

**On approval of the Rules for informing, propagating of knowledge, training of the population and specialists in the field of civil protection**

*Unofficial translation*

Order of the Minister of Internal Affairs of the Republic of Kazakhstan dated July 2, 2020 No . 494. Registered with the Ministry of Justice of the Republic of Kazakhstan on July 3, 2020 No. 20990.

**Unofficial translation**

In accordance with subclause 70-13) of article 12 of the Law of the Republic of Kazakhstan dated April 11, 2014 "On Civil Protection" **I HEREBY ORDER:**

1. To approve the attached Rules for informing, propagating of knowledge, training of the population and specialists in the field of civil protection.

2. To recognize as invalid certain orders of the Minister of Internal Affairs of the Republic of Kazakhstan according to the application to this order.

3. The Committee for Emergency Situations of the Ministry of Internal Affairs of the Republic of Kazakhstan (Bekker V.R.), in accordance with the procedure, established by law, shall ensure:

1) state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) placement of this order on the Internet resource of the Ministry of Internal Affairs of the Republic of Kazakhstan after its official publication;

3) within ten working days after the state registration of this order with the Ministry of Justice of the Republic of Kazakhstan, submission to the Legal Department of the Ministry of Internal Affairs of the Republic of Kazakhstan of information about implementation of measures, stipulated by subclauses 1) and 2) of this clause.

4. Control over execution of this order shall be entrusted to the supervising Deputy Minister of Internal Affairs of the Republic of Kazakhstan.

5. This order shall come into force upon expiry of ten calendar days after the date of its first official publication.

*Minister of Internal Affairs  
of the Republic of Kazakhstan*

*Ye. Turgumbayev*

"AGREED"

Minister of Agriculture  
of the Republic of Kazakhstan

"AGREED"

Ministry of Information and

Social Development  
of the Republic of Kazakhstan

"AGREED"

Ministry of Justice  
of the Republic of Kazakhstan

"AGREED"

Ministry of Education and Science  
of the Republic of Kazakhstan

"AGREED"

Ministry of Healthcare  
of the Republic of Kazakhstan

"AGREED"

Ministry of Industry and Infrastructural  
Development of the Republic of Kazakhstan

"AGREED"

Ministry of Digital Development, Innovations and  
Aerospace Industry

of the Republic of Kazakhstan

"AGREED"

Ministry of Energy  
of the Republic of Kazakhstan

"AGREED"

Ministry of Ecology, Geology and  
Natural Resources

of the Republic of Kazakhstan

"AGREED"

Ministry of Trade and Integration  
of the Republic of Kazakhstan

Approved  
by the order of the Minister  
of Internal Affairs  
of the Republic of Kazakhstan  
dated July 2, 2020 № 494

**Rules for informing, disseminating knowledge, training the population and specialists in the field of civil defense**

Footnote. The rules are in the wording of the order of the Acting Minister of Emergency Situations of the Republic of Kazakhstan dated 05.09.2024 № 348 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

## **Chapter 1. General provisions**

1. These Rules for informing, disseminating knowledge, training the population and specialists in the field of civil defense (hereinafter - the Rules) have been developed in accordance with subparagraph 70-13) of paragraph 1 of Article 12 of the Law of the Republic of Kazakhstan "On Civil Defense " (hereinafter - the Law) and shall determine the procedure for informing, disseminating knowledge, training the population and specialists in the field of civil defense.

2. Information, dissemination of knowledge, training of the population and specialists in the field of civil defense shall be carried out for the purpose of acquiring knowledge and skills in organizing and implementing civil defense measures, skills in emergency situations, conducting emergency rescue and urgent works, knowledge of basic techniques and methods of self-rescue and mutual assistance, and the maximum reduction of possible losses among the population and material damage.

3. When training the population and specialists in the field of civil defense, theoretical and practical forms of training shall be used in an integrated manner, such as lectures, seminars, class-group lessons, training, and interactive classes.

## **Chapter 2. Procedure for informing the population and specialists in the field of civil defense**

4. The authorized body in the sphere of civil defense (hereinafter - the authorized body) and its territorial divisions shall ensure that the population is informed in advance if there is a forecast of the threat of an emergency, and shall organize the dissemination of knowledge in the sphere of civil defense in accordance with the powers assigned to them by the Law.

5. State bodies, organizations and public associations shall carry out information dissemination in the field of civil defense in accordance with the powers assigned to them by the Law.

6. Information about emergency situations that threaten the safety and health of citizens is public and open and shall be transmitted to the population through the civil defense warning system and the media.

7. The services for monitoring, controlling the situation and forecasting emergency situations of natural and man-made origin (seismological service, mudflow warning systems, radiation safety monitoring and others) for the purpose of warning, in the event of a threat of an emergency situation on the territory of the Republic of Kazakhstan and (or) on the border territory of neighboring states, shall immediately provide the necessary information indicating its characteristics to the relevant territorial division of the authorized body.

8. Information about the threat or occurrence of emergency situations shall be transmitted to the population through the civil defense warning system, through the networks of communication operators and television and radio broadcasting, including through the networks of cellular operators by transmitting free text messages, as well as through the

means of warning legal entities providing services to the population in places of mass presence and public transport.

9. Managers of hazardous production facilities shall immediately notify the population within the estimated emergency zone in the event of a threat or occurrence of man-made emergencies by activating local warning systems.

10. Central and local executive bodies shall inform the population about the measures they have taken in the area of civil protection in accordance with Article 47 of the Law.

### **Chapter 3. The procedure for disseminating knowledge in the field of civil defense**

11. The dissemination of knowledge in the field of civil defense shall be carried out by the authorized body, its territorial divisions, as well as state bodies, organizations and public associations.

12. Territorial divisions of the authorized body, together with local executive bodies, shall carry out the dissemination of knowledge in the field of civil defense in accordance with the propaganda plan.

13. The plan for disseminating knowledge in the field of civil defense shall be developed by the territorial division of the authorized body by December 25 annually and approved by local executive bodies, in the form according to Appendix 1 to these Rules.

14. Dissemination of knowledge in the field of civil defense includes:

organizing propaganda for the population through the media, including by creating special programs on republican and regional (city) television channels on the procedure for actions in emergency situations;

organizing regular publications in the press, on Internet resources, in social networks, broadcasts via television and radio networks, promoting knowledge in the field of civil defense, as well as safety rules in everyday life and in the workplace.

15. The dissemination of knowledge in the field of civil defense shall also be carried out during the training of the population in the field of civil defense in accordance with these Rules.

### **Chapter 4. Training of the population and specialists in the field of civil defense Section 1. Procedure for training in organizations and educational institutions of the authorized body**

16. Training of officials of central and local executive bodies in educational institutions of the authorized body shall be carried out in accordance with the Plan for training and retraining of management personnel and specialists of central and local executive bodies in the field of civil defense.

17. The plan for training and retraining of the management personnel and specialists of central and local executive bodies in the field of civil defense shall be developed by the

authorized body based on applications from central and local executive bodies and approved by the authorized body in the field of civil defense.

18. The list of officials subject to training in organizations and educational institutions of the authorized body in the field of civil defense and the frequency of training shall be determined in accordance with Appendix 2 to these Rules.

19. For persons newly appointed to a position that organizes and conducts civil defense activities, training in the field of civil defense shall be carried out within the first six months from the date of appointment.

20. The training shall be conducted in accordance with the curriculum for the training of managers, specialists of governing bodies and civil defense forces, training the population in methods of protection and actions in the event of emergency situations and military conflicts or as a result of these conflicts, approved by the order of the Minister of Emergency Situations of the Republic of Kazakhstan dated May 20, 2014 № 235 "On approval of the curriculum for the training of managers, specialists of governing bodies and civil defense forces, training the population in methods of protection and actions in the event of emergency situations and military conflicts or as a result of these conflicts" (registered in the Register of state registration of regulatory legal acts under № 9509), (hereinafter - the Curriculum).

21. When conducting training using materials containing classified information, it is necessary to strictly comply with the requirements of regulatory legal acts on the protection of state secrets of the Republic of Kazakhstan.

22. Upon completion of training, final testing shall be conducted. The content of the final tests shall be approved by the heads of organizations and educational institutions of the authorized body implementing the training.

23. Upon completion of the training, students who are not admitted or who demonstrate an unsatisfactory level of knowledge upon passing the final test shall not be issued certificates of completion of training or retraining in the field of civil defense.

24. Students who have completed the training and passed the final testing shall be issued certificates of completion of training or retraining in the field of civil defense , approved by the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated October 20, 2015 № 857 "On the establishment of a unified certificate of completion of training or retraining in the field of civil defense " (registered in the Register of state registration of regulatory legal acts under № 12292), (hereinafter - the certificate).

## **Section 2. Procedure for organizing training in territorial divisions of the authorized body**

25. Training in the territorial divisions of the authorized body shall be conducted in accordance with the Plan for staffing categories of groups with students for training in the field of civil defense in the form according to Appendix 3 to these Rules.

