



On approval of the State protocol of the Republic of Kazakhstan

Unofficial translation

Decree of the President of the Republic of Kazakhstan dated October 12, 2006 № 201.

Unofficial translation

In order to comply with the unified norms of the State protocol in the Republic of Kazakhstan **I DECREE**:

1. To approve the attached State protocol of the Republic of Kazakhstan.
2. To recognize as invalid some acts of the President of the Republic of Kazakhstan according to the Appendix.
3. This Decree shall be enforced from the date of signing.

*President of the
Republic of Kazakhstan*

APPROVED
by the decree of the
President of the
Republic of Kazakhstan
dated October 12, 2006 N 201

State Protocol of the Republic of Kazakhstan

Footnote. State Protocol - as amended by Decree of the President of the Republic of Kazakhstan dated 13.02.2024 №481.

Chapter 1. General provisions

1. The State Protocol of the Republic of Kazakhstan (hereinafter referred to as the State Protocol), in accordance with established international practice, shall regulate the procedural rules for holding official events with the participation of the leadership of the Republic of Kazakhstan.

2. The State Protocol shall establish and ensure uniform protocol and organizational norms, enshrine the principle of protocol seniority of officials of the Republic of Kazakhstan when conducting domestic and international events in accordance with Appendices 1 and 2 to the State Protocol and shall be mandatory for execution by all state bodies and organizations of the Republic of Kazakhstan when planning and implementation of protocol measures.

3. Control over compliance with the State Protocol by state bodies of the Republic of Kazakhstan shall be carried out by the Ministry of Foreign Affairs of the Republic of Kazakhstan (hereinafter referred to as the Ministry of Foreign Affairs).

Chapter 2. Classification of visits of foreign delegations

4. Protocol ceremonies and honors shall be provided to a foreign official delegation in accordance with the format of the visit, the status of the person leading the delegation (head of state, head of government, head of the foreign affairs agency, head of an international organization or other high-ranking official) (hereinafter referred to as the Guest), the level of bilateral relations, and also taking into account the principle of reciprocity.

5. A visit to the Republic of Kazakhstan begins from the moment the guest arrives in the Republic of Kazakhstan.

6. Depending on the level of foreign delegations, visits shall be divided into top-level and high-level visits.

Top-level visits shall include visits of heads of foreign states and governments; high-level visits shall include visits of heads of foreign affairs agencies and officials of foreign states, determined by the Ministry of Foreign Affairs, including:

- secretaries of security councils;
- heads of central representative bodies;
- government advisors;
- deputy heads of government;
- heads of state bodies with constitutional status;
- heads of government bodies directly subordinate and accountable to heads of state;
- ministers;
- heads of central executive bodies;
- heads of non-government departments;
- special representatives of heads of state and heads of government;
- heads of international organizations and their deputies;
- former heads of state, heads of government and heads of foreign affairs agencies;
- members of representative bodies.

7. According to the format, visits shall be divided into state, official, working, private and transit visits.

8. State visits are visits of heads of foreign states to the Republic of Kazakhstan.

9. State visits shall be carried out to emphasize the high political level of bilateral relations with a foreign state.

During a state visit, a particularly emphasized high level of meeting (farewell) the guest and the most complete volume of ceremonial honors shall be provided.

10. When drawing up a program of state visits, the following shall be provided:

1) meeting and farewell ceremony at the airport;

2) official welcoming ceremony at the Palace of the President of the Republic of Kazakhstan "Akorda" (hereinafter referred to as the Palace of the President);

3) negotiations in narrow and expanded formats;

4) signing of bilateral documents;

5) press conference or press statements;

- 6) state reception;
- 7) laying a basket of flowers (wreath, garland);
- 8) planting a tree (subject to favorable weather conditions);
- 9) trip around the country (as agreed by the parties);
- 10) speech before deputies of the Chambers of Parliament of the Republic of Kazakhstan (as agreed by the parties);
- 11) performance at a higher educational institution in the country (as agreed by the parties);
- 12) meetings with the Prime Minister of the Republic of Kazakhstan (hereinafter referred to as the Prime Minister) and the chairmen of the Chambers of Parliament of the Republic of Kazakhstan;
- 13) participation in a business forum;
- 14) visiting sights of the city.

11. During a state visit, the guest's car will be accompanied by an honorary escort of motorcyclists (subject to favorable weather conditions).

12. Official visits are visits at the top and high levels.

13. When drawing up a program of official visits, the following shall be provided:

- 1) meeting (farewell) ceremony at the airport;
- 2) official welcoming ceremony at the Palace of the President;
- 3) negotiations in narrow and expanded formats;
- 4) signing of bilateral documents;
- 5) press conference or press statements;
- 6) official reception;
- 7) trip around the country (as agreed by the parties);
- 8) meetings with the Prime Minister and chairmen of the Chambers of Parliament of the Republic of Kazakhstan;
- 9) participation in a business forum;
- 10) visiting sights of the city.

14. Working visits are visits with a specific purpose, including negotiations, consultations, multilateral events (summit, forum, and congress), the opening of exhibitions or any facility, celebration of national and state holidays and anniversaries.

15. Private visits shall include the stay of foreign officials in the Republic of Kazakhstan on private business (on vacation, for tourism or personal purposes).

16. Trip visits shall be associated with a short-term stay in the Republic of Kazakhstan of an official delegation at the top or high level, transiting through the territory of the Republic of Kazakhstan.

17. When conducting state, official and working visits, the heads and members of foreign delegations shall be provided with a hotel, vehicles and personal security.

When conducting a private visit, provision of a hotel, vehicles and personal security for the heads and members of foreign delegations shall be provided by agreement of the parties.

The Kazakh side shall not bear expenses associated with the stay in the Republic of Kazakhstan of foreign states, government and other delegations travelling through the territory of the Republic of Kazakhstan, except for cases when, during the trip through the territory of the Republic of Kazakhstan, meetings of officials of the Republic of Kazakhstan are held with these delegations.

18. During the visit of a foreign delegation to the Republic of Kazakhstan, the flags of the two countries shall be installed at the venues of bilateral events (the flag of the foreign state shall be installed first).

When holding a multilateral event (summit, forum, congress), the State Flag of the Republic of Kazakhstan and the state flags of foreign states shall be installed in accordance with international practice and (or) in the manner established by the regulations of the relevant international organization.

19. The preparation and holding of international events (bilateral visits, conferences, forums, and seminars) shall be carried out by the central government body of the Republic of Kazakhstan of the relevant industry in agreement with the Ministry of Foreign Affairs.

Chapter 3. Official visits of the heads of foreign states

Paragraph 1. Welcoming ceremony at the airport

20. To meet the head of a foreign state, the state flags of the guest country and the Republic of Kazakhstan shall be raised at the airport.

21. The chief of the State Protocol Service of the Ministry of Foreign Affairs (hereinafter referred to as the State Protocol Service) and the head of the diplomatic mission of a foreign state accredited in the Republic of Kazakhstan (hereinafter referred to as the Ambassador of the guest's country in the Republic of Kazakhstan) shall board the aircraft and invite the guest to exit.

22. At the gangway, the guest shall be greeted by the Minister of Foreign Affairs of the Republic of Kazakhstan (hereinafter referred to as the Minister of Foreign Affairs), an assigned official (member of the Government), the head of a foreign institution of the Republic of Kazakhstan accredited in the relevant foreign state (hereinafter referred to as the Ambassador of the Republic of Kazakhstan in the guest country), and the head local executive body (hereinafter referred to as Akim). By decision of the Administration of the President of the Republic of Kazakhstan (hereinafter referred to as the Presidential Administration), the level of greeters may be changed.

A girl and (or) a young man in Kazakh national costumes shall present the guest with flowers (if the guest is accompanied by a spouse, then the flowers shall be presented to the guest and the spouse).

By agreement of the parties, creative groups may be involved in the welcoming ceremony at the airport.

23. If a guest arrives on weekends and (or) holidays, early morning or late evening hours, the level of welcoming officials from the Kazakh side may be reduced.

24. The Minister of Foreign Affairs shall introduce the welcoming officials from the Kazakh side to the guest. The guest, accompanied by the Minister of Foreign Affairs, shall walk along the carpet, along which an honour guard of the Special Forces of the State Security Service of the Republic of Kazakhstan is lined up on both sides (hereinafter referred to as the Honour guard), to the VIP room of the airport building for a short conversation (during the conversation, tea, beverages shall be served).

25. After a short conversation with the Minister of Foreign Affairs, the guest and the assigned official shall proceed and get into the car. The cortege, accompanied by an escort of motorcyclists, drives to the city.

26. An assigned official shall accompany the guest to the place of residence. If the guest arrives with his/her spouse, she/he shall be greeted and accompanied by an official assigned to her/him (of the appropriate gender).

27. An honorary escort of motorcyclists shall be provided during state visits under favourable weather conditions and when the cortege shall move from the airport to the hotel (residence) and back, from the hotel (residence) to the Palace of the President and back.

28. Along the guest's route from the airport, the national flags of the two countries shall be hung. The national flag of the guest's country shall be displayed on the premises of the residence.

Paragraph 2. Official welcoming ceremony at the Palace of the President

29. Before the start of the official welcoming ceremony, members of the official delegations of the two countries, persons accompanying the guest, and representatives of the media (hereinafter referred to as the Media) shall arrive at the Palace of the President in advance.

30. The guest's car shall drive up to the main staircase of the Palace of the President and stop at the carpet, where the guest (with his/her spouse) shall be greeted by an employee of the Protocol Service of the President of the Republic of Kazakhstan (hereinafter referred to as the Presidential Protocol Service) and invited to the Palace of the President.

31. In the hall of ceremonies the guest (with his/her spouse) shall be greeted by the President of the Republic of Kazakhstan (hereinafter referred to as the President) (with his/her spouse). After mutual greetings, the guest and the President shall approach the delegations of the two countries for introductions (the Kazakh delegation shall introduce itself first).

The President shall invite the guest to go to the podium, with the guest standing on the right side of the President (the spouses shall go to a specially designated place on the right side of the podium).

32. The head of the honour guard shall give a welcome report to the guest. The Presidential Orchestra shall perform the national anthems of the two countries (the anthem of the guest's country shall be performed first).

After the performance of the national anthems, the guest and the President shall walk along the carpet to the State Flag of the Republic of Kazakhstan, in front of which the guest shall stop, expressing his/her respect with a slight bow of his/her head.

