Republic of Kazakhstan

Form of information

Footnote. The Rules were added with Appendix 12 in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated 27.01.2023 № 18 (shall be enforced upon expiry of sixty calendar days after the date of its first official publication).

1. The result of assessment of professional qualifications and confirmation of compliance of the qualification of specialists for specialists in the field of sanitary and epidemiological welfare of the population.

1.1. Name of the declared specialty _____

1.2. Name of the declared specialization _____

1.3. Body, issued the conclusion of assessment _____

1.4. Day, month, year of the conclusion of assessment _____

2. Education _____

2.1. Education (secondary education, post-secondary education, technical and vocational education, higher education) (scanned copy of diploma)

2.2. Diploma № _____

2.3. Series of the diploma _____

2.4. Full name of the organization of education _____

2.5. Country of study _____

2.6. Year of admittance _____

2.7. Year of graduation _____

2.8. Specialty according to diploma _____

2.9. Qualification according to diploma _____

2.10. Nostrification and recognition of diploma (for persons who received education outside the Republic of Kazakhstan) (scanned copy of the nostrification document)

Country of study _____

Full name of the organization of education _____

Body issued the certificate on nostrification _____

Number of the order on notstrification _____

Nostrification registration № _____

Date of issue of certificate on nostrification _____

3. Information about postgraduate education (master's degree) (if available) in the declared specialty (for specialists with higher education) (scanned copy of the document)

3.1. Master's degree specialty _____

3.2. Year of admission _____

3.3. Year of graduation _____

3.4. Duration of training _____

3.5. Amount of training in hours _____

3.6. Full name of the organization _____

3.7. Place of master's degree _____

4. Information about the certificate of the certification course for the declared specialization (scanned copy of the document)

4.1. Certification course certificate number _____

4.2. Certification course specialization _____

4.3. Name of the organization of education

4.4. Amount of training in hours _____

4.5. Start date _____

4.6. Completion of training _____

5. Information about the current place of work _____

5.1. Work experience in the declared specialty (years, months, days) _____

5.2. Current place of work: _____

5.3. Position held _____

5.4. Employment activity in the declared specialty

Date of employment	Date of dismissal	Place of work	Position held	Order №	Date of issue of the order
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6. Advanced training over the past 5 years in the declared specialization:

1) information about the certificate of advanced training in the declared specialty _____

2) number of the certificate of advanced training _____

3) cycle name _____

4) name of the training organization _____

5) beginning of training _____

6) completion of training _____

7) amount of training in hours _____

Appendix 2 to the order
Minister of Healthcare
of the Republic of Kazakhstan
dated December 15, 2020
№ ҚР ДСМ-274/2020

List of certain invalidated orders of the Ministry of Healthcare of the Republic of Kazakhstan

1. Order of the Minister of Healthcare and Social Development of the Republic of Kazakhstan dated June 29, 2015 № 531 "On the approval of the Rules, the terms of issuance and revocation of the certificate of assignment of a qualification category for healthcare

specialists, except for specialists in the field of sanitary and epidemiological welfare of the population" (registered in the Register of State Registration of Regulatory Legal Acts under № 11787, published on August 10, 2015 in "Adilet" legal information system);

2. Order of the Minister of Healthcare and Social Development of the Republic of Kazakhstan dated August 28, 2015 № 693 "On approval of the Rules for certification of healthcare specialists" (registered in the Register of State Registration of Regulatory Legal Acts under № 12134, published on October 6, 2015 in "Adilet" legal information system);

3. Order of the Minister of Healthcare and Social Development of the Republic of Kazakhstan dated September 18, 2015 № 733 "On approval of the Rules for admission of foreign specialists to clinical practice, with the exception of persons invited to carry out professional medical activities in the National Holding in the field of healthcare and its subsidiaries, as well as in Nazarbayev University or its medical organizations of the Department for Presidential Affairs of the Republic of Kazakhstan" (registered in the Register of State Registration of Regulatory Legal Acts under № 94709, published on October 29, 2015 in "Adilet" Legal information system);

4. Order of the Minister of Healthcare and Social Development of the Republic of Kazakhstan dated July 5, 2016 № 596 "On amendments to the order of the Minister of Healthcare and Social Development of the Republic of Kazakhstan dated June 29, 2015 № 531 "On approval of the Rules for issuance and revocation of a certificate of awarding a qualification category for healthcare specialists, with the exception of specialists in the field of sanitary and epidemiological well-being of the population" (registered in the Register of State Registration of Regulatory Legal Acts under № 14081, published on August 11, 2016 in "Adilet" Legal information system);

5. Order of the Acting Minister of Healthcare of the Republic of Kazakhstan dated May 26, 2017 № 337 "On amendments to the order of the Minister of Healthcare and Social Development of the Republic of Kazakhstan dated September 18, 2015 № 733 "On approval of the Rules for admission of foreign specialists to clinical practice, with the exception of persons invited to carry out professional medical activities in the National Holding in the field of healthcare and its subsidiaries, as well as in Nazarbayev University or its medical organizations of the Department for Presidential Affairs of the Republic of Kazakhstan" (registered in the Register of State Registration of Regulatory Legal Acts under № 15272, published on July 11, 2017 in the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan);

6. Order of the Minister of Healthcare and Social Development of the Republic of Kazakhstan dated January 03, 2018 № 1 "On amendments to certain orders of the Minister of Healthcare and Social Development of the Republic of Kazakhstan" (registered in the Register of State Registration of Regulatory Legal Acts under № 20333, published on April 13, 2020 in the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan);

7. Order of the Acting Minister of Healthcare of the Republic of Kazakhstan dated May 17, 2019 № ҚР ДСМ-81 "On amendments to the order of the Minister of Healthcare and Social Development of the Republic of Kazakhstan dated September 18, 2015 № 733 "On approval of the Rules for admission of foreign specialists to clinical practice, with the exception of persons invited to carry out professional medical activities in the National Holding in the field of healthcare and its subsidiaries, as well as in Nazarbayev University or its medical organizations of the Department for Presidential Affairs of the Republic of Kazakhstan" (registered in the Register of State Registration of Regulatory Legal Acts under № 18701, published on May 30, 2019 in the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan);

8. Clauses 3, 4, 5 of the List of certain orders in the field of healthcare, to which amendments are made, approved by the order of the Minister of Healthcare of the Republic of Kazakhstan dated April 4, 2020 № ҚР ДСМ-27/2020 "On amendments to certain orders in the field of healthcare" (registered in the Register of State Registration of Regulatory Legal Acts under № 20333, published on April 13, 2020 in the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan).