



On approval of the Rules for entering information and its amendments to the State Register of Rights to objects, protected by the Copyright Law, and forms of certification, confirming the introduction of information therein and amendments to it

Unofficial translation

Order of the Minister of Justice of the Republic of Kazakhstan dated August 28, 2018 No. 1315. Registered with the Ministry of Justice of the Republic of Kazakhstan on August 29, 2018 No. 17325.

Unofficial translation

In accordance with paragraphs 1 and 6 of Article 9-1 of the Law of the Republic of Kazakhstan dated June 10, 1996 "On Copyright and Related Rights" and subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan dated April 15, 2013 "On Public Services", **I HEREBY ORDER:**

Footnote. Preamble - as amended by the order of the Minister of Justice of the Republic of Kazakhstan dated 19.03.2020 No. 104 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

1. To approve:

1) the Rules for entering information and changes in the State register of rights to objects protected by copyright, in accordance with Appendix 1 to this Order;

2) the form of a certificate of entering information into the State register of rights to objects protected by copyright, in accordance with Appendix 2 to this Order.

Footnote. Paragraph 1 as amended by the order of the Minister of Justice of the Republic of Kazakhstan dated 19.03.2020 No. 104 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

2. the Department of Intellectual Property Rights in accordance with the procedure established by the legislation shall ensure:

1) state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) within ten calendar days from the date of state registration of this order with the Ministry of Justice of the Republic of Kazakhstan, the direction hereof in Kazakh and Russian languages to the Republican State Enterprise on the Right of Economic Management "Republican Center of Legal Information of the Ministry of Justice of the Republic of Kazakhstan" for official publication and placement in the Reference Control Bank of the Regulatory Legal Acts of the Republic of Kazakhstan;

3) placing this order on the Internet resource of the Ministry of Justice of the Republic of Kazakhstan;

4) excluded by order of the Minister of Justice of the Republic of Kazakhstan No. 121 dated 15.02.2023 (shall be enacted upon expiry of ten calendar days after the day of its first official publication).

Footnote. Paragraph 2 as amended by orders of the Minister of Justice of the Republic of Kazakhstan No. 819 dated 30.09.2022 (shall be enacted ten calendar days after the date of its first official publication); No. 121 of 15.02.2023 (shall enter into force ten calendar days after the date of its first official publication).

3. Control over the execution of this order shall be entrusted to the supervising Vice-Minister of Justice of the Republic of Kazakhstan.

4. This order shall be put into force from September 23, 2018 and shall be subject to official publication.

*Minister of Justice
of the Republic of Kazakhstan*

M. Beketayev

Appendix 1
to the order of the
Minister of Justice of the
Republic of Kazakhstan
dated August 28, 2018 No. 1315

Rules for entering information and changes in the State register of rights to objects protected by copyright

Footnote. The Rules as amended by the order of the Minister of Justice of the Republic of Kazakhstan dated 19.03.2020 No. 104 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

Chapter 1. General provisions

1. These Rules for entering information and changes in the State register of rights to objects protected by copyright (hereinafter referred to as the Rules) have been developed in accordance with paragraphs 1 and 6 of Article 9-1 of the Law of the Republic of Kazakhstan dated June 10, 1996 "On Copyright and Related Rights" (hereinafter - the Law) and subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan dated April 15, 2013 "On Public Services" and determine the procedure for entering information and changes into the State register of rights to objects protected by copyright (hereinafter - the Register).

2. Basic terms and definitions used herein:

1) an author - a natural person who has created a work of science, literature or art through his/her creative labour;

2) excluded by order of the Minister of Justice of the Republic of Kazakhstan No. 121 dated 15.02.2023 (shall become effective ten calendar days after the date of its first official publication);

3) a state service - one of the forms of implementation of certain state functions, exercised individually at the request or without the request of service recipients and aimed at the realisation of their rights, freedoms and legitimate interests, granting them appropriate tangible or intangible benefits;

4) a personal profile - an electronic profile of a service recipient designed for submitting an application for entering data into the State Register of Rights to Copyrighted Objects and amendments thereto;

5) the Register - an information system containing details of copyrights to copyright-protected objects entered based on authors' applications;

6) a certificate - a document confirming the entry of data in the State Register of Rights to Copyrighted Objects;

7) a service provider - an organisation established by decision of the Government of the Republic of Kazakhstan in the organisational and legal form of a republican state enterprise on the right of economic management, subordinated in its activities to the competent authority ;

8) an electronic digital signature (hereinafter - EDS) - a range of electronic digital symbols created by means of an electronic digital signature and confirming the authenticity of an electronic document, its ownership and invariability of its content.