The guest and the President shall walk along the line of the guard of honour (the guest shall go closer to the line), with a slight bow of the head, they say goodbye to the head of the guard of honour and proceed to negotiations in a narrow format.

33. If the guest is accompanied by a spouse, after the official meeting ceremony, a protocol photograph of the heads of state with their spouses shall be provided against the backdrop of the national flags of the two countries. After the protocol photograph, the guest's spouse shall depart in accordance with a separate program.

Paragraph 3. Negotiations in narrow and expanded formats

34. Proposals for the composition of participants and the procedure for conducting negotiations from the Kazakh side shall be made by the Ministry of Foreign Affairs and approved by the Presidential Administration.

35. Negotiations in a narrow format shall be held in the 1+1 format (by agreement of the parties, the format of the participants may be changed). Protocol shooting (photo and/or video) shall be provided.

36. Negotiations in an expanded format shall be held in the 1+10 format (by agreement of the parties, the format of the participants may be changed). Protocol shooting (photo and/or video) shall be provided.

Paragraph 4. Signing of bilateral documents

37. Upon completion of the negotiations in an expanded format, it shall be planned to hold a ceremony for signing bilateral documents.

38. During the signing of documents, an employee of the Ministry of Foreign Affairs shall read out the names of the documents being signed and announce the officials signing the documents in the Kazakh language, the translator or representative of the foreign delegation - in the language of the guest's country.

39. If the program provides for the signing of interstate and intergovernmental documents, interstate documents shall be signed first, then intergovernmental documents (as agreed by the parties).

40. When signing documents by the President and other officials (members of the delegation) of the Republic of Kazakhstan, they shall be assisted by an employee of the Ministry of Foreign Affairs.

41. At the end of signing of documents there is an exchange of folders with documents and a handshake.

Paragraph 5. Press conferences or press statements

42. Upon completion of the signing ceremony of bilateral documents, a press conference or press statement will be held.

The President speaks first, then the floor will be given to the guest.

Paragraph 6. State reception

43. The state reception shall be organized on behalf of the President.

The state reception provides for the participation of members of official delegations, accompanying persons, the Prime Minister and chairmen of both Chambers of Parliament of the Republic of Kazakhstan, and representatives of the public of the two countries.

If a guest arrives with his/her spouse, the spouse of the President (by agreement of the parties) will take part in the state reception.

44. Official toasts shall be provided at the beginning of the banquet (as agreed by the parties).

45. The state reception shall be accompanied by a concert program.

46. During a state reception, it shall be planned to organize a buffet for accompanying persons (protocol officers, press service and security officers of the guest's country) (hereinafter referred to as the Technical table).

Paragraph 7. Ceremony of laying a basket of flowers (wreath, garland) at the memorial monument and planting a tree

47. The guest, accompanied by an assigned official, shall arrive at the memorial monument (hereinafter referred to as the Monument). The guest shall be greeted at the monument by the akim (deputy akim).

48. The guest shall pass to the wreath bearers along a special carpet path, along which a guard of honour shall be lined up. Solemn and ceremonial music sounds.

The crown bearers shall begin to move towards the monument, and the guest shall follow them at a distance of 1.5-2 meters. After placing a basket of flowers (wreath, garland) at the base of the monument, the guest shall approach the basket of flowers (wreath, garland) and adjust the ribbon. A minute of silence shall be announced.

By agreement of the parties, after a minute of silence, the national anthems of the two countries are played (the national anthem of the guest's country shall be performed first).

49. Akim (deputy akim) shall introduce the guest to the monument complex.

After inspecting the complex, the guest, accompanied by the akim (deputy akim), goes to the place where the tree is planted (as agreed by the parties). At the end of the tree-planting ceremony, the delegation goes to the cortege and drives off.

Paragraph 8. A trip around the country

50. A trip around the country shall be carried out by agreement of the parties as part of a state visit.

During the trip around the country, the head of a foreign state shall be accompanied by an assigned official (member of the Government) or his/her deputy, the Ambassador of the Republic of Kazakhstan in the guest country.

51. At the airport, the guest shall be met (seen off) by the akim (deputy akim). The national flags of the two countries shall be installed on the airport airfield.

The program of stay of the head of a foreign state provides for acquaintance with the historical, cultural and social centres of the region (city) and holding a reception on behalf of the akim.

Paragraph 9. Speech to the deputies of the Chambers of Parliament of the Republic of Kazakhstan

52. Speech to the deputies in one of the Chambers of the Parliament of the Republic of Kazakhstan shall be carried out by agreement of the parties within the framework of a state visit.

53. Upon the guest's arrival at the building of the Chamber of Parliament of the Republic of Kazakhstan, he/she shall be greeted by the Chairman of the corresponding Chamber of the Parliament of the Republic of Kazakhstan, the Chairman of the Chamber of Parliament of the Republic of Kazakhstan conducts a short conversation with the guest and invites him/her to the meeting room.

54. The Chairman of the Chamber of Parliament of the Republic of Kazakhstan shall make a welcoming speech and give the floor to the guest.

Paragraph 10. Speech in the higher educational institutions of the country

55. A guest's performance in the higher educational institution of the country shall be carried out by agreement of the parties as part of a state visit.

56. The guest shall be greeted by the rector of the higher educational institution. A brief introduction to the educational institution is provided. The guest shall be invited to the hall, where a speech will be given to the teaching staff and students.

