



**On approval of the Rules for the Submission of Information on Foreigners and Stateless Persons Attracted by the Astana Hub International Technology Park, submitted to the authorized body on population migration and the National Security Committee of the Republic of Kazakhstan**

*Unofficial translation*

Order of the Minister of Information and Communications of the Republic of Kazakhstan dated September 19, 2018 № 406. It is registered in the Ministry of Justice of the Republic of Kazakhstan on October 17, 2018 № 17558

*Unofficial translation*

In accordance with paragraph 11 of Article 13-1 of the Law of the Republic of Kazakhstan of November 24, 2015 “On Informatization” **I DO HEREBY ORDER:**

1. That the enclosed Rules for the Submission of Information on Foreigners and Stateless Persons Attracted by the Astana Hub International Technology Park, submitted to the authorized body on population migration and the National Security Committee of the Republic of Kazakhstan shall be approved.

2 The Department of Informatization of the Ministry of Information and Communications of the Republic of Kazakhstan shall ensure:

1) the state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) within ten calendar days from the date of state registration of this order, sending it to the Republican State Enterprise on the Right of Economic Management “Republican Center of Legal Information” for official publication and inclusion into the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan;

3) the placement of this order on the Internet resource of the Ministry of Information and Communications of the Republic of Kazakhstan;

4) within ten working days after the state registration of this order, the submission to the Legal Department of the Ministry of Information and Communications of the Republic of Kazakhstan of the information on the implementation of measures provided for in subparagraphs 1), 2) and 3) of this paragraph.

3. Control over the implementation of this order shall be entrusted to the supervising Vice Minister of Information and Communications of the Republic of Kazakhstan.

4. This order shall enter into force upon the expiry of ten calendar days after the day of its first official publication.

*Minister of Information and Communications  
of the Republic of Kazakhstan*

*D. Abayev*

"AGREED"

Ministry of Labor and Social  
Protection of the population  
of the Republic of Kazakhstan

"AGREED"

National Security Committee  
of the Republic of Kazakhstan

"AGREED"

Committee on Statistics  
Ministry of National Economy  
of the Republic of Kazakhstan

Approved  
by Order № 406  
of the Minister of Information  
and Communications  
of the Republic of Kazakhstan  
of September 19, 2018

**Rules for the Submission of Information on Foreigners and Stateless Persons Attracted by the Astana Hub International Technology Park, submitted to the authorized body on population migration and the National Security Committee of the Republic of Kazakhstan**

1. These Rules for the Submission of Information on Foreigners and Stateless Persons Attracted by the Astana Hub International Technology Park, submitted to the authorized body on population migration and the National Security Committee of the Republic of Kazakhstan (hereinafter referred to as the Rules), have been developed in accordance with paragraph 11 of article 13-1 of the Law Republic of Kazakhstan dated November 24, 2015 "On Informatization" and determine the procedure for the submission of the information about the foreigners and the people without citizenship, as well as their family members (hereinafter referred to as the information) attracted by the Astana Hub International Technology Park to the authorized body on the issues of population migration and to the National Security Committee of the Republic of Kazakhstan.

2. The information on foreigners and stateless persons attracted by the Astana Hub international technology park or its participants shall be submitted in accordance with Annex 1 to these Rules.

3. The information about family members of foreigners and stateless persons attracted by the Astana Hub international technology park or its participants shall be submitted in accordance with Annex 2 to these Rules.

4. The Astana Hub International Technology Park shall submit the information provided for in paragraphs 2 and 3 of these Rules quarterly no later than the 15th day of the month

following the reporting period to the authorized body on population migration and the National Security Committee of the Republic of Kazakhstan.

**Footnote. Paragraph 4 - as amended by the Order of acting Minister of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan dated July 20, 2023 No. 274/HK (shall come into effect ten calendar days after the day of its first official publication).**

5. The information shall be submitted on paper or in electronic form in both Kazakh and Russian languages.

Appendix 1  
to the Rules for the submission  
of information on foreigners and  
stateless persons attracted by  
the international technology park  
"Astana Hub", submitted  
to the authorized body on  
population migration and the  
National Security Committee  
of the Republic of Kazakhstan

**Footnote. Appendix 1 - as amended by the Order of acting Minister of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan dated July 20, 2023 No. 274/HK (shall come into effect ten calendar days after the day of its first official publication).**

Submitted: information about foreigners and stateless persons attracted by the international technology park "Astana Hub" or its participants The administrative data form shall be posted on the Internet resource: Astana Hub Name of the administrative data form: information about foreigners and stateless persons attracted by the international technology park "Astana Hub" "or its participants Index of the administrative data form (short alphanumeric expression of the name of the form): 14-SPI Frequency: quarterly Reporting period: no later than the 10th day of the first month following the reporting quarter Circle of persons providing information: international technology park "Astana Hub" Submission deadline for administrative data forms: quarterly no later than the 15th day of the month following the reporting period to the authorized body on population migration and the National Security Committee of the Republic of Kazakhstan.

No.	Last name, first name, patronymic (if any), including in Latin letters	Date of Birth	Citizenship (country of permanent residence)	Number, date and issuing authority of the passport (identity document)	Duration of expected stay (month, year) on the territory of the Republic	Qualification Details	Information about visa extension (if any)	Purpose of stay on the territory of the Republic of Kazakhstan	Address of residence in the Republic of
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Manager: \_\_\_\_\_  
surname, name, patronymic (if any), signature

Date " \_\_\_\_\_ " \_\_\_\_\_ 20 \_\_\_\_\_

Place for stamp

Note: an explanation for filling out this form shall be provided in the appendix to this form.

Appendix 2  
to the Rules for the submission  
of information on foreigners and  
stateless persons attracted by  
the international technology park  
"Astana Hub", submitted  
to the authorized body on  
population migration and the  
National Security Committee  
of the Republic of Kazakhstan

**Footnote. Appendix 2 - as amended by the Order of acting Minister of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan dated July 20, 2023 No. 274/HK (shall come into effect ten calendar days after the day of its first official publication).**

Submitted: information about foreigners and stateless persons attracted by the international technology park "Astana Hub" or its participants The administrative data form shall be posted on the Internet resource: Astana Hub Name of the administrative data form: information about foreigners and stateless persons attracted by the international technology park "Astana Hub" "or its participants Index of the administrative data form (short alphanumeric expression of the name of the form): 15-SPI Frequency: quarterly Reporting period: no later than the 10th day of the first month following the reporting quarter Circle of persons providing information: international technology park "Astana Hub" Submission deadline for administrative data forms: quarterly no later than the 15th day of the month following the reporting period to the authorized body on population migration and the National Security Committee of the Republic of Kazakhstan.

	Last name , first name,		Citizenshi p (country	Last name , first name, patronymi c (if any), including in Latin letters, of the person attracted by the		Informati on about document s confirmin g the relationsh i p ( marriage certificate , birth	Number, date and issuing authority	Information about	Address o f residence
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No	patronymic (if any), including in Latin letters	Date of birth	of permanent residence)	international technology park "Astana Hub" or its participants, whose family members they are	Relation degree	certificate or other documents confirming information about the relationship)	of the passport (identity document)	visa extension (if any)	in the Republic of Kazakhstan
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Manager: \_\_\_\_\_

last name, first name, patronymic (if any), signature

Date " \_\_\_\_\_ " \_\_\_\_\_ 20 \_\_\_\_\_

Place for stamp

Note: an explanation for filling out this form shall be provided in the appendix to this form.