26. The plan for staffing categories of groups with students for training in the field of civil defense shall be developed by the territorial division of the authorized body and approved by the local executive body.

27. The list of students subject to training in the territorial divisions of the authorized body in the field of civil protection and the frequency of training shall be determined in accordance with Appendix 4 to these Rules.

28. For persons newly appointed to a position that organizes and conducts civil defense activities, training in the field of civil defense shall be carried out during the first six months from the date of appointment.

29. Training groups for conducting education shall be formed primarily from individuals of the same or similar categories of trainees in terms of their functional responsibilities.

30. The duration of training shall be determined in accordance with the Curriculum.

31. One week before the start of the training process, the head of the territorial division of the authorized body implementing the training approves the schedule for conducting classes on civil defense in the form according to Appendix 5 to these Rules.

32. When organizing training sessions, instructors must ensure maximum use of educational equipment and means of supporting the educational process.

33. Instructors shall take measures to prevent injuries among trainees, establish necessary safety requirements for handling equipment, machinery, personal protective gear, and instruments during training sessions, and promptly communicate these requirements to the participants.

34. When conducting training using materials containing classified information, it is necessary to strictly comply with the requirements of regulatory legal acts on the protection of state secrets of the Republic of Kazakhstan.

35. The instructors shall keep records of the training sessions and the attendance of the students in the logbooks for students in the field of civil defense and the issuance of certificates in the form according to Appendix 6 to these Rules.

36. The logbooks of students' training in the field of civil defense and the issuance of certificates shall be kept in the territorial divisions of the authorized body in the field of civil defense.

37. At the end of the training, final testing shall be conducted.

38. Upon completion of the training, certificates shall not be issued to students who are not admitted or who demonstrate an unsatisfactory level of knowledge when passing the final test.

39. Students who complete the training and pass the final testing shall be issued certificates of completion of the training.

### **Section 3. Procedure for training employees of organizations classified as civil defense at their place of work**

40. Training of employees of organizations classified as civil defense shall be planned and conducted annually in accordance with the Training Program approved by the authorized body in the field of civil defense.

41. Employees of organizations classified as civil defense shall undergo training at their place of work within working hours.

42. Based on the decision of the managers, employees of organizations classified as civil defense may undergo training in organizations and educational institutions of the authorized body and other specialized training centers on a contractual basis.

43. To implement training for employees of organizations classified as civil defense, depending on the number of employees, organizations must have:

with a workforce of up to 100 people – a set of equipment for conducting civil defense classes, one civil defense corner;

the set of resources for conducting civil defense classes includes: posters, diagrams and slides on the topics of the classes;

civil defense corner – an information and reference stand with materials for promoting knowledge and informing employees of organizations on issues of protection from dangers arising in emergency situations and military conflicts;

with a workforce of over 100 people – a multidisciplinary classroom or one civil defense corner in each administrative and production building.

44. The multidisciplinary classroom shall include: a teacher's workplace, a board, a projector, workplaces for students, and means of supporting the educational process, including regulatory legal documents in the field of civil defense, and educational literature.

45. In organizations classified as civil defense, with a workforce of over 1,000 people, it is permitted to conduct training for the organization's employees through online courses, followed by testing and issuance of certificates of completion of training in the field of civil defense.

46. Lists of training groups, instructors and class schedules shall be approved by the head of the organization.

47. Training of employees of organizations classified as civil defense shall be conducted by instructors of civil defense training groups who have undergone training in territorial divisions of the authorized body or in organizations and educational institutions of the authorized body in accordance with the established deadlines and who have the appropriate certificates.

48. Classes shall be held during working hours in accordance with the Curriculum.

49. Conducting classes in accordance with the schedule and the presence of students at them shall be carried out by the instructor in the logbook of conducted classes, in the form according to Appendix 7 to these Rules, which is maintained for each training group.

50. The logbooks of conducted classes shall be kept in organizations for one year after completion of training.

51. Upon completion of training, final testing shall be conducted. The content of the final tests shall be approved by the head of the organization conducting the training. It is permitted to conduct training and testing of the organization's employees in an interactive manner using appropriate computer programs.

52. Upon completion of the training, certificates shall not be issued to students who are not admitted or who demonstrate an unsatisfactory level of knowledge when passing the final test.

53. Students who have completed the training and passed the final testing shall be issued a certificate of training completion in the field of civil defense in the form according to Appendix 8 to these Rules.

#### **Section 4. Procedure for training personnel of civil defense units at the place of work**

54. Training of personnel of civil defense units of organizations classified and not classified as civil defense shall be planned and conducted annually at the place of work, in accordance with the Curriculum.

55. By decision of the head of the organization, commanders and personnel of civil defense facility formations shall undergo training in organizations and educational institutions of the authorized body and other specialized training centers on a contractual basis.

56. Training of personnel of civil defense units shall be conducted by instructors of civil defense training groups and commanders of civil defense units who have undergone training in territorial divisions of the authorized body or in organizations and educational institutions of the authorized body in accordance with established deadlines and who have the appropriate certificates.

57. Theoretical material shall be studied in a minimal volume, for the correct and precise implementation of practical techniques and actions by the trainee. In this case, modern training programs, videos, posters, and other visual aids shall be used.

58. Classes shall be held during working hours, in accordance with the Curriculum.

59. The individual knowledge of personnel shall be checked during testing, and the formation as a whole during the studies and training sessions provided for in these Rules.

60. The knowledge test of the personnel of civil defense units shall be mandatory conducted by the instructor of the training session or the commanders of the civil defense units.

61. Practical trainings shall be organized and conducted by commanders of civil defense units.

62. Civil defense units shall be involved in for training and studies in full composition, with the necessary amount of special equipment, gear, tools, and materials.

63. The head of the organization creating civil defense units shall be permitted, based on local conditions, taking into account the purpose of a specific civil defense unit and the level of personnel training, to clarify the content of the Curriculum topics and the number of hours



for their study, without reducing the total time for training, and also to additionally include topics for improving the skills of trainees in providing first aid and increasing the psychological stability of personnel of civil defense units when working in emergency zones.

64. Commanders of civil defense units shall organize and conduct practical classes, and also evaluate the quality of assimilation of educational material by personnel during studies and training sessions.

65. Commanders of civil defense units shall conduct training sessions with personnel at training sites. During the training sessions, they monitor the degree of assimilation of the material and readiness to act as part of the unit.

66. When organizing training sessions, commanders of civil defense units must ensure maximum use of training equipment and means of supporting the training process.

67. During the training sessions, it is necessary to pay constant attention to the moral and psychological training of personnel, developing confidence in the reliability and effectiveness of the use of special equipment, gear, tools and instruments, cultivating resilience, readiness to perform official duties in a difficult situation, with high organization and discipline.

68. Lists of training groups, instructors, and the schedule of classes on civil defense shall be approved by the head of the organization.

69. Conducting classes in accordance with the schedule, and the presence of students at them shall be carried out by the instructors in the logbook of conducted classes, in the form according to Appendix 6 to these Rules, which is maintained for each training group.

70. The logbooks of conducted classes shall be kept in organizations for one year after completion of training.

71. In order to practice the skills of actions and consolidate the acquired knowledge, personnel as part of the civil defense unit shall be involved in the classes and training sessions provided for in these Rules.

72. Upon completion of training, final testing shall be conducted. The content of the final tests shall be approved by the head of the organization conducting the training.

73. Upon completion of the training, students who are not admitted or who demonstrate an unsatisfactory level of knowledge upon passing the final test shall not be issued certificates

74. Students who have completed the training and passed the final test shall be issued a certificate of completion of training in the field of civil defense in the form according to Appendix 8 to these Rules.

## **Section 5. Training of employees of organizations not classified as civil defense, self-employed and non-working population**

75. Training of employees of organizations not classified as civil defense categories, self-employed and non-working population shall be carried out by taking part in classes and training sessions provided for in these Rules.

76. The study of protection issues from emergency situations shall be carried out independently, by listening to radio broadcasts, viewing Internet resources, television programs, studying memos, leaflets, and booklets, attending events held on the topic of preventing and eliminating emergency situations.

77. At the request of an organization, territorial divisions of the authorized body may organize on-site training sessions with employees of organizations on specific topics.

78. Employees of organizations not classified as civil defense may undergo training in organizations and educational institutions of the authorized body and other specialized training centers on a contractual basis.

## **Chapter 5. Procedure for organizing classes and training sessions in the field of civil defense**

79. In order to practice the skills of actions and consolidate the acquired knowledge, the population and specialists in the field of civil defense shall be involved in exercises, trainings and classes in accordance with the types of exercises, training and classes in the field of civil defense according to Appendix 9 to these Rules.

80. The plan for conducting exercises and trainings in the field of civil defense at the territorial level shall be developed by the territorial division of the authorized body and approved by the local executive body in the form according to Appendix 10 to these Rules.

81. The performers responsible for conducting exercises and trainings in the field of civil defense at the territorial level and in organizations must submit information on their implementation with attached copies of organizational documents within five days after completion to the territorial divisions of the authorized body in the field of civil defense.