57. The rector shall make a welcoming speech and, if the academic council of the higher educational institution makes a decision, announce the assignment of the title of honorary Professor (Doctor) to the guest.

Paragraph 11. Farewell ceremony at the airport

58. The farewell ceremony to the guest at the airport shall be attended by the Minister of Foreign Affairs, an assigned official, the Ambassador of the Republic of Kazakhstan in the guest's country, the akim and the Chief of the State Protocol Service. By the decision of the Presidential Administration, the level of mourners may be changed.

Upon arrival at the airport, the guest goes to the VIP room for a brief conversation with the Minister of Foreign Affairs.

59. After a short conversation, the guest says goodbye to the members of the delegation of the Republic of Kazakhstan and goes to the gangway along the carpet, along which a guard of honour is lined up.

Chapter 4. Official visits of heads of foreign states

Paragraph 1. Welcoming ceremony at the airport

60. To meet the head of a foreign state at the airport, the state flags of the guest country and the Republic of Kazakhstan shall be raised. A guard of honour shall be formed on the airfield.

61. At the gangway, the guest shall be greeted by the Deputy Minister of Foreign Affairs, an assigned official (not lower than the level of deputy head of the central government body), the Ambassador of the Republic of Kazakhstan in the guest country and the Deputy Akim. By the decision of the Presidential Administration, the level of greeters may be changed.

If the guest arrives with his/her spouse, she/he shall be greeted and accompanied by an official assigned to his/her spouse (of the appropriate gender).

A girl and (or) a young man in Kazakh national costumes shall present the guest with flowers (if the guest is accompanied by a spouse, then the flowers shall be presented to the guest and the spouse).

62. Along the route of the guest from the airport, the national flags of the two countries shall be hung. The national flag of the guest's country shall be displayed on the premises of the residence.

Paragraph 2. Official welcoming ceremony at the Palace of the President

63. Before the start of the official welcoming ceremony, members of the official delegations of the two countries, persons accompanying the guest, and representatives of the media shall arrive at the Palace of the President in advance.

64. The guest's car shall drive up to the main staircase of the Palace of the President and stop at the carpet, where the guest (with his/her spouse) shall be greeted by an employee of the Presidential Protocol Service and invited to the Palace of the President.

65. In the hall of ceremonies the guest (with his/her spouse) shall be greeted by the President (with his/her spouse). After mutual greetings, the guest and the President shall

approach the delegations of the two countries to introduce them (the delegation of the Republic of Kazakhstan shall introduce itself first).

The President shall invite the guest to go to the podium, with the guest standing on the right side of the President (the spouses shall go to a specially designated place on the right side of the podium).

The head of the honour guard shall give a welcome report to the guest. The Presidential Orchestra shall perform the national anthems of the two countries (the national anthem of the guest's country shall be performed first).

After the performance of the national anthems, the guest and the President walk along the carpet to the State Flag of the Republic of Kazakhstan, in front of which the guest stops, expressing his/her respect with a slight bow of his/her head.

The guest and the President walk along the line of the guard of honour (the guest goes closer to the line), with a slight bow of the head, they say goodbye to the head of the guard of honour and proceed to negotiations in a narrow format.

66. If the guest is accompanied by a spouse, after the official meeting ceremony, a protocol photograph of the heads of state with their spouses shall be provided against the backdrop of the national flags of the two countries. After the protocol photograph, the guest's spouse shall depart in accordance with a separate program.

Paragraph 3. Negotiations in narrow and expanded formats

67. Proposals for the composition of participants and the procedure for conducting negotiations on the Kazakh side shall be made by the Ministry of Foreign Affairs and approved by the Presidential Administration.

The format of participants in meetings in a narrow and expanded format shall be pre-agreed by the parties.

Protocol shooting (photo and/or video) shall be provided.

Paragraph 4. Signing of bilateral documents

68. By agreement of the parties, a ceremony for signing bilateral documents shall be held.

An employee of the Ministry of Foreign Affairs shall read out the names of the bilateral documents being signed and announce the officials signing the bilateral documents in Kazakh ; the translator or representative of the foreign delegation - in the language of the guest's country.

When signing bilateral documents by the President and other officials (members of the delegation) of the Republic of Kazakhstan, they shall be assisted by an employee of the Ministry of Foreign Affairs.

At the end of the signing of each document, there is an exchange of folders with documents and a handshake.

Paragraph 5. Press conferences or press statements

69. At the end of the signing ceremony of bilateral documents, a press conference or press statement will be held.

The President speaks first, then the guest shall be given the floor.

Paragraph 6. Official reception

70. An official reception for the head of a foreign state shall be organized on behalf of the President.

71. The official reception shall include the participation of members of official delegations. The official reception shall be accompanied by a concert program. During the official reception, it shall be planned to organize a "technical table".

Paragraph 7. Farewell ceremony at the airport

72. The farewell ceremony to a guest at the airport shall be attended by the Deputy Minister of Foreign Affairs, an assigned official (the level of deputy head of the central government body), the Ambassador of the Republic of Kazakhstan in the guest country, the Deputy Akim and the Chief of the State Protocol Service. By the decision of the Presidential Administration, the level of mourners may be changed.