Footnote. Paragraph 2 - as reworded by order of the Minister of Justice of the Republic of Kazakhstan No. 819 dated 30.09.2022 (shall be put into effect upon expiry of ten calendar days after the day of its first official publication); as amended by order of the Minister of Justice of the Republic of Kazakhstan No. 121 dated 15.02.2023 (shall come into effect upon expiry of ten calendar days after the day of its first official publication).

Chapter 2. Procedure for provision of a public service

3. A public service is provided by the Republican State Enterprise on the basis of the right of economic management "National institute of intellectual property" of the Ministry of Justice of the Republic of Kazakhstan (hereinafter referred to as the service provider).

4. The basis for entering information into the Register is the submission of an application for entering information into the State register of rights to objects protected by copyright (hereinafter referred to as the application), by the author personally or through another representative with the provision of an electronic copy of a notarized power of attorney (hereinafter referred to as the service recipient) in the form according to Appendix 1 to these Rules.

5. To receive a public service, the service recipient sends to the service provider through the web portal of "electronic government" (hereinafter - the web portal):

1) an application in the form in accordance with Appendix 1 to the Rules;

2) a copy of the work.

In lieu of a copy of the work, the application may be accompanied by sketches, drawings, pictures or photographs, and in respect of programmes for electronic computer (ECM) or databases - by an abstract including the name of the programme or database, surname, first name, patronymic (if it is specified in the identity document) of the author, date of creation, field of application, purpose, functional capabilities, main technical characteristics, programming language, type of the implementing ECM, as well as the source code (source text);

3) in respect of a composite or derivative work, a copy of the author's agreement concluded with the author (s) or copyright holder of the original work is additionally submitted. In the event that works of other authors are used in the composite work, the term of protection for which has expired on the date of submission of the application by the service recipient, an author's agreement is not required. If the term of protection of the work on the basis of which the derivative work was created expires, the submission of an author's agreement with the author of the main work is not required;

4) in relation to works of religious content, an electronic copy of the positive opinion of the religious expert examination is additionally submitted.

When making changes to the information in the Register - an application for making changes to the information in the State register of rights to objects protected by copyright, in the form in accordance with Appendix 4 to the Rules.

Footnote. Paragraph 5 as amended by order of the Minister of Justice of the Republic of Kazakhstan No. 704 dated 24.08.2022 (shall take effect ten calendar days after the date of its first official publication).

6. The main requirements for the provision of a state service including the features of the process, form, content and result of the provision, as well as other data, with due regard to the peculiarities of the provision of the state service are given in the list of basic requirements for the provision of the state service “Entry of Data and Amendments Thereto in the State Register of Rights to Objects Protected by the Copyright Law” as per Appendix 2 hereto.

Footnote. Paragraph 6 - as reworded by order of the Minister of Justice of the Republic of Kazakhstan No. 819 dated 30.09.2022 (shall be enacted ten calendar days after the day of its first official publication).

7. In the process of rendering a public service, the head of the department and (or) the deputy head of the service provider's department submits the application and documents to the department's employee within 2 (two) working hours after the application is submitted. An employee of the service provider's department examines the application and documents and draws up the result of the provision of a public service within 7 (seven) working hours.

The head of the department or the deputy head of the service provider agrees on the result of the provision of a public service. The head of the service provider signs the result of the provision of a public service within 1 (one) hour.

8. For entering information into the Register, the service provider will charge a payment made by the service recipient through the personal account of the web portal in accordance with the Prices for services in terms of entering information into the State Register of Rights to Objects Protected by Copyright (hereinafter - Prices) posted on the official websites of the authorized body www.adilet.gov.kz and service provider www.kazpatent.kz.