82. Organizational documents for exercises and trainings shall be developed:

at the republican level - by the authorized body in the field of civil defense and approved by the authorized body in the field of civil defense;

at the territorial level – by the territorial division of the authorized body in the field of civil defense and approved by the head of civil defense or his/her deputy of the relevant administrative-territorial units;

at the facility level – by the heads of organizations in agreement with the territorial divisions of the authorized body in the field of civil defense and approved by the head of civil defense of the organization.

83. All types of exercises and training shall be conducted for the purposes of:

achieving high levels of coherence in the work of management bodies, management personnel, formations, workers and employees of organizations to eliminate the consequences of natural and man-made emergencies, restore their vital functions and conduct civil defense;

improving methods and techniques for protecting people in emergency situations of natural and man-made nature;

verification of the reality of action plans for the prevention and elimination of the consequences of natural and man-made emergencies and civil defense plans, the readiness of forces and resources to solve problems;

study of techniques and methods for conducting emergency rescue and urgent works, increasing the efficiency of using formations and equipment.

## **Section 1. Comprehensive exercises**

84. Comprehensive exercises are one of the forms of training for management personnel, management bodies, civil defense units, workers and employees, and the population living near organizations.

85. Comprehensive exercises provide an opportunity to practically practice the entire range of measures related to the threat of occurrence and elimination of emergency situations of natural and man-made nature and their consequences, as well as civil defense measures, taking into account the specifics of production, the characteristics of territorial placement, the seasonality of works and other factors inherent in a given territory (organization).

86. Comprehensive exercises shall be conducted once every 3 years:

in cities and districts of regions (in cities and districts of regions assigned to civil defense groups once every 2 years);

in all organizations classified as civil defense;

at facilities that produce or use fire-, explosive-, highly toxic substances, radiation-, and biologically hazardous substances in production;

in medical, health, and recreational institutions with a capacity of 600 or more hospital beds.

87. All territorial management bodies, services and commanders of civil defense units of territorial subsystems of the state civil defense system, facility civil defense formations fully staffed with personnel, equipment, devices and property, as well as workers and employees who are not part of the formations, shall be involved in comprehensive exercises at the territorial level.

88. Comprehensive facility-level exercises involve facility services and civil defense formations, equipped with personnel, equipment, resources, and property, as well as workers and employees who are not part of the formations.

89. Based on the decision of the head of civil defense at the appropriate level, the population of the relevant territory may be involved in comprehensive exercises.

90. To prepare and conduct a comprehensive exercise at the territorial level, the following shall be appointed: the exercise leader, his deputies and assistants, and an exercise leadership headquarters shall be created.

91. To prepare and conduct a comprehensive facility-level exercise, an exercise leader and persons responsible for equipping civil defense units and safety precautions shall be appointed.

92. To conduct comprehensive exercises at the territorial level, the following organizational documents shall be developed:

- an order of the akim of the region (city) – head of civil defense;
- calendar plan for preparing a comprehensive exercise;
- plan for conducting a comprehensive exercise;
- the intention of exercise;
- plan by types of provision.

93. To conduct a comprehensive facility-level exercise, the following organizational documents shall be developed:

- an order of the head of the organization - the head of civil defense;
- a calendar plan for preparing a comprehensive exercise (object training) in the form according to Appendix 11 to these Rules;
- a plan for conducting a comprehensive exercise in the form according to Appendix 12 to these Rules;
- the intention to conduct a comprehensive exercise in the form according to Appendix 13 to these Rules;
- plan for types of provision in the form according to Appendix 14 to these Rules.

94. Upon completion of the comprehensive exercise, a report shall be drawn up with conclusions on the quality of activities carried out and the readiness of subsystems of the state civil protection system (in any form).

## **Section 2. Command and staff exercises**

95. Command and staff exercises of regions, cities and rural areas on the elimination of emergency situations and civil defense are one of the main forms of joint training of civil defense chiefs, chiefs of civil defense services and commanders of civil defense units to eliminate emergency situations of natural and man-made nature and to carry out civil defense measures.

96. The command and staff exercises involve the management bodies of the territorial subsystems of the state civil protection system.

97. Command and staff exercises shall be held annually. It is permitted to hold command and staff exercises within the framework of the republican command and staff exercises "Koktem", "Kys", "Zher" and "Oert".

98. Command and staff exercises shall be conducted on complex topics that ensure that the governing bodies of the territorial subsystems of the state civil defense system, civil defense services, and formations practice all the measures provided for in the action plans for the elimination of natural and man-made emergencies, and civil defense plans.

99. To practice training issues during command and staff exercises, a complex situation shall be created that is as close as possible to the conditions of emergency situations in peacetime and wartime, depending on the topic of the command and staff exercises. The

situation shall be complicated during command and staff exercises by announcing or handing out introductory information containing the date, time, place and possible events (incidents, emergency situations).

100. At the same time, all work is based on training exercise participants to correctly prepare administrative and reporting documentation (orders for the execution of tasks, reports).

101. To prepare and conduct command and staff exercises, an exercise leader and his/her deputies shall be appointed, and an exercise leadership headquarters shall be created.

102. The following organizational documents shall be developed to conduct command and staff exercises:

- an order of the akim of the region (city, district) - head of civil defense;

- a calendar plan for preparing a command and staff exercise in the form according to Appendix 15 to these Rules;

- a plan for conducting a command and staff exercise in the form according to Appendix 16 to these Rules;

- the intention to conduct a command and staff exercise in the form according to Appendix 17 to these Rules;

- plan for types of provision in the form according to Appendix 18 to these Rules.

103. Upon completion of the command and staff exercise, a report shall be drawn up with conclusions on the quality of activities carried out and the readiness of subsystems of the state civil protection system (in any form).

### **Section 3. Tactical and special exercises**

104. Tactical and special exercises are the main and most effective form of training civil defense units to perform their intended tasks in peacetime and wartime.

105. Tactical and special exercises shall be conducted annually:

- of the territorial level – with territorial civil defense formations, emergency response teams;

- of the facility level – with facility-based civil defense formations.

106. During tactical and special exercises, a situation shall be created that is typical for a given region (area, city, facility), requiring the leadership to make timely and justified decisions on conducting emergency rescue and urgent works, and skillful actions of formations in various conditions:

- at the territorial level – characteristic for the region as a whole;

- at the facility level – characteristic of a specific facility, production facility, or territory on which the facility is located.

107. The leader of tactical and special exercises with territorial and facility civil defense formations is the corresponding head of civil defense or the commander of the civil defense formation, and with formations of civil defense services, the corresponding head of the civil

defense service to whom the civil defense formation is directly subordinate, or the commander of this civil defense formation.

108. To prepare and conduct a tactical and special exercise at the territorial level, an exercise leader and his/her deputies shall be appointed, and an exercise leadership headquarters shall be created.

109. To prepare and conduct a tactical and special exercise at the facility level, an exercise leader shall be appointed who is responsible for carrying out the activities planned during the exercise (for safety briefings, for equipping with the necessary equipment).

110. The leader of tactical and special exercises with civil defense formations shall be appointed:

at the territorial level – the deputy akim of the administrative-territorial unit;

at the facility level - the corresponding head of the operational headquarters.

111. To conduct tactical and special exercises at the territorial and facility level, the following organizational documents shall be developed:

an order of the akim of the region (city, district) - head of civil defense (order of the head of the organization) on the preparation and conduct of tactical and special exercises;

a calendar plan for preparing a tactical and special exercise in the form, according to Appendix 19 to these Rules;

a plan for conducting a tactical and special exercise in the form according to Appendix 20 to these Rules;

the intention of conducting a tactical and special exercise in the form according to Appendix 21 to these Rules;

plan for types of provision in the form according to Appendix 22 to these Rules.

112. Upon completion of the tactical and special exercise, a report shall be drawn up with conclusions on the activities carried out (in any form).

#### **Section 4. Trainings on emergency situations and incidents**

113. Trainings on emergency situations and incidents shall be conducted with employees of organizations, students, learners, teachers of educational organizations, educators, children and service personnel in preschool education and training organizations located within the boundaries of zones of possible radiation, chemical, bacteriological (biological) contamination (infection).

114. Trainings on emergency situations and incidents shall be conducted quarterly.

115. To conduct training on emergency situations and incidents, the following organizational documents shall be developed:

an order of the head of the organization - the head of civil defense on the preparation and conduct of trainings on emergency situations and incidents;

a plan for preparing and conducting training on emergency situations and incidents in the form according to Appendix 23 to these Rules;

116. Upon completion of the training on emergency situations and incidents, a report shall be drawn up with conclusions on the activities carried out (in any form).

## **Section 5. Facility trainings**

117. Facility trainings to practice elements of the input of a possible situation in the event of an emergency (hereinafter – the facility training) is a simplified, reduced in terms of organization, volume of activities performed and time of conducting comprehensive exercises

118. Facility trainings shall be conducted in organizations not classified as civil defense with a workforce of less than 300 people, in higher and secondary specialized educational institutions, in medical treatment and health institutions with a capacity of less than 600 beds - once every three years.