Chapter 5. Working visits of the heads of foreign states

Paragraph 1. Meeting (farewell) at the airport

73. To meet (see off) the head of a foreign state at the airport, the state flags of the guest country and the Republic of Kazakhstan shall be raised.

74. At the airport, the guest shall be met (seen off) by an assigned official (the level of deputy head of the central government body), the director of the department of the Ministry of Foreign Affairs, the Ambassador of the Republic of Kazakhstan in the guest's country and the deputy akim. By the decision of the Presidential Administration, the level of meeting (farewell) persons may be changed.

Paragraph 2. Negotiations, signing of bilateral documents, press statements

75. Proposals for the composition of the participants in the negotiations from the Kazakh side shall be developed by the Ministry of Foreign Affairs, taking into account the purpose of the working visit, and are approved by the Presidential Administration.

76. By agreement of the parties, as part of a working visit, the head of a foreign state holds negotiations with the President and officials of the Republic of Kazakhstan, ceremonies for signing joint documents, press conferences or press statements.

Paragraph 3. Working reception

77. By agreement of the parties, the program of the working visit shall include a working reception in honour of the head of a foreign state or on the occasion of a multilateral event (summit, forum, congress).

The working reception shall be accompanied by a concert program. During the working reception, it shall be planned to organize a "technical table".

Chapter 6. Private visits of the heads of foreign states

78. The format, protocol and organizational support and program of private visits of heads of foreign states shall be determined by the agreement of the parties.

Chapter 7. Transit visits of the heads of foreign states

79. By agreement of the parties, within the framework of transit visits of the heads of foreign states, meetings and negotiations with officials of the Republic of Kazakhstan shall be organized.

When landing an aircraft at the airports of the Republic of Kazakhstan on the way to other countries, the head of a foreign state shall be greeted by an official of the Republic of Kazakhstan.

80. The national flag of the guest's country shall not be displayed, and the guard of honour shall not be lined up.

81. By agreement with the parties, a working reception and a "technical table" will be organized in honour of the guest.

Chapter 8. The procedure for receiving heads of foreign states

82. The Ministry of Foreign Affairs, through diplomatic channels, shall coordinate the timing of the visit.

83. The working group for preparing the visit, according to international practice, shall arrive in the Republic of Kazakhstan in advance. All expenses for the stay of the working group shall be borne by the sending party.

84. The Ministry of Foreign Affairs and the relevant authorities of the guest's country shall draw up a program for the visit and work out issues related to security, accommodation, transportation, meals and payment of expenses for the delegation's stay.

Information on the visit (draft visit program, composition of delegations, lists of participants in ceremonies, negotiations, receptions, list of joint documents for signing, score (audio recording) of the national anthem, sample of the national flag of the guest country) shall be sent to the Presidential Administration.

85. During a state visit, at the expense of the Kazakh side, members of an official delegation shall be accepted - up to twelve people, an official visit - up to ten people, a

working visit and a transit visit - up to eight people. The principle of reciprocity shall be taken into account in each specific case.

86. The Presidential Protocol Service shall be responsible for protocol and organizational issues related to the official meeting ceremony at the Palace of the President, negotiations, signing ceremony of joint documents, reception on behalf of the President and other events involving the joint participation of heads of state.

87. The State Protocol Service shall be responsible for protocol and organizational issues of meeting (farewell) at the airport, the ceremony of laying a basket of flowers (wreath, garland) at the monument and providing a cultural program, as well as preparing a program for the stay of the guest's spouse.

88. General coordination in ensuring the safety of protected persons shall be carried out by the State Security Service of the Republic of Kazakhstan (hereinafter referred to as the State Security Service).

89. Coordination and organization of interaction in the preparation and conduct of state, official and working visits of heads of foreign states shall be entrusted to the State Protocol Service and the Presidential Protocol Service.

Chapter 9. The procedure for preparing and holding the inauguration ceremony of the elected President

90. The solemn ceremony of assumption of office by the elected President (inauguration) shall be held within the time limits established by constitutional law.

91. Deputies of the Senate and Mazhilis of the Parliament of the Republic of Kazakhstan, judges of the Constitutional Court of the Republic of Kazakhstan, judges of the Supreme Court of the Republic of Kazakhstan, as well as ex-Presidents of the Republic of Kazakhstan shall be present at the inauguration.

92. The Prime Minister, the State Advisor of the Republic of Kazakhstan (hereinafter referred to as the State Advisor), the Head of the Presidential Administration, members of the Government, heads of other central government bodies of the Republic of Kazakhstan, akims of regions, cities of republican significance and the capital, heads of foreign states and governments shall have the right to attend the inauguration, representatives of the diplomatic corps accredited in the Republic of Kazakhstan, representatives of the Kazakh and international community, domestic and foreign media.

93. Before the inauguration, preparatory activities shall be carried out in accordance with the action plan for preparing and holding the solemn ceremony of the inauguration of the elected President, approved by a resolution of the Government of the Republic of Kazakhstan after registration of the elected President.

94. Military personnel of the honour guard, to the sounds of a march, shall bring the State Flag of the Republic of Kazakhstan, the standard of the President and the Constitution of the Republic of Kazakhstan into the inauguration hall.

95. The Chairman of the Constitutional Court of the Republic of Kazakhstan shall announce that, in accordance with Article 42 of the Constitution of the Republic of Kazakhstan, the President takes office from the moment he takes the oath to the people of Kazakhstan.