If necessary, the applicant presents a copy of the document confirming the grounds for reducing the amount of payment.

Payment is made by non-cash method through the payment gateway of a second-tier bank, integrated with the information system of the service provider newcab.kazpatent.kz.

Benefits for reducing the amount of payment shall be provided to the following persons:

1) participants of the Great Patriotic War;

to persons equated in terms of benefits to the participants of the Great Patriotic War:

servicemen, as well as persons of the commanding officers and rank and file of the internal affairs and state security bodies of the former USSR, who served in cities during the Great Patriotic War, participation in the defense of which was counted until January 1, 1998 in seniority for the appointment of a pension on preferential terms established for servicemen of units of the active army;

persons of the civilian personnel of the Soviet Army, the Navy, the troops and bodies of internal affairs and state security of the former USSR, who held regular positions in military units, headquarters, institutions that were part of the active army during the Great Patriotic War, or who were in the corresponding periods in cities, participation in the defense of which was counted before January 1, 1998 in the seniority for the appointment of a pension on preferential terms established for servicemen of units of the active army;

persons who during the Great Patriotic War were part of units, headquarters and institutions that were part of the active army and navy, as sons (graduates) of regiments and cabin boys;

persons who took part in hostilities against fascist Germany and its allies during the Second World War on the territory of foreign countries as part of partisan detachments, underground groups and other anti-fascist formations;

workers of special formations of the People's Commissariat of Railways, the People's Commissariat of Communications, the floating personnel of fishing and transport vessels and flight personnel of aviation, the People's Commissariat of the fishing industry of the former USSR, the sea and river fleet, flight personnel of the Northern Sea Route, who during the Great Patriotic War were transferred to the position of military personnel and performed tasks in the interests of the active army and navy within the rear borders of active fronts, operational zones of fleets, as well as crew members of transport fleet ships interned at the beginning of World War II in ports of other states;

citizens who worked during the blockade in Leningrad at enterprises, institutions and organizations of the city and were awarded the medal “For the Defense of Leningrad” or the badge “Resident of the besieged Leningrad”;

underage prisoners of concentration camps, ghettos and other places of detention created by the Nazis and their allies during the Second World War;

persons who took part in the elimination of the consequences of the disaster at the Chernobyl nuclear power plant in 1986 - 1987, other radiation accidents and accidents at civilian or military facilities, as well as directly involved in nuclear tests;

to veterans of hostilities on the territory of other states:

servicemen of the Soviet Army, the Navy, the State Security Committee, officials and enlisted personnel of the Ministry of Internal Affairs of the former USSR (including military specialists and advisers) who, in accordance with the decisions of the government bodies of the former USSR, took part in hostilities on the territory of other states;

those liable for military service, called up for training camps and sent to Afghanistan during the period of hostilities;

servicemen of automobile battalions who were heading to Afghanistan to deliver goods to that country during the period of hostilities;

air personnel who flew on combat missions to Afghanistan from the territory of the former USSR;

workers and employees who served the Soviet military contingent in Afghanistan, who were wounded, concussed or mutilated, or were awarded orders and medals of the former USSR for their participation in supporting hostilities;

air personnel who flew on combat missions to Afghanistan from the territory of the former USSR;

workers and employees who served the Soviet military contingent in Afghanistan, who were wounded, concussed or mutilated, or were awarded orders and medals of the former USSR for their participation in supporting hostilities;

servicemen of the Republic of Kazakhstan who performed tasks in accordance with interstate treaties and agreements to strengthen the protection of the border of the Commonwealth of Independent States in the Tajik-Afghan sector;

servicemen of the Republic of Kazakhstan who took part as peacekeepers in the international peacekeeping operation in Iraq;

servicemen, as well as officials and rank-and-file personnel of the internal affairs and state security agencies of the former USSR who took part in the settlement of the interethnic conflict in Nagorno-Karabakh;

Heroes of Socialist Labor, holders of the orders of Glory of three degrees, of Labor Glory of three degrees;

persons awarded the title "Kazakhstannyn Enbek Yeri";

persons awarded with orders and medals of the former USSR for selfless labor and impeccable military service in the rear during the Great Patriotic War;

persons who have worked (served) for at least six months from June 22, 1941 to May 9, 1945 and were not awarded orders and medals of the former USSR for selfless work and impeccable military service in the rear during the Great Patriotic War;

2) disabled people, as well as one of the parents of a disabled person from childhood;

3) to fellow countrymen;

4) minors.