119. To conduct the facility training, the following organizational documents shall be developed:

- an order of the head of the organization - the head of civil defense on the preparation and conduct of facility training;

- a calendar plan for preparing the facility training in the form according to Appendix 24 to these Rules;

- a plan for conducting the facility training in the form according to Appendix 25 to these Rules.

120. Upon completion of the facility training, a report shall be drawn up with conclusions on the activities carried out (in any form).

## **Section 6. Seismic trainings**

121. Seismic trainings shall be conducted with employees of organizations, students, learners, teachers of educational organizations, educators, children and service personnel in preschool education and training organizations located in seismically hazardous regions.

122. Seismic trainings shall be conducted quarterly. It is permitted to combine seismic trainings with tactical-special exercises.

123. To prepare and conduct seismic training, a training leader and his/her deputies shall be appointed, and a training management headquarters shall be created.

124. The following organizational documents shall be developed to conduct seismic training:

- an order of the head of the organization - the head of civil defense on the preparation and conduct of general seismic training;

- a plan for the preparation and implementation of general seismic training in the form according to Appendix 26 to these Rules.

## **Section 7. Mudflow trainings**

125. Mudflow trainings shall be conducted with employees of organizations, students, learners and teachers of educational organizations, educators, children and service personnel in preschool education and training organizations located in mudflow-prone regions.

126. When conducting mudflow training, it is also necessary to consider measures to protect against landslides in landslide-prone regions.

127. Mudflow trainings shall be conducted once a year before the start of the mudflow-hazardous period. Mudflow trainings may be combined with tactical and special exercises.

128. To prepare and conduct a mudflow training, a training instructor and his/her deputies shall be appointed, and a training management headquarters shall be created.

129. The following organizational documents shall be developed to conduct the mudflow training:

- an order of the city (district) akim – head of civil defense;

- a calendar plan for the preparation and implementation of the mudflow training in the form according to Appendix 27 to these Rules.

## **Section 8. Fire evacuation trainings**

130. Evacuation trainings in case of fire shall be conducted with employees of organizations, students, learners and teachers of educational organizations, educators, children and service personnel in preschool education and training organizations.

131. Evacuation trainings in case of a fire shall be conducted quarterly.

132. It is permitted to combine evacuation trainings in case of a fire with seismic trainings in seismically hazardous regions and with mudflow trainings in mudflow hazardous regions.

133. To prepare and conduct evacuation trainings in case of a fire, a training instructor and his/her deputies shall be appointed, and a training leadership headquarters shall be created

134. To conduct evacuation trainings in case of a fire, the following organizational documents shall be developed:

- an order of the head of the educational organization - head of civil defense;

- a plan for preparing and conducting an evacuation training in case of a fire in the form according to Appendix 28 to these Rules.

## **Section 9. Staff trainings on the transition of civil defense from a peacetime to a wartime situation**

135. Staff trainings on the transition of civil defense from a peacetime to a wartime situation shall be conducted with organizations assigned to civil defense categories.

136. Staff trainings on the transition of civil defense from a peacetime to a wartime situation shall be conducted once every two years. It is permitted to combine staff exercises conducted by organizations with the republican staff training "Korgau".



137. To conduct a staff training on the transition of civil defense from a peacetime to a wartime situation, the following organizational documents shall be developed:

an order of the head of the organization - the head of civil defense on the preparation and conduct of training;

a calendar plan for preparing a staff training in the form according to Appendix 29 to these Rules;

a plan for conducting a staff training in the form according to Appendix 30 to these Rules;

plan for types of provision in the form according to Appendix 31 to these Rules.

Appendix 1  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Akim of \_\_\_\_\_  
region (city) –  
head of Civil Defense \_\_\_\_\_  
\_\_\_\_\_  
Full name (if any)  
\_\_\_\_\_  
(signature)  
“ \_\_\_\_ ” \_\_\_\_\_ 20 \_\_\_\_

**Plan for propaganda in the field of civil defense  
of the Department of emergency situations of the \_\_\_\_\_ region (city) for 20\_\_.**

№	Event	Responsible executor	Dates of the event	Completion form
1.	Oral propaganda			
2.	Printed propaganda			
3.	Visual propaganda			
4.	Propaganda in the media			

Appendix 2  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

**LIST of officials subject to training in organizations and educational institutions of the authorized body in the field of civil defense and the frequency of training**

№	Categories of trainees	Frequency of training
1	2	3
1.	Central executive bodies:	
	Deputy first managers	Once every 5 years
	Chairmen of the commissions for the prevention and elimination of	

	emergency situations and their deputies	Once every 3 years
	chairmen of evacuation commissions and their deputies	Once every 3 years
	department directors and their deputies	Once every 5 years
	heads of departments and their deputies	Once every 5 years
	heads of departments and their deputies	Once every 5 years
	specialists of structural divisions (employees)	Once every 3 years
2.	Local executive and representative bodies:	
	akims of cities, districts, heads of akims' offices	Once every 3 years
	chairmen of commissions for the prevention and elimination of emergency situations (regions, cities, and districts) and their deputies	Once every 3 years
	chairmen of evacuation (evacuation reception) commissions (regions, cities and districts) and their deputies	Once every 3 years
	heads of departments and their deputies	Once every 5 years
	heads of sections and their deputies	Once every 5 years
	specialists of structural divisions (employees)	Once every 3 years
	heads of civil defense services (regions, cities, and districts) and their deputies	Once every 3 years
	specialists of civil defense services (regions, cities, and districts)	Once every 3 years
	heads of mobilization training units, their deputies, and specialists	Once every 3 years
	heads and specialists of maslikhats	Once every 3 years
3.	Heads of educational organizations and mass media	Once every 5 years
4.	Authorized body in the field of civil defense :	
	heads of structural divisions, departments, territorial bodies, subordinate organizations of the authorized body in the field of civil protection, and their deputies	Once every 5 years
	specialists of structural divisions, departments, territorial bodies, subordinate organizations of the	Once every 3 years

authorized body in the field of civil defense
---

Note:

1. For persons newly appointed to a position whose job descriptions include solving problems in the field of civil defense, advanced training shall be carried out during the first year of work.

2. Students who have completed training (retraining) shall be issued certificates of a unified format.

Appendix 3  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Akim of \_\_\_\_\_  
region (city)  
Chief of Civil Defense \_\_\_\_\_  
\_\_\_\_\_  
Full name (if any)  
\_\_\_\_\_  
(signature)  
“ \_\_\_\_ ” \_\_\_\_ 20\_\_\_\_  
Form

**Plan for staffing categories of groups with students for training  
in the field of civil defense in the Department of emergency situations of the \_\_\_\_\_  
region (city) for 20\_\_.**

№	Name o f categ ories o f traîne es	Volu me of prepa ration	Date of the classes		Number of listeners (by cities and districts of the region)										
			Statio nary meth od	B y visiti n g meth od	Total	city	city	distri ct	distri ct	distri ct	distri ct	distri ct	distri ct	distri ct	distri ct
1.															
2.															

Head of the Department  
of emergency situations of the  
\_\_\_\_\_ region (city)

\_\_\_\_\_  
(rank) (signature) Full name (if any)

to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

**List of students subject to training in territorial divisions of the authorized body in the field of civil defense and the frequency of training**

№	Categories of trainees	Frequency of training
1	2	3
1.	Akims of districts in the city, cities of district significance, villages, settlements, rural districts	Once every 5 years
2.	Members of the commission for emergency situations of cities, districts (urban and rural)	Once every 3 years
3.	Employees of evacuation agencies of regions, cities of republican significance, and the capital	Once every 3 years
4.	Members of city, district evacuation and evacuation reception commissions	Once every 5 years
5.	Officials of city, district, and rural akimats	Once every 5 years
6.	Managers and employees of organizations classified as civil defense	Once every 3 years
7.	Heads of organizations, enterprises, educational institutions, and their deputies	Once every 5 years
8.	Specialists (employees) of organizations, enterprises, and educational institutions dealing with civil defense issues	Once every 3 years
9.	Specialists of Civil defense services	Once every 3 years
11.	Commanders of civil defense units (squads, teams, links, and posts)	Once every 3 years
12.	Teachers of educational institutions in the disciplines "Physical Education", "Basic Military Training" and "Fundamentals of Life Safety"	Once every 2 years
13.	Heads and teachers of preschool institutions	Once every 3 years
14.	Class teachers of primary classes of comprehensive schools of all types	Once every 5 years
15.	Instructors of training groups for workers and employees who are not part of civil defense formations	Once every 3 years

16.	Workers of health camps for labour and rest	annually
17.	Leaders and coordinators of volunteer organizations (groups)	Once every 2 years
18.	Managers of hazardous production facilities	Once every 3 years
19.	Specialists of hazardous industrial facilities	Once every 3 years
20.	An employee of medical and social institutions providing services to persons with disabilities	Once every 3 years

Note:

1. For persons newly appointed to a position whose job descriptions include solving problems in the field of civil defense, advanced training shall be carried out during the first year of work.