96. When taking the oath to the people of Kazakhstan, the elected President shall place his right hand on the Constitution of the Republic of Kazakhstan and pronounce the text of the oath in the state language: "I solemnly swear to faithfully serve the people of Kazakhstan, strictly follow the Constitution and laws of the Republic of Kazakhstan, guarantee the rights and freedoms of citizens, conscientiously fulfil the high responsibilities of the President of the Republic of Kazakhstan entrusted to me."

97. After taking the oath, the President who has taken office shall approach the State Flag of the Republic of Kazakhstan and kiss the edge of its cloth.

Then the National Anthem of the Republic of Kazakhstan shall be performed.

The State Flag of the Republic of Kazakhstan rises above the Presidential Residence.

98. The Chairman of the Central Election Commission of the Republic of Kazakhstan addresses the President elected based on the results of the elections and presents him with a certificate, badge, standard of the President and the Order "Altyn Kyran" of a special type.

99. The President who has assumed office shall make a speech, after which he accepts a report from the Minister of Defense of the Republic of Kazakhstan.

100. The President shall welcome the parade squads of types and branches of troops of the Armed Forces of the Republic of Kazakhstan.

101. In front of the President who took office, giving a military salute, parade squads of the branches and branches of the Armed Forces of the Republic of Kazakhstan march in a solemn march.

102. The inauguration shall be accompanied by artillery salvoes.

Chapter 10. Protocol and organizational support for the President's visits abroad and around the country

Paragraph 1. Visits abroad

103. According to the format, the President's visits abroad shall be divided into state, official, working, private and transit visits.

104. The Ministry of Foreign Affairs shall coordinate the timing of the President's visit abroad.

105. To organize a visit, a working group shall be sent to a foreign state, which shall include representatives of the Presidential Administration, the Ministry of Foreign Affairs, the Administration of the President of the Republic of Kazakhstan (hereinafter referred to as the Administration of the President) and the State Security Service.

The working group shall arrive in a foreign country no later than five working days before the start of the visit (unless other dates are agreed upon by the parties).

The Presidential Administration and the State Security Service, no less than ten working days before the expected departure date, shall send proposals to the Presidential Administration to include their representatives in the working group. The final composition of the working group shall be determined by the Presidential Administration and sent to the Ministry of Foreign Affairs for further development of the visit.

106. Proposals for the composition of participants from the foreign and Kazakh sides and the procedure for holding meetings shall be made by the Ministry of Foreign Affairs and approved by the Presidential Administration.

107. The list of accompanying (welcoming) officials at the airport upon departure (arrival) of the President to a foreign state (from a foreign state) shall be determined by the Presidential Administration.

Paragraph 2. Working trips around the country

108. During working trips around the country, the State Flag of the Republic of Kazakhstan shall be hung at the airport and places of visit. The President's standard shall be installed on the vehicle and at the Presidential residence.

109. To prepare and ensure the program of the President's working trip, employees of the Presidential Protocol Service, the Presidential Press Service, the state inspector of the Presidential Administration in charge of the region being visited, the Presidential Administration and the State Security Service shall first visit the sites.

110. The list of accompanying (greeting) officials at the airport during the President's working trips around the country shall be determined by the Presidential Administration.

Chapter 11. Official visits of heads of government of foreign states

111. Protocol events with the participation of heads of government of foreign states (hereinafter referred to as the Head of a foreign government) shall be carried out taking into account the form of government of the countries.

In the event of the arrival of the head of a foreign government with a parliamentary form of government, his/her reception shall be carried out in accordance with the protocol for the reception of the head of a foreign state.

112. The national flags of the two countries shall be displayed at the airport. A guard of honour shall be formed on the airfield.

113. At the plane's exit, the head of a foreign government shall be met (seen off) by an assigned official (a level equivalent to the deputy head of the central government body, and in the case of a bilateral intergovernmental commission, a representative of the relevant intergovernmental commission), a representative of the Ministry of Foreign Affairs, the

Ambassador of the Republic of Kazakhstan to the country guest (by agreement) and deputy akim.

If a guest arrives with his/her spouse, she/he shall be met (seen off) and accompanied by an official assigned to his/her spouse (of the appropriate gender).

At the plane's ramp, a girl and (or) a young man in Kazakh national costumes shall present flowers to the guest (if the guest is accompanied by a spouse, then the flowers shall be presented to the guest and his/her spouse).

114. After mutual greetings, the head of a foreign government, accompanied by an assigned official and (or) a representative of the Ministry of Foreign Affairs, walks along a carpet along which a guard of honour shall be lined up to the VIP room of the airport building for a short conversation (tea and drinks shall be served during the conversation).

Members of the official delegation, accompanying persons, representatives of the press and security of the guest's country shall take seats in cars according to the seating chart.

115. After a short conversation with the assigned official and (or) representative of the Ministry of Foreign Affairs, the guest shall pass and get into the car. The national flag of the guest's country shall be displayed on the guest's car.

116. The cortege, accompanied by crews from the internal affairs bodies, drives to the city. Along the guest's route from the airport, the national flags of the two countries shall be hung.