Benefits shall be provided in the amount of 95 (ninety five) percent of the price set for entering information into the Register, subject to the submission of supporting documents on belonging to any category of persons specified in this paragraph.

Footnote. Clause 8 - as amended by order of the Minister of Justice of the Republic of Kazakhstan dated 25.08.2020 No. 295 (shall be enforced upon expiry of ten calendar days after the day of its first official publication); as amended by order of the Acting Minister of Justice of the Republic of Kazakhstan No. 494 dated 11.06.2021 (shall come into effect upon expiry of ten calendar days after the day of its first official publication).

9. According to paragraph 3 of Article 9-1 of the Law, information on copyright for works created in separate co-authorship can be entered into the Register separately if any of the co-authors indicates this in their application.

9-1. In case of amendments and (or) additions hereto, the competent authority shall send data on such amendments and (or) additions to the operator of the information and communication infrastructure of the electronic government, to the Unified Contact Centre, to the service provider within three business days after state registration of the relevant normative legal act with the justice authorities.

Footnote. The Rules have been supplemented with paragraph 9-1 under Order of the Minister of Justice No. 121 of 15.02.2023 (shall be effective ten calendar days after the day of its first official publication).

10. In accordance with paragraph 4 of Article 9-1 of the Law, information on the rights to works that serve (are intended) to distinguish goods (services) of certain individuals or legal entities from similar goods (services) of other individuals or legal entities is not entered into the Register.

11. In accordance with paragraph 8 of Article 9-1 of the Law, copies of documents, a copy of the relevant work and (or) its description are provided to third parties with the consent of the author, except for cases established by the laws of the Republic of Kazakhstan.

12. Information in the Register is entered in the form in accordance with Appendix 3 to these Rules within 1 (one) working day following the day of receipt of the author's application.

13. On the basis of the information entered into the Register, a certificate is issued on entering information into the Register in the form in accordance with Appendix 2 to this order

(hereinafter - the certificate) within 7 (seven) working hours. The certificate is filled out in the state and Russian languages.

14. If the service recipient submits an incomplete package of documents and if the requirements of Article 9-1 of the Law are not met, the service provider sends a reasoned refusal to enter information into the Register within 7 (seven) working hours.

15. In the Register, corrections of errors of a technical nature are possible that do not change the affiliation, nature or content of the information entered, within one working day from the date of receipt of the applicant's application.

In this case, amendments to the Register in connection with the correction of technical errors are carried out within 1 (one) working day following the day the service provider receives an application for making changes to the information in the Register in the form in accordance with Appendix 4 to these Rules, or court decision that has entered into force.

Chapter 3. Procedure for appealing decisions, actions (inaction) of a service provider and (or) his officials on provision of a public service

16. Appealing decisions, actions (inaction) of the service provider and (or) its officials on the provision of a public service is carried out by filing a complaint addressed to the head of the service provider in electronic format on the Internet resources of the authorized body www.adilet.gov.kz (phone: 8 (7172) 55-87-35) and the service provider www.kazpatent.kz (phone: 8 (7172) 55-16-37), through the "personal account" on the web portal, as well as in writing by mail or on purpose through the office of the service provider at the address: Nur-Sultan, Mangilik El avenue, 57A and the Ministry of Justice of the Republic of Kazakhstan at the address: Nur-Sultan, Mangilik El avenue, 8, House of Ministries, entrance 13.

Confirmation of acceptance of the complaint is its registration (stamp, incoming number and date) in the office of the service provider indicating the name and initials of the person who accepted the complaint. The complaint is signed by the service recipient.

Information on the procedure for appealing through the web portal can be obtained by calling the Unified Contact Center 1414, 8-800-080-7777.

