



## **On approval of roster of positions of civil servants in the sphere of religious activity**

### *Unofficial translation*

Order of the Minister of Religious Affairs and Public Society of the Republic of Kazakhstan dated November 14, 2017 № 154. Registered with the Ministry of Justice of the Republic of Kazakhstan dated December 6, 2017 № 16062. Abolished by order of the Minister of Information and Social Development of the Republic of Kazakhstan dated October 11, 2019 No. 394.

### *Unofficial translation*

**Footnote. Abolished by order of the Minister of Information and Social Development of the Republic of Kazakhstan dated 11.10.2019 No. 394 (comes into force from the day of its first official publication).**

## **On approval of roster of positions of civil servants in the sphere of religious activity**

In accordance with paragraph 5 of Article 139 of the Labor Code of the Republic of Kazakhstan dated November 23, 2015 **I hereby ORDER:**

1. To approve the attached roster of positions of civil servants in the sphere of religious activity.

2. In the manner established by the legislation of the Republic of Kazakhstan, the Department of Economics and Finance of the Ministry of Religious Affairs and Civil Society of the Republic of Kazakhstan shall:

1) provide the state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) within ten calendar days from the date of state registration of this order, direct its copy in paper and electronic forms in the Kazakh and Russian languages to the Republican State Enterprise with the Right of Economic Management “Republican Center of Legal Information” for official publication and inclusion in the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan;

3) within ten calendar days after the state registration of this order, direct a copy of it for official publication in periodicals;

4) place this order on the Internet resource of the Ministry of Religious Affairs and Civil Society of the Republic of Kazakhstan after its official publication.

3. Control over the execution of this order shall be entrusted to the Executive Secretary of the Ministry of Religious Affairs and Civil Society of the Republic of Kazakhstan, M.A. Azilkhanov

4. This order shall be enforced upon expiry of ten calendar days after the date of its first official publication.

*Minister of Religious Affairs  
and Civil Society  
of the Republic of Kazakhstan*

*N. Yermekbayev*

"AGREED"

Minister of Labor and Social  
Protection of the Population  
of the Republic of Kazakhstan

\_\_\_\_\_ T. Duysenova  
November 21, 2017

Approved  
by order №154 of the Minister  
of Religious Affairs and  
Civil Society  
of the Republic of Kazakhstan  
dated November 14, 2017

## Roster of positions of civil servants in the sphere of religious activity

Level	Stage	Names of positions
Block A (executive staff)		
A1	1	Heads of PI of republican status
	1-1	Deputy heads of PI of republican status
	2	Heads of PI, MPI, SMME of oblast status (capital, city of republican status)
	2-1	Deputy heads of PI, MPI, SMME of oblast status (capital, city of republican status)
	3	Heads of PI, MPI, SMME of district status (city of oblast status)
	3-1	Deputy heads of PI, MPI, SMME of district status (city of oblast status)
A2	1	Deputy heads for administrative and maintenance issues in PI of republican status
		Chief accountant in PI of republican status
		Academic secretary of PI of republican status
	2	Deputy heads for administrative and maintenance issues in PI, MPI, SMME of oblast status (capital, city of republican status)
		Chief accountant in PI, MPI, SMME of oblast status (capital, city of republican status)
	3	Deputy heads for administrative and maintenance issues in PI, MPI, SMME of district status (city of oblast status)
Chief accountant in PI, MPI, SMME district status (city of oblast status)		
A3	1	Heads of PI department of republican status
	2	Heads of PI, MPI, SMME department of oblast status (capital, city of republican status)
	3	Heads of PI, MPI, SMME department of district status (city of oblast status)
Block B (core staff)		
	1	Chief researcher

B1	2	Leading Chief expert	researcher
	3	Senior Leading expert	researcher
	4	Research Senior expert	associate
	5	Junior Expert	researcher
Other spheres			
B2	1	Specialist of advanced qualification level of the highest category: psychologist	
	2	Specialist of advanced qualification level of the first category: psychologist	
	3	Specialist of advanced qualification level of the second category: psychologist	
	4	Specialists of advanced qualification level without a category: religious studies scholar, theologian, sociologist, psychologist	
B3	4	Specialists of intermediate qualification level without a category: religious studies scholar, theologian	
Block C (administrative staff)			
C2		Specialists of advanced qualification level: archivist, accountant, statistician, human resources officer, public procurement inspector, records management inspector, mechanic, translator, referent, economist, lawyer, programmer, librarian, PR specialist, engineer of all fields	
C3		1) Specialists of intermediate qualification level: archivist, librarian, accountant, statistician, instructor, human resources officer, public procurement inspector, records management inspector, manager, mechanic, translator, referent, economist, legal adviser, technicians of all fields, programmer, engineer of all fields	
		2) Head of structural unit, engaged in administrative and maintenance service of the public institution: office, warehouse, economy, boiler room, archive, library	
Block D (supporting staff)			
D		Technical executors: archivist, assistant, desk man, records manager, security guard, secretary, secretary – stenographer, stenographer, mechanic of: computer hardware (software), computer devices maintenance	

Note: expansion of abbreviations:

MPI of district status (city of oblast status) - Municipal Public Institutions in the sphere of religious activity, which are under the jurisdiction of the local executive body of district status (city of oblast status);

SMME of district status (city of oblast status) - State Municipal Management Enterprises in the sphere of religious activity, which are under the jurisdiction of the local executive body of district status (city of oblast status);

PI of district status (city of oblast status) –Public Institutions in the sphere of religious activity that are under the jurisdiction of the local executive body of district status (city of oblast status);

MPI of oblast status (capital, city of republican status) - Municipal Public Institutions in the sphere of religious activity, which are under the jurisdiction of the local executive body of oblast status (capital, city of republican status);

SMME of oblast status (capital, city of republican status) - State Municipal Management Enterprises in the sphere of religious activity, which are under the jurisdiction of the local executive body of oblast status (capital, city of republican status);

PI of oblast status (capital, city of republican status) – Public Institutions in the sphere of religious activity, which are under the jurisdiction of the local executive body of oblast status (capital, city of republican status);

PI of republican status- republican Public Institutions in the sphere of religious activity that are under the jurisdiction of the Ministry of Religious Affairs and Civil Society of the Republic of Kazakhstan.