2. Students who have completed training (retraining) shall be issued certificates of a unified format.

Appendix 5  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the Department  
of Emergency Situations

\_\_\_\_\_  
region (city)

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” \_\_\_\_\_ 20\_\_

Form

**Schedule of civil defense classes from \_\_\_\_\_**  
**(category of trainees)**

Date	Time	Topic title	Type of occupation	Venue	Full name (if any) of the teacher	Mark of conducting the lesson
1	2	3	4	5	6	7

Appendix 6  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
Form

**Ministry of Emergency Situations of the Republic of Kazakhstan Journal of registration of students  
training in the field of civil defense and issuance of certificates №**

" " 20

" " 20

Shelf life:

[illegible]

to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

Form

(name of the organization)

Head of

(name of the organization)

Full name (if any)

“ ” 20

of records of classes conducted for 20 \_\_\_\_\_ (number, name of the group)

Team leader \_\_\_\_\_  
(position) (signature) Full name ( if any)

[illegible]

Appendix 8  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
Form

**CERTIFICATE  
of training completion in the field of civil defense**

Issued by \_\_\_\_\_

Full name (if any), name of the organization, position)

that he/she has completed a training (retraining) course in the amount of \_\_\_\_\_ hours.

Instructor \_\_\_\_\_

Seal \_\_\_\_\_

Full name (if any), name of the organization) (signature, date)

Appendix 9  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

**Types of exercises, trainings and classes in the field of civil defense**

№	Event, topic	Composition of trainees	Period of implementation	Responsible persons	Note
1. At the republican level					
1.	Republican staff training "Korgau" on the topic: "Transition of the civil defense system of the Republic of Kazakhstan from peacetime to wartime"	Central and local executive bodies, their subordinate organizations; republican civil defense services; organizations	Annually	Ministry of Emergency Situations of the Republic of Kazakhstan (hereinafter - the Ministry of Emergency Situations)	

				Ministry of	
2.	<p>Republican command and staff exercises "Koktem" on the topic: "</p> <p>Preparation and conduct of rescue and other urgent works in the liquidation of emergency situations during unfavorable development of the flood situation in the spring period"</p>	<p>Central and local executive bodies, their subordinate organizations; republican civil defense services; organizations</p>	Annually		



				Emergency Situations	
3.	Republican command and staff exercises "Kys" on the topic: "Preparation and conduct of rescue and other urgent works in the liquidation of emergency situations in the winter period"	Central and local executive bodies, their subordinate organizations; republican civil defense services; organizations	Annually	Ministry of Emergency Situations	
4.	Republican command and staff exercises "Zher" on actions to eliminate the consequences of a possible destructive earthquake in Kazakhstan	Central and local executive bodies, their subordinate organizations; republican civil defense services; organizations	Once every 3 years	Ministry of Emergency Situations	
5.	Republican command and staff exercise "Zymran"	Central and local executive bodies, their subordinate organizations; republican civil defense services; organizations	Once every 2 years	Ministry of Emergency Situations	
6.	Republican command and staff exercise "Tengiz"	Central and local executive bodies, their subordinate organizations; republican civil defense services; organizations	Once every 3 years	Ministry of Emergency Situations	
7	Republican command and staff exercise "Oert"	Central and local executive bodies, their subordinate organizations; republican civil defense services; organizations	Once every 3 years	Ministry of Emergency Situations	
2. At the territorial level					
	Comprehensive exercises (in regions, cities,	Head of civil defense, members of the commission for the prevention and elimination	Once every 3 years		

8.	and rural areas) on topics determined by the head of civil defense of the given territory	of emergency situations, civil defense services, civil defense formations, organizations, evacuation agencies, population	(once every 2 years in cities classified as civil defense groups)	Local executive bodies of regions, cities of republican significance and the capital	
9.	Command and staff exercises of regions, cities, and rural areas on emergency response and civil defense	Governing bodies of territorial subsystems of the state civil defense system	Annually	Local executive bodies of regions, cities of republican significance, and the capital	It is permitted to conduct them within the framework of the republican command and staff exercises "Koktem", "Kys", "Zher" and "Oert"
10.	Command and staff (staff) training on the actions of the population, government bodies, civil defense units in the event of an earthquake	Governing bodies of territorial subsystems of the state civil defense system, evacuation bodies, civil defense formations	Annually	Local executive bodies of seismically dangerous regions	It is permitted to conduct it within the framework of the republican command and staff exercise "Zher"
11.	Tactical and special exercises	Territorial civil defense formations, emergency response teams	Annually	Local executive bodies of regions, cities of republican significance, and the capital	

### 3. In organizations

--	--	--	--	--	--

				Organizations	
12.	Comprehensive exercises to practice measures related to the threat of occurrence and elimination of emergency situations of natural and man-made nature, civil defense measures (the topic is determined by the head of civil defense of the organization)	Employees of organizations	Once every 3 years		

				classified as civil defense	
13.	Facility training	Employees of organizations, students, learners, and teachers of educational organizations, medical personnel	Once every 3 years	Organizations not classified as civil defense, educational organizations, medical treatment, and preventive institutions	
14.	Staff training on transition civil defense from a peacetime to a wartime situation	Employees of organizations	Once every 2 years	Organizations classified as civil defense	
15.	Tactical and special exercises to prepare civil defense units for performing tasks on elimination of natural and man-made emergencies and civil defense	Employees of organizations	Once a year	Organizations in which civil defense facility formations have been created	It is permitted to conduct them within the framework of the republican command and staff exercises "Koktem", "Kys", "Zher" and "Oert"
16.	Training sessions: 1) for emergency situations and incidents at hazardous production facilities; 2) seismic training (for seismically dangerous regions); 3) mudflow training (for mudflow-prone regions); 4) in areas of possible flooding, inundation, and floods; 5) evacuation training in case of fires	Employees of organizations, students, learners, and teachers of educational organizations, educators, and children in preschool education and training organizations	for points 1, 2 and 5 – quarterly for points 3, 4 – once a year before the start of mudflow and flood periods	Organizations classified as civil defense organizations, educational organizations, and preschool education and training organizations located in the estimated emergency zone	May be combined with tactical and special exercises
				Organizations classified as civil defense, as well as those where	

17.	Training sessions	Management of organizations, personnel of civil defense units	Annually	there are territorial and facility-based civil defense formations	
4. Self-employed and unemployed population					
18.	By involving in training and exercises. Independent study of manuals, memos, periodicals, watching (listening) to TV, radio broadcasts, and official Internet resources	Self-employed and unemployed population	Constantly	Ministry of Emergency Situations	

Appendix 10  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

“Approved”

Akim \_\_\_\_\_  
of the region (city)- head  
of Civil Defense

Full name (if any)

(signature)

" " 20

Form

## PLAN

for conducting exercises and trainings in the field of civil defense in the territory of the \_\_\_\_\_  
\_\_\_\_\_ region in 20\_\_\_\_.

## 1. Comprehensive exercises

[illegible]

## 2. Command and staff exercises

[illegible]

### 3. Command and staff trainings

[illegible]

Note: for seismically active regions

#### 4. Tactical and special exercises

[illegible]

## 5. Comprehensive exercises in organizations

[illegible]

## 6. Facility trainings

№	Name of the city, district	January	February	March	April	May	June	July	August	September	October	November	December	Total
1.	city													
2.	district													
3.	district													

## 7. Trainings on emergency situations and incidents

№	Name of the city, district	January	February	March	April	May	June	July	August	September	October	November	December	Total
1.	city													
2.	district													
3.	district													

## 8. Seismic trainings

№	Name of the city, district	January	February	March	April	May	June	July	August	September	October	November	December	Total
1.	city													
2.	district													
3.	district													

Note: for seismically active regions

## 9. Mudflow trainings

№	Name of the city, district	January	February	March	April	May	June	July	August	September	October	November	December	Total
1.	city													
2.	district													
3.	district													

Note: for mudflow-prone regions

Head of the Department  
of Emergency Situations

\_\_\_\_\_

region (city)

\_\_\_\_\_

(rank) (signature) Full name (if any)

Appendix 11  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Instructor

\_\_\_\_\_  
Full name \_\_\_\_\_  
(signature)  
" \_\_\_\_ " \_\_\_\_ 20 \_\_\_\_  
Form

## **SCHEDULE**

### **for preparation of a comprehensive exercise**

\_\_\_\_\_

(name of organization)

No	Name of events	Deadline	Responsible persons	Mark of completion
----	----------------	----------	---------------------	--------------------

1. Preparation of the exercise management and governing bodies:
  - 1) study of governing documents and educational-methodological literature;
  - 2) conducting a comprehensive exercise;
  - 3) conducting reconnaissance of the area;
  - 4) development of teaching documents.
2. Preparation of formations:
  - 1) study of issues to be worked out during the training, exercise:  
with formation commanders;  
with personnel.
  - 2) studying the safety instructions, etc.
3. Training of workers and employees who are not part of the formations:
  - 1) study of issues to be worked out during training;
  - 2) passing standards;
  - 3) studying the safety instructions, etc.
4. Preparation of the population living near a potentially dangerous object:
  - 1) working out notification issues;
  - 2) theoretical study of skills and abilities to be practiced during the training;
  - 3) studying the safety instructions, etc.