117. The national flag of his/her country shall be raised above the guest's hotel (residence).

118. As part of the program of the official visit of the head of a foreign government, the following shall be carried out:

- 1) negotiations with the President (as agreed by the parties);
- 2) negotiations with the Prime Minister;
- 3) signing of bilateral documents (if necessary);
- 4) press conference or press statements;
- 5) official reception;
- 6) meetings with officials of the Republic of Kazakhstan;
- 7) laying a basket of flowers (wreath, garland) (as agreed by the parties);
- 8) trip around the country (as agreed by the parties).

The guest on the trip shall be accompanied by an assigned official and (or) a representative of the Ministry of Foreign Affairs, the Ambassador of the Republic of Kazakhstan in the guest's country (as agreed);

- 9) other measures as agreed by the parties.

119. The list of participants in the negotiations on the Kazakh side shall be approved by the Government Office of the Republic of Kazakhstan (hereinafter referred to as the Government Office) at the proposal of the Ministry of Foreign Affairs.

120. If a guest arrives with a spouse, a separate stay program shall be provided for her (him).

Chapter 12. Working visits of heads of foreign governments

121. The program of working visits of heads of foreign governments shall provide for:

- 1) holding negotiations with the Prime Minister;
- 2) signing joint documents (if necessary);
- 3) press conference or press statements;
- 4) working method.

122. At the airport, the head of a foreign government shall be met (seen off) by an assigned official (in the case of a bilateral intergovernmental commission - a representative of the corresponding intergovernmental commission), a representative of the Ministry of Foreign Affairs and the Ambassador of the Republic of Kazakhstan in the guest country (as agreed).

Chapter 13. Transit visits of heads of foreign governments

123. By agreement of the parties, meetings and negotiations with officials of the Republic of Kazakhstan shall be organized within the framework of transit visits of heads of foreign governments.

When landing an aircraft at the airports of the Republic of Kazakhstan on the way to other countries, the head of a foreign government shall be greeted by an official of the Republic of Kazakhstan.

The national flag of the guest's country shall not be displayed, and the guard of honour shall not be lined up.

124. By agreement of the parties, a working reception shall be organized in honour of the guest.

Chapter 14. The procedure for receiving heads of foreign governments

125. The Ministry of Foreign Affairs, shall through diplomatic channels, coordinate the timing of the visit of the head of a foreign government.

If a guest arrives on weekends and (or) holidays, early morning or late evening hours, the level of welcoming officials from the Kazakh side may be reduced.

126. The working group for preparing the visit, according to international practice, shall arrive in the Republic of Kazakhstan in advance. All expenses for the stay of the working group shall be borne by the sending party.

127. The Ministry of Foreign Affairs and the relevant authorities of the guest's country shall draw up a program for the visit and work out issues related to security, accommodation, transportation, meals and payment of expenses for the delegation's stay.

Information on the visit (draft visit program, composition of delegations, and lists of participants in negotiations, reception, and list of joint documents for signing) shall be sent to the Government Office.

128. During an official visit, at the expense of the Kazakh side, members of the official delegation shall be received - up to seven people; on a working visit and a transit visit - up to five people. The principle of reciprocity shall be taken into account in each specific case.

129. During the preparation of the visit, the Government Office shall be responsible for protocol and organizational issues for holding the welcoming ceremony in the "Ukimet uyi" building, negotiations, signing ceremonies of joint documents, and reception on behalf of the Prime Minister.

130. The State Protocol Service shall be responsible for protocol and organizational issues of meeting (farewell) at the airport, the ceremony of laying a basket of flowers (wreath, garland) and providing a cultural program, as well as preparing a program for the stay of the guest's spouse.

131. General coordination in ensuring the safety of protected persons shall be carried out by the State Security Service.

132. Coordination and organization of interaction in the preparation and conduct of official and working visits of heads of foreign governments shall be entrusted to the State Protocol Service and the Government Office.

Chapter 15. Protocol and organizational support for the Prime Minister's visits abroad and around the country

Paragraph 1. Visits abroad

133. The Ministry of Foreign Affairs shall coordinate the timing of the Prime Minister's visit abroad.

134. To organize the Prime Minister's visit abroad, a working group shall be sent to a foreign country, which includes representatives of the Government Office, the Ministry of Foreign Affairs and the State Security Service.

The State Security Service, no less than ten working days before the expected departure date, shall send to the Government Office proposals for including its representatives in the working group.

The final composition of the working group shall be determined by the Government Office and sent to the Ministry of Foreign Affairs for further development of the visit.

135. The list of accompanying (welcoming) officials at the airport upon departure (arrival) of the Prime Minister to a foreign state (from a foreign state) shall be approved by the Government Office.

Paragraph 2. A trip around the country

136. The program of the Prime Minister's working trip around the country shall be determined by the Government Office.

137. To resolve organizational issues and ensure the security of the Prime Minister, a working group shall be sent to the regions in advance, which includes representatives of the Government Office and the State Security Service.

138. The list of accompanying (greeting) officials at the airport during working trips of the Prime Minister around the country shall be determined by the Government Office.

Chapter 16. Visits of heads of central representative bodies, state advisers, deputy heads of government, and heads of foreign policy departments of foreign states to the Republic of Kazakhstan

Paragraph 1. Visits of heads of central representative bodies of foreign states

139. Visits of the heads of central representative bodies of foreign states (hereinafter referred to as the Head of a foreign parliament) shall be carried out based on a program approved by the chairmen of the Chambers of the Parliament of the Republic of Kazakhstan, at the invitation of the Parliament of the Republic of Kazakhstan (its Chambers).