The service recipient's complaint sent to the service provider is subject to consideration within 5 (five) working days from the date of its registration. A reasoned response on the results of consideration of the complaint is sent to the service recipient by mail or is issued on purpose at the service provider's office.

In cases of disagreement with the results of the provided public service, the service recipient files a complaint to the service provider and (or) the Ministry of Justice of the Republic of Kazakhstan, as well as the authorized body for assessment and control over the quality of provision of public services.

Complaints of service recipients received by the authorized body for assessment and control over the quality of provision of public services are considered within 15 (fifteen) working days from the date of its registration.

17. In cases of disagreement with the results of the rendered public service, the service recipient applies to the court in the manner prescribed by the legislation of the Republic of Kazakhstan.

Appendix 1
to the Rules of entering
information and changes
into the State register of
rights to objects protected
by copyright
Form
Republican state
enterprise of the basis of the right
of economic management
“National institution of
intellectual property”
from _____
residing at the address:

phone: _____

**Application
on entering information into the State register of rights
to objects protected by copyright**

I (We)

—
(last name, first name, patronymic (if it is indicated in the identity document)) of the author (s))

personal identification number

I hereby certify that I am the sole author (s) of unpublished

—
(type of copyright object)

created by me (us)

—
(day, month, year of object creation)

under the name

—

and ask to enter information into the State register of rights to objects protected by copyright.

The legal significance of the fact of entering information into the State register of rights to objects protected by copyright law is explained to me (us) by the Republican state enterprise on the basis of the right of economic management “National institute of intellectual property”.

I agree to use the information that is protected by the Law of the Republic of Kazakhstan dated May 21, 2013 "On

personal data and their protection”, secrets contained in information systems in the provision of public services.

" ____ " _____ 20 ____

(signature of the author (-s))

Appendix 2
to the Rules of entering
information and changes into
the State register of
rights to objects protected by
copyright

List of basic requirements for the provision of the State Service “Entry of Data and Amendments Thereto in the State Register of Rights to Objects Protected by the Copyright Law”.

Footnote. The title - as reworded by order of the Minister of Justice of the Republic of Kazakhstan No. 819 dated 30.09.2022 (shall come into effect upon expiry of ten calendar days after the day of its first official publication).

Footnote. Appendix 2 - as reworded by order of the Acting Minister of Justice of the Republic of Kazakhstan No. 494 dated 11.06.2021 (shall become effective ten calendar days after the date of its first official publication); as amended by orders of the Minister of Justice of the Republic of Kazakhstan No. 819 dated 30.09.2022 (shall take effect ten calendar days after the date of its first official publication); No. 121 dated 15.02.2023 (shall be put into effect ten calendar days after the date of its first official publication).

1	Name of the service provider	National Institute of Intellectual Property Republican State Enterprise on the Right of Economic Management of the Ministry of Justice of the Republic of Kazakhstan
2	Methods of providing the state service	e-government web portal www.egov.kz , www.kazpatent.kz.
		Term of rendering the state service - within one business day following the day of receipt of the application by the service recipient.

3	Term of rendering the state service	Technical errors may be corrected in the Register, which do not change the affiliation, nature or content of the entered data, within one business day from the date of receipt of the service recipient's application.
4	Form of rendering a state service	Electronic (fully automated) one
5	Result of rendering a state service	Issuance of a certificate on entering data into the Register (as per Appendix 4 to the Rules for Entering Information and Amendments Thereto into the State Register of Rights to Objects Protected by the Copyright Law (hereinafter referred to as the Rules), as well as entering data into the Register, or a reasoned refusal to provide the state service
		<p>The state service shall be rendered on a paid basis to natural persons (hereinafter - the service recipient) pursuant to the Prices for Services in Terms of Entering Data into the State Register of Rights to Objects Protected by the Copyright Law (hereinafter - Prices) and placed on the official websites of the competent authority www.adilet.gov.kz and the service provider www.kazpatent.kz.</p> <p>The service provider shall charge a fee for entering data into the Register , which shall be paid by the applicant via the personal cabinet of the web portal.</p> <p>If required, the applicant shall present a copy of the document confirming the grounds for reducing the amount of payment.</p> <p>The payment shall be made by non-cash method via the payment gateway of the second level bank integrated with the information system of the service provider newcab.kazpatent.kz.</p> <p>The grounds for the reduction of the fee shall be the benefits granted to the following persons:</p> <p>1) veterans of the Great Patriotic War and persons equated to them under Article 10 of the Law of the Republic of Kazakhstan of the Republic of Kazakhstan of April 28, 1995 “On Benefits and Social</p>