5. Measures for (comprehensive provision of civil defense units) with material, technical, and medical support and means of providing first medical aid:

1) providing exercise participants with food, water, and basic necessities;

2) provision of fuel and lubricants;

3) provision of material and technical equipment and organization of technical maintenance of equipment;

4) ensuring that the personnel of civil defense units are equipped in accordance with the standard equipment of the exercise participants with first aid equipment and medicines, etc.

Chief of the training command staff

\_\_\_\_\_  
(name of organization)

\_\_\_\_\_  
Full name (if any) (signature)

Appendix 12  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

"Approved"

Head of the exercise

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

" \_\_\_\_ " \_\_\_\_ 20 \_\_\_\_

Form

## PLAN

### for conducting a comprehensive exercise

\_\_\_\_\_  
( name of organization)

Topic: \_\_\_\_\_

Training objectives:

for management personnel:

for command bodies:

for commanders and personnel of formations:

for workers and employees who are not part of formations:

for the population living near a potentially dangerous object:

Date: time and total duration

Composition of participants \_\_\_\_\_

Exercise concept \_\_\_\_\_

Exercise stages, training questions and time to practice each of them:

Progress of the exercise

Time:

Training questions:

Situation with possible complication of the situation during the exercise according to additional input.

Actions of the exercise leader.

Actions of deputies and assistants.

Expected actions from trainees.

First stage: (name of the stage, its content, training goal, time)

Second and subsequent stages:

Debriefing of the exercise.

Chief of the training command staff

\_\_\_\_\_  
(name of the organization)

\_\_\_\_\_  
Full name (if any) (signature)

Appendix 13  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

\_\_\_\_\_  
Full name  
( if any)

\_\_\_\_\_  
(signature)

" \_\_\_\_ " \_\_\_\_ 20 \_\_\_\_  
Form

### **The intention of conducting a comprehensive exercise**

1. The purpose of conducting the exercises;

\_\_\_\_\_  
1) concentrating the main efforts on the areas of emergency rescue and urgent works;

\_\_\_\_\_  
2) the sequence and methods of performing emergency rescue  
and urgent works;

3) distribution of the grouping of forces and resources among the sections of emergency rescue and urgent works;

---

2. defining the tasks for all units involved in the exercise and the deadlines for completion;

---

3. Key issues of interaction with civil defense services and rescue teams during the exercise;

---

4. Comprehensive support in the elimination of emergency situations;

---

5. Issues of managing forces and resources during the elimination of emergency situations

Appendix 14  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

---

Full name (if any)

---

(signature)

“ ” 20

Form

## PLAN by types of support

№	Events	Performers	Deadline	Note
Logistics and technical support				
1				
2				
Medical care				
1				
2				
Engineering and technical support				
1				
2				
Transport provision				
1				
2				

Organization of communication				
1				
2				

Appendix 15  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“    ”    20   

Form

## SCHEDULE

for preparation of command and staff exercise \_\_\_\_\_

\_\_\_\_\_  
( name of the organization)

№	Contents of events	Dates and time of the event	Performers
1. Conducting organizational activities			
1.	Preparation of initial data for planning exercises		
2.	Reconnaissance of the exercise area and others		
2. Development of documents			
1.	Development of a plan for implementation		
2.	Development of organizational guidelines and others		
3. Preparation of teaching leadership and facilitators			
1.	Study of regulatory documents		
2.	Methodological classes and others		
4. Preparation of exercise participants			
1.	Conducting classes		
2.	Study of safety regulations and rules, and others		
5. Preparation of study places and educational material base			
	Checking the readiness of the control center,		

1.	communications, warning systems, etc.		
----	---------------------------------------	--	--

Chief of the training command staff

\_\_\_\_\_  
(name of the organization)

\_\_\_\_\_  
Full name (if any) (signature)

\_\_\_\_\_

Appendix 16  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

“Approved”

Head of the exercise

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” 20

Form

## PLAN for conducting a command and staff exercise

1. Topic:

\_\_\_\_\_

2. Learning objectives:

\_\_\_\_\_

3. Time of the event:

\_\_\_\_\_

4. Participants:

\_\_\_\_\_

5. Initial situation:

\_\_\_\_\_

### Procedure for conducting the exercise

Time		Study questions	Setting (content of introductory information)	Work of the manager, deputies, intermediaries	Expected actions of trainees
Operational	Astronomical				
1	2	3	4	5	6
First stage (stage name, goal, time)					
Second stage (stage name, goal, time)					

Analysis (place and time)

Chief of the training command staff

\_\_\_\_\_

(name of the organization)

Full name (if any) (signature)

Appendix 17  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

Full name  
(if any)

(signature)

“ ” 20  
Form

### The concept of conducting a command and staff exercise

1. The purpose of the exercise;

1) concentration of main efforts on areas of emergency rescue  
and urgent works;

2) the sequence and methods of performing emergency rescue  
and urgent works;

3) distribution of the grouping of forces and resources among the sections of emergency  
rescue  
and urgent works;

2. Definition of tasks for all units involved in the exercise  
and deadlines for completion;

3. Key issues of interaction with civil defense services  
and rescue teams during the exercise;

4. Comprehensive support in the elimination of emergency situations;

5. Issues of managing forces and resources during the elimination of emergency situations

Appendix 18  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” \_\_\_\_\_ 20 \_\_\_\_

Form

## PLAN by types of support

№	Events	Performers	Deadline	Note
Logistics and technical support				
1				
2				
Medical care				
1				
2				
Engineering and technical support				
1				
2				
Transport provision				
1				
2				
Organization of communication				
1				
2				

Appendix 19  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” \_\_\_\_\_ 20 \_\_\_\_

Form

SCHEDULE

for tactical and special exercise preparation with \_\_\_\_\_

\_\_\_\_\_

( name of formations)

Events	Completion date	Performers
1. Study of the area where the exercise will be conducted. 2. Development of documents for the exercise: - exercise plan; - specific work plans; - simulation plan. 3. Conducting an instructor-method lesson with the exercise management. 4. Preparing trainees for the exercise. 5. Preparing work areas and simulation at the facility. 6. Conducting activities for the logistical support of the exercise. 7. Inspection of the readiness of formations, work areas, and simulation exercises.		

Chief of the training command staff

\_\_\_\_\_

(name of the organization)

\_\_\_\_\_

Full name (if any) (signature)

Appendix 20  
 to the Rules for informing,  
 disseminating knowledge, training  
 the population and specialists  
 in the field of civil defense  
 “Approved”  
 Head of  
 Civil Defense

\_\_\_\_\_  
 (name of the organization)

\_\_\_\_\_  
 Full name (if any)

\_\_\_\_\_  
 (signature)

“    ”    \_\_\_\_\_ 20\_\_\_\_  
 Form

PLAN

for conducting a tactical and special exercise



with \_\_\_\_\_  
( name of formations)

Topic: \_\_\_\_\_

Learning objectives: \_\_\_\_\_

Time (indicate the calendar period):

Composition of trainees (indicate the list of formations involved):

Logistics and technical support: \_\_\_\_\_

Tactical situation: (given textually and, if necessary, supplemented with a diagram):

Progress of the exercise

Time	Learning questions	Setting (nature of introductory information)	Actions of the manager	Actions of trainees

Stage one: Bringing the formations to readiness.

Stage two: Moving to the area of emergency rescue and urgent works.

Stage three: Conducting emergency rescue and urgent works.

Stage four: Completion of emergency rescue and urgent works and withdrawal from the affected area (contamination zone).

Analysis of the exercise.

Chief of the training command staff

\_\_\_\_\_  
(name of the organization)

\_\_\_\_\_  
Full name (if any) (signature)

Appendix 21  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” \_\_\_\_\_ 20\_\_\_\_

Form

### The intention of conducting a tactical and special exercise

1. The purpose of the exercise;

---

1) concentration of main efforts on areas of emergency rescue and urgent works

---

2) the sequence and methods of performing emergency rescue and urgent works;

---

3) distribution of the grouping of forces and resources among the sections of emergency rescue and urgent works;

---

2. Definition of tasks for all units involved in the exercise and deadlines for completion;

---

3. Key issues of interaction with civil defense services and rescue teams during the exercise;

---

4. Comprehensive support in the elimination of emergency situations;

---

5. Issues of managing forces and resources during the elimination of emergency situation.

Appendix 22  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

---

Full name (if any)

---

(signature)

“ ” 20

Form

## PLAN by types of support

№	Events	Performers	Deadline	Note
Logistics and technical support				
1				
2				
Medical care				
1				
2				
Engineering and technical support				

1				
2				
Transport provision				
1				
2				
Organization of communication				
1				
2				

Appendix 23  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of training

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” \_\_\_\_\_ 20\_\_\_\_  
Form

## PLAN for conducting training on emergency situations and incidents

1. Topic: \_\_\_\_\_

2. Educational objectives: \_\_\_\_\_

- for management personnel: \_\_\_\_\_

- for personnel of formations: \_\_\_\_\_

- for workers, employees, students, and pupils not included in formations: \_\_\_\_\_

- for the population not employed in production and the service

sector: \_\_\_\_\_

3. Time of the event: \_\_\_\_\_

4. List of participants: \_\_\_\_\_

5. Initial situation: \_\_\_\_\_

### Progress of training

Time	Study questions	Setting (nature of introductory information)	Actions of the manager	Actions of trainees

Analysis of the training.