The amount of payment charged from the service recipient when rendering a state service and methods of its collection in cases envisaged by the laws of the Republic of Kazakhstan

Protection of Participants, Persons with Disabilities of the Great Patriotic War and Persons Equated to Them” (hereinafter - the Law of April 28, 1995) shall submit: a copy of the certificate of the participant of the Great Patriotic War, or a copy of the pension certificate with a note on the right to benefits, or a copy of the certificate of the medal "For the Defence of Leningrad" or the sign "Resident of the Siege of Leningrad", or a copy of the certificate of a former minor prisoner of war, or an archive certificate of forced detention in concentration camps, ghettos and other places of forced detention established by the fascists and their allies during the Second World War, or a copy of certificates from the military commissariat confirming participation in hostilities in the territory of other countries, or a copy of a military card with a note on participation in combat operations on the territory of other states, or a copy of a document confirming work in servicing the Soviet Military Contingent in Afghanistan, or a copy of health documents confirming a wound, contusion or mutilation, or a copy of a certificate to the orders and medals of the former USSR for participation in combat operations, or a copy of a certificate of a participant in the liquidation of the consequences of the Chernobyl disaster, or a copy of a document confirming participation in the elimination of the consequences of the Chernobyl disaster or other radiation disasters and accidents at civilian or military facilities, direct participation in nuclear tests and exercises, or a copy of a certificate from the military commissariat or the Committee for Emergency Situations of the Ministry of Internal Affairs of the Republic of Kazakhstan, confirming the fact of participation in the elimination of radiation disasters and accidents at military or civilian facilities, participation directly in nuclear tests

and exercises; persons awarded with orders and medals of the former USSR for selfless labour and faultless military service in the rear during the Great Patriotic War, persons who worked (served) for at least six months from June 22, 1941 to May 9, 1945 and who were not awarded with orders and medals of the former USSR for selfless labour and faultless military service in the rear during the Great Patriotic War - a copy of the employment record book or copies of other documents containing details of work from June 22, 1941 to May 9, 1945 (a document containing details of periods of employment issued from the place of employment or by archival institutions, or extracts from orders, personal accounts and payroll statements, or membership card or record card of Communist Party or trade union members, or decisions of commissions for establishing length of service, for awarding pensions, which were operating under the previous laws, or court judgements, or decisions of special commissions, or certificates of entitlement to benefits issued before 1998, or certificates confirming the fact of study at factory and plant schools), or a copy of a military card or a copy of a certificate stating the period of military service from June 22, 1941, to May 9, 1945, under the Law of April 28, 1995;

2) persons with disabilities, as well as one of the parents of a person with disabilities from childhood;

3) fellow countrymen;

4) minors.

Benefits shall be granted in the amount of 95 (ninety-five) per cent of the price established for entering data into the Register, provided that supporting documents are filed confirming membership in any of the categories of persons specified in the paragraph above.

The service provider - from Monday to Friday in compliance with the established work schedule from 9.00