Application:

1. List and content of introductory information, methods, and time of their delivery.

2. A diagram of the locations of practical actions with the environment indicated.

Chief of the training command staff

\_\_\_\_\_  
(name of the organization)

\_\_\_\_\_  
Full name (if any) (signature)

Appendix 24  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of training

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)  
“ ” \_\_\_\_\_ 20\_\_\_\_  
Form

## SCHEDULE

for the preparation of facility training \_\_\_\_\_

\_\_\_\_\_  
( name of the organization)

№		Deadline	Responsible persons	Mark of completion
1	Preparation of the training manual and management bodies 1. Study of guidelines and educational and methodological literature. 2. Conducting object training. 3. Conducting reconnaissance of the area. 4. Development of documents on facility training.			
2	Preparation of formations 1. Study of issues to be worked out during training: - with formation commanders; - with personnel.			

	2. Study of instructions on safety measures, etc.			
3	<p>Training of workers and employees who are not part of the formations</p> <p>1. Study of issues to be worked out during training.</p> <p>2. Passing standards.</p> <p>3. Studying instructions on safety measures, etc.</p>			
4	<p>Preparation of the population living near a potentially dangerous object</p> <p>1. Working out notification issues.</p> <p>2. Studying issues to be worked out during the training.</p> <p>3. Studying the safety instructions.</p>			
5	<p>Measures for logistical and medical support</p> <p>1. Providing training participants with food , water, and essential items.</p> <p>2. Providing fuel and lubricants.</p> <p>3. Providing spare parts and organizing technical maintenance of equipment.</p> <p>4. Providing training participants with first aid equipment and medicines, etc.</p>			

Chief of the training command staff.

\_\_\_\_\_  
(name of the organization)

\_\_\_\_\_  
Full name (if any) (signature)

to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

“Approved”

Head of training

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” \_\_\_\_\_ 20\_\_

Form

## PLAN

**for conducting facility training \_\_\_\_\_ (name  
of the organization)**

Topic: \_\_\_\_\_

Training objectives:

for management personnel: \_\_\_\_\_

for management bodies: \_\_\_\_\_

for commanders and personnel of formations: \_\_\_\_\_

for workers and employees not included in formations: \_\_\_\_\_

for the population living near a potentially dangerous object:

\_\_\_\_\_  
Time: calendar dates and total duration

Participants: \_\_\_\_\_

Training concept \_\_\_\_\_

Training stages, training questions, and time to practice each of them:

### Progress of training

Time	Study questions	Setting (nature of introductory information)	Actions of the manager	Actions of trainees

First stage: (name of the stage, its content, training objective, time)

Second and subsequent stages.

Analysis of the training.

Chief of the training command staff

\_\_\_\_\_  
(name of the organization)

\_\_\_\_\_  
Full name (if any) (signature)

to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

“Approved”

Head of training

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Full name (if any)

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(signature)

“ ” 20

Form

## PLAN

### for conducting general seismic training

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( name of the organization)

Topic: “Actions of the management, workers and employees of (name of the organization )  
during an earthquake.”

Learning objectives:

General – check the readiness of (name of the organization) to carry out earthquake protection measures.

For management staff – to acquire practical skills in organizing and implementing earthquake protection measures.

For the personnel of the formations – to improve practical skills in notification, collection, equipment, and readiness to carry out rescue operations.

For workers and employees – to develop skills for practical actions and correct behaviour during an earthquake.

Time: by decision of the head of the organization.

Location: production and administrative buildings, structures, territory of the organization

Participants of the seismic training: the entire staff of the organization.

Study question: practical actions of the management, workers, and employees of (name of organization) during an earthquake while at their workplaces.

Material support and literature:

1. Emergency response plan (name of the organization) for earthquakes.
2. Action plans for officials after an earthquake.
3. Table of possible conditions of buildings, possible losses, and expected damage after an

earthquake.

4. Emergency evacuation plan for working personnel.

5. Layout plans of the organization's safe area.

Chief of the training command staff

\_\_\_\_\_  
(name of the organization)

\_\_\_\_\_  
Full name (if any) (signature)

### Procedure for conducting general seismic training in an organization

Actions of the instructor	Actions of heads of structural divisions, intermediaries	Actions of workers and employees
1	2	3
Practical actions of management, workers and employees.		
<p>On the day of the training, the head of the organization, at a meeting of the management team, hears the heads of the structural divisions about their readiness to conduct the seismic training, determines the time and procedure for communicating the signal established in the organization about the beginning of an earthquake, and specifies the locations for his deputies and intermediaries.</p> <p>At the appointed time, a signal shall be given about the beginning of an earthquake, deputy heads and intermediaries shall observe the actions of heads of structural divisions, workers and employees.</p>	<p>The heads of structural divisions, upon arriving at their workplaces, remind the foremen and other lower-level managers of the established signal regarding the beginning of the earthquake, the order of actions for workers and employees, and the necessity of adhering to safety measures. The deputy heads of the organization, intermediaries arrive at the structural divisions a few minutes before the signal established in the organization is given.</p> <p>Sound signals (or other installed signals) are turned on. Heads of structural divisions announce: "Earthquake! Leave the building immediately!" (for floors 1-2), "Earthquake! Take safe places!" (for the rest), after the tremors stop, announce: "Everyone leave the building immediately!", heads of structural divisions organize the evacuation of people from the building, check the presence of people at the assembly site and report the results to the organization's management (chief of the civil defense headquarters).</p>	<p>Having received a reminder from the foreman or other low-level manager about readiness for seismic training, each worker and employee determines a relatively safe place - shelter for the period of tremors, outlines for himself the shortest route to the main (spare) exit, prepares for the possible use of personal protective equipment (a cotton-gauze bandage or an anti-dust fabric mask, puts it in his pocket.</p> <p>Workers and employees:</p> <ul style="list-style-type: none"><li>- of the 1st and 2nd floors – evacuate the building through the main or emergency exits and proceed to the designated assembly area. If, due to the short time window (15–20 seconds), they are unable to exit the building during the tremors, they must take shelter in a relatively safe place and then quickly leave the building once the shaking stops.</li><li>- of upper floors - at the moment of the first tremor, occupants should take relatively safe positions; once the tremors stop, they must quickly evacuate the building and proceed to the designated assembly area, where first aid is provided to those in need.</li></ul>
	<p>The commanders of the formations announce the assembly of personnel, check their presence, (if necessary) equip the personnel and report to the chief of the civil defense headquarters about their readiness to</p>	<p>The personnel of the formations arrive at pre-determined locations, receive equipment (if necessary),</p>



The chief of the civil defense staff gives the command to bring the formations to readiness.	rescue people remaining in the building, extinguish fires, provide first aid to victims, and maintain public order.	and be ready to carry out rescue and other emergency operations.
Summing up the results of seismic training		
At the meeting, the instructor listens to his/her deputies, intermediaries, heads of structural divisions, summarizes the results of the general seismic training, analyzes the actions of the management, workers and employees, gives instructions on eliminating the identified deficiencies, determines the time for managers to conduct private analysis , additional classes, private seismic training.	<p>The heads of structural divisions clarify the assessment of their actions and the actions of their subordinates, the identified shortcomings, outline ways to eliminate them, and prepare materials for conducting a private analysis in their workshops.</p> <p>At a time determined by the head of the organization, the results of seismic training with workers and employees shall be summarized. If necessary, additional classes and private seismic training shall be conducted. The deputy heads of the organization and intermediaries shall be present and speak at the summing up.</p>	Workers and employees comprehend the mistakes they made, clarify their actions, and exchange experiences.
The head of the organization shall issue an order based on the results of the seismic training, submit a report ( disclosure) on the conducted seismic training to the district department (management) for emergency situations and the higher management body.		

Chief of the training command staff

\_\_\_\_\_  
(name of the organization)

\_\_\_\_\_  
Full name (if any) (signature)\_\_\_\_\_

Appendix 27  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of training

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“       ”       20\_\_\_\_

Form

## **SCHEDULE**

### **for preparation and implementation of the mudflow training**

№	Events	Deadline	Control of execution	Responsible persons

1.	Reconnaissance of the site, routes of advance, and work area.			
2.	Development of documents for conducting training.			
3.	Presentation of the order to conduct the exercise to the commanders of the formations involved in the training.			
4.	Conducting an instructor-methodological lesson with commanders of emergency rescue services and formations involved in the training.			
5.	Preparing trainees for training: preparation of equipment and property; bringing population assembly points into readiness; installation of a street map stands in a visible place, indicating the meeting point for the population; hanging signs indicating the direction of the population gathering place.			
6.	Organization of communications and maintenance of public order during the training period.			
7.	Check the state of readiness of warning equipment, outdoor loudspeakers, and mobile warning equipment.			