7	Working hours	<p>a.m. to 6.30 p.m., excluding weekends and public holidays under the Labour Code of the Republic of Kazakhstan (hereinafter - the Code) and the Law of the Republic of Kazakhstan “On Holidays in the Republic of Kazakhstan” (hereinafter - the Law) with a lunch break from 1 p.m. to 2.30 p.m.</p> <p>The Web-portal - round the clock, excluding technical interruptions due to repair works (when the service recipient applies after working hours , on weekends and public holidays, the application acceptance and issuance of the result of the state service shall be performed on the following business day as per the Code and the Law).</p>
8	List of documents required for rendering the state service	<p>When entering data into the Register :</p> <ol style="list-style-type: none"> 1) an application in the form according to Appendix 1 to the Rules ; 2) a copy of the work. <p>Instead of a copy of the work, the application may be accompanied by sketches, drawings, pictures or photographs, and in respect of programmes for electronic computer (ECM) or databases - by an abstract including the name of the programme or database, surname, first name, patronymic (if it is specified in the identity document) of the author, date of creation, field of application, purpose, functional capabilities, main technical characteristics, programming language, type of the implementing ECM, as well as the source code (source text);</p> <ol style="list-style-type: none"> 3) in respect of a composite or derivative work, a copy of the copyright contract concluded with the author(s) or the right holder of the original work shall be presented additionally. <p>In case the composite work includes works of other authors, the term of protection of which has expired as of the date of filing of the application by the service recipient, no copyright</p>

		<p>agreement shall be required. If the term of protection of the work based upon which the derivative work is created has expired, the submission of an author's contract with the author of the main work shall not be required;</p> <p>4) with regard to works of religious content, an electronic copy of a positive conclusion of religious expertise shall be additionally filed. When making amendments to the data in the Register - an application in the form as per Appendix 4 hereto .</p>
9	Grounds for refusal to provide services	<p>If the applicant fails to present a complete set of documents, the service provider shall refuse to accept the application.</p> <p>The Service Provider shall refuse to provide a state service in case of non-compliance with the requirements of Article 9-1 of the Law of the Republic of Kazakhstan dated June 10, 1996 "On Copyright and the Related Rights".</p>
10	Other requirements in view of the peculiarities of the provision of the state service, including those provided in electronic form and via the State Corporation	<p>An electronic digital signature shall be required to receive a state service via the web portal.</p> <p>The service recipient may obtain information on the procedure and status of rendering the state service in the remote access mode via the personal profile of the web-portal, as well as the Unified Contact Centre. Contact telephone numbers of reference services on issues of rendering the state service: 8 (7172) 62 15 15, 8 (7172) 62 15 16. Unified contact centre - 1414, 8 800 080 7777.</p>

Appendix 3
 to the Rules of entering
 information and changes into
 the State register of
 rights to objects protected
 by copyright
 Form

State register of rights to objects protected by copyright

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№ of certificate	Date of registration	Date of receipt	Surname, name, patronymic (if it is indicated in the identity document)	Type of copyright object	Name of work	Date of creation of the copyright object (day, month, year)	Status
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Appendix 4
to the Rules of entering
information and changes into
the State register of
rights to objects protected
by copyright
Form

Republican state enterprise
of the basis of the right of
economic management
“National institute
of intellectual property”
from

residing at the address:

phone: _____

Application

on making changes to information in the State register of rights to objects protected by copyright

I (We) _____
(last name, first name, patronymic (if it is indicated in the identity document) of the
author (s))
individual identification number _____
ask to cancel the information in the State register of rights to objects protected by
copyright
under №__ dated " __ " _____.

_____.

" __ " _____ 20__

Appendix 2
to the order of the
Minister of Justice of the
Republic of Kazakhstan
dated August 28, 2018 № 1315
Form

Footnote. Form - as amended by the order of the Minister of Justice of the Republic of Kazakhstan dated 19.03.2020 No. 104 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

**Авторлық құқықпен қорғалатын объектілерге құқықтардың
мемлекеттік тізілімге мәліметтерді енгізу туралы
КУӘЛШК**

20__ жылғы " __ " _____ № _____

Автордың (лардың) жөні , аты, әкесінің аты (егер ол жеке басын куәландыратын құжатта көрсетілсе):

—

—

Авторлық құқық объектісі: _____

—

Объектінің атауы: _____

—

Объектіні жасаған күні: _____

—

CERTIFICATE

**on entering information into the State register of
rights to objects protected by copyright**

No. _____ dated " __ " _____ 20__

Surname, name, patronymic (if it is indicated in the identity document) of the author (s):

—

Type of copyright object: _____

—

Name of the object: _____

—

Object creation date: _____

—