8.	Put the training plan into action.			
9.	General formation of training participants, analysis of the training, summing up			

Head of the training staff

– Head of the Department (branch)

for emergency situations of the city (district)

\_\_\_\_\_  
Full name (if any) (signature)

\_\_\_\_\_

Appendix 28  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of training

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” \_\_\_\_\_ 20\_\_

Form

## PLAN

### for preparing and conducting an evacuation training in case of fire

Topic: “Actions of the teaching staff and students in the event of a fire in  
\_\_\_\_\_”.

Learning objectives:

General – to check the readiness of the educational institution to carry out civil defense measures in the event of a fire in \_\_\_\_\_.

For management and teaching staff (educators) – to acquire practical skills in organizing and  
conducting civil defense measures in the event of a fire in  
\_\_\_\_\_.

For students (children) – to develop skills for competent actions and correct behaviour in  
the  
event of a fire at school.

Time of the event – \_\_\_\_\_.

The venue is the school building and grounds.

Participants in the evacuation drill in case of fire: management, teaching staff, students (teachers, children).

Educational question: practical actions of teachers and students in the event of a fire in \_\_\_\_\_.

Material support and literature:

Memos, booklets on actions of the population in the event of a fire.

Plan-diagram of emergency evacuation of students (children) from the building.

Layout plan of the safe area around the building.

Technical means of warning.

Equipment for civil defense units.

**PROCEDURE FOR CONDUCTING AN EVACUATION TRAINING IN CASE OF FIRE**

Actions of the instructor	Actions of teachers (class teachers, educators)	Actions of students (children)
1	2	3
Preparatory period		
At the meeting, the management and teaching staff (educators) shall be informed of the order regarding the preparation and conduct of the training.	Class teachers (educators) clarify the plan for evacuating students ( children) from the building, the location of classes (groups) in the adjacent safe area. The class teacher (educator) _____ prepares his/her class (group) and demonstrates the actions of the students (children) during the training to all involved teaching staff .	They study leaflets and brochures about the actions of the population in the event of a fire at school. They specify the route from the school building and the location of the class on the school grounds. They learn to provide mutual assistance. Cotton-gauze bandages are prepared (manufactured) for possible use.
The management and intermediaries shall monitor the training sessions with students and provide practical assistance in their implementation.	Class teachers (educators) conduct practical training outside of class time (break) introducing a spirit of competition and game elements into each training session, and ensure that students’ actions are conscious and competent.	Participate in practicing actions in case of fire (as part of a class or group).
The Chief of the staff clarifies with the commanders of civil defense units the state of readiness of the units to work on eliminating the consequences of the fire.	The commanders of the rescue team, medical post, fire extinguishing unit, and public order protection team clarify the personnel, functional responsibilities, equipment procedures, and conduct practical training on rescuing people, extinguishing fires, and providing first aid to victims.	
Practical actions of teaching staff and students during evacuation training in case of fire		
Before the start of classes, the head of the educational organization, at a meeting of the management and		

teaching staff, hears from responsible persons (briefly) about the readiness to conduct an evacuation exercise in case of fire, specifies the time, the procedure for communicating the established signal for practicing the practical part of the evacuation exercise in case of fire, determines the places of intermediaries and management staff .	All teachers (educators) conducting the first lesson briefly remind the students of the established signal about the outbreak of a fire, the actions of the students on this signal, the meeting place after leaving the building. They draw attention to the observance of safety measures when conducting an evacuation exercise in case of a fire.	Each student (child) prepares a cotton-gauze bandage in advance for possible use and puts it in his pocket.
2-3 minutes before the end of the lesson, before the long break, a set signal shall be given about the outbreak of a fire.	Teachers (educators) conducting classes announce "Fire".	Students (children) put on a cotton-gauze bandage, ready to leave the classroom on command.
The management team monitors the actions of teachers and students (educators and children).	Teachers (educators) give the command "Evacuation". After the students of the class (children of the group) occupy the designated safe place, the teacher checks the class register for the presence of students and reports the result to the principal. After people leave the building, the commanders of the civil defense units shall announce the assembly of the personnel of the units, equip them through the chief of staff and organize the rescue of the people remaining in the building, extinguishing the fire, providing first aid to the victims, and maintaining public order.	Students (children) in an organized manner, without creating panic, under the command of the teacher (educator), quickly leave the building and take the designated place for the class in the adjacent safe area. If necessary, provide assistance to the victims. Civil defense personnel participate in rescuing people remaining in the building, localizing the fire, providing first aid to victims, and maintaining public order. One of the firefighters from the fire extinguishing unit turns off the general electrical switch.
Summing up the results of the evacuation training in case of fire		
At a meeting of the permanent staff, the school principal listens (briefly) to the deputies and mediators, sums up the results of the evacuation training in case of fire, analyzes the actions of teachers and students (educators and children), gives recommendations for eliminating the identified deficiencies, and sets a time for teachers to conduct a private analysis.	At a meeting to summarize the results of evacuation training in case of fire, teachers (educators) clarify the assessment of their actions, identified shortcomings, determine ways to eliminate them, and prepare material for private analysis in classes (groups).	
The head of civil defense – the head of the educational organization submits to the district (city) department of emergency situations a report (disclosure) on the conducted evacuation training in case of fire.	Teachers (educators) conducting evacuation trainings in case of fire, shall conduct private discussions with students (children) at the time set by the principal.	Students (children) understand the mistakes they made during the evacuation training in case of fire and correct them during the next training.

Chief of the training command staff

\_\_\_\_\_  
(name of the organization)

\_\_\_\_\_  
Full name (if any) (signature)

Appendix 29  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” 20

Form

**Schedule of preparation for staff training (name of organization)**

№	Contents of events	Dates of the event	Performers	Note
1	Preparation of the training instructors and management bodies: 1) study of regulatory legal acts in the field of civil defense, planning documents on civil defense; 2) development of organizational documents for the exercise (plans for implementation, concept, comprehensive support)			
2	Preparation of forces and resources: 1) dissemination of organizational documents and civil defense measures in accordance with the levels of readiness of the Civil Defense Plan of the facility;			

	2) practical classes (with on-site visits if necessary)			
3	Preparation of exercise participants: 1) conducting instructor training; 2) study of safety regulations and rules.			
4	Checking the readiness of the control center, equipment, communications, notification, etc.			

Chief of the training command staff

\_\_\_\_\_  
Name of the organization Full name Signature

Appendix 30  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense

“Approved”

Head of the exercise

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” \_\_\_\_\_ 20 \_\_\_\_

Form

### Plan for conducting staff training (name of the organization)

№	Contents of events	Completion dates	Note
Civil defense readiness level measures "Priority measures of the first group "			
1			
2			
Civil defense preparedness measures "Priority measures of the second group"			
1			
2			
Civil defense readiness level measures "General readiness"			
1			
2			

Chief of the training command staff

\_\_\_\_\_

Name of the organization Full name Signature

Appendix 31  
to the Rules for informing,  
disseminating knowledge, training  
the population and specialists  
in the field of civil defense  
“Approved”  
Head of the exercise

\_\_\_\_\_  
Full name (if any)

\_\_\_\_\_  
(signature)

“ ” 20

Form

### PLAN by types of support

№	Events	Performers	Deadline	Note
Logistics and technical support				
1				
2				
Medical care				
1				
2				
Engineering and technical support				
1				
2				
Transport provision				
1				
2				
Organization of communication				
1				
2				

Appendix  
to the order of the Minister of  
Internal Affairs  
of the Republic of Kazakhstan  
dated July 2, 2020  
№ 494

### List of certain invalidated orders of the Minister of Internal Affairs of the Republic of Kazakhstan

1. Order of the Minister of Internal Affairs of the Republic of Kazakhstan dated April 20, 2015 № 381 "On approval of the Rules for informing, propagating of knowledge, training of



the population and specialists in the field of civil protection" (registered with the Ministry of Justice of the Republic of Kazakhstan dated May 22, 2015 № 11134).

2. Order of the Minister of Internal Affairs of the Republic of Kazakhstan dated November 14, 2016 № 1057 "On amendments and additions to the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated April 20, 2015 № 381 "On approval of the Rules for informing, propagating of knowledge, training of the population and specialists in the field of civil protection" (registered with the Ministry of Justice of the Republic of Kazakhstan dated December 23, 2016 № 14562).

3. Clause 10 of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated December 13, 2019 № 1064 " On amendments and additions to certain orders of the Minister of Internal Affairs of the Republic of Kazakhstan and the Minister of Emergency Situations of the Republic of Kazakhstan" (registered with the Ministry of Justice of the Republic of Kazakhstan dated December 18, 2019 № 19738).