The program of the visit of the head of a foreign parliament shall include meetings and negotiations, a press conference, a reception and other events as agreed upon by the parties.

140. At the airport, when meeting (farewell), the national flags of the two countries shall be hung.

141. The meeting (farewell) shall be attended by the Deputy Chairman of the Chamber of Parliament of the Republic of Kazakhstan, the Chairman of the Committee on International Affairs of the relevant Chamber of the Parliament of the Republic of Kazakhstan and the Ambassador of the Republic of Kazakhstan in the guest country (as agreed).

The national flag of the guest's country shall be raised above the hotel (residence).

142. If a guest arrives with a spouse, a separate stay program shall be provided for her (him).

143. At the proposal of the relevant Chamber of the Parliament of the Republic of Kazakhstan, the security of the guest may be ensured by the State Security Service.

Paragraph 2. Visits of state advisers of foreign states

144. Protocol events with the participation of state advisers shall be carried out depending on the status of the state adviser in the government of the foreign state.

145. Visits of state advisers of foreign states arriving at the invitation of the State Councilor shall be carried out based on a program approved by the Secretariat of the State Councilor.

146. The program shall provide for meetings and negotiations, reception and other events as agreed by the parties.

147. The composition of officials of the Republic of Kazakhstan taking part in the activities of the visit shall be determined by the Secretariat of the State Counselor at the proposal of the Ministry of Foreign Affairs.

148. The level of reception and service for the delegation shall be determined by the level of bilateral relations, as well as taking into account the principle of reciprocity.

Paragraph 3. Visits of deputy heads of foreign governments

149. Visits of deputy heads of foreign governments arriving at the invitation of the Government of the Republic of Kazakhstan shall be carried out based on a program approved by the Government Office.

150. The program shall include meetings and negotiations, a press conference or press statements, a reception and other events as agreed by the parties.

151. The composition of officials of the Republic of Kazakhstan taking part in the activities of the visit shall be determined by the Government Office.

152. The level of reception and service for the delegation shall be determined by the level of bilateral relations, as well as taking into account the principle of reciprocity.

At the proposal of the Government Office, the security of stay of deputy heads of foreign governments may be ensured by the State Security Service.

153. Officials of the Republic of Kazakhstan shall participate in the meeting (farewell) in agreement with the Government Office.

Paragraph 4. Visits of heads of foreign policy departments of foreign states

154. During official visits of the head of the foreign policy department of a foreign state at the airport, the guest shall be met (seen off) by the head of a structural unit of the Ministry of Foreign Affairs, the Ambassador of the Republic of Kazakhstan in the guest's country (as agreed) and an employee of the State Protocol Service.

The national flags of the two countries shall be displayed at the airport.

The national flag of the guest's country shall be displayed on the car.

155. If a guest arrives with a spouse, a separate program shall be provided for her (him).

156. During business visits or transit visits, the guest shall be met (seen off) at the airport by a representative of the Ministry of Foreign Affairs and an employee of the State Protocol Service.

157. At the proposal of the Ministry of Foreign Affairs, the security of the stay of the heads of foreign affairs agencies of foreign states may be ensured by the State Security Service.

158. The Ministry of Internal Affairs of the Republic of Kazakhstan shall provide support for the heads of foreign policy departments of foreign states along the routes during their stay in the Republic of Kazakhstan.

159. The program of the official visit of the head of the foreign department of a foreign state shall include meetings with the President, Prime Minister, chairmen of the Chambers of Parliament and other officials of the Republic of Kazakhstan.

160. The program of official and working visits of the head of the foreign department of a foreign state shall include meetings and negotiations, a press conference or press statements, reception and other events as agreed upon by the parties.

161. The composition of officials of the Republic of Kazakhstan taking part in the activities of the visit shall be determined by the Ministry of Foreign Affairs.

162. During official visits of the head of the foreign department of a foreign state, the visit program shall include a trip around the country (as agreed by the parties). During the trip, the head of the foreign ministry of a foreign state shall be accompanied by employees of the Ministry of Foreign Affairs.

Assistance to the Ministry of Foreign Affairs shall be provided by local executive bodies.

Chapter 17. Organizational issues of ensuring visits of the chairmen of the Chambers of Parliament of the Republic of Kazakhstan, the State Adviser, and the Minister of Foreign Affairs abroad and around the country

163. At the airport, the Chairman of the Chamber of the Parliament of the Republic of Kazakhstan, travelling abroad and around the country, shall be seen off (met) by the Deputy Chairman of the corresponding Chamber of the Parliament of the Republic of Kazakhstan, the Chairman of the International Affairs Committee of the corresponding Chamber of the Parliament of the Republic of Kazakhstan, the head of the apparatus of the corresponding Chamber of the Parliament of the Republic of Kazakhstan.

On the spot, the Chairman of the Chamber of Parliament of the Republic of Kazakhstan shall be met (seen off) by the akim.

The program of the visit of the Chairman of the Chamber of Parliament of the Republic of Kazakhstan abroad shall be drawn up jointly with the Ministry of Foreign Affairs.

Events with the participation of the chairmen of the Chambers of the Parliament of the Republic of Kazakhstan, including meetings and negotiations with representatives of foreign states, shall be planned, coordinated and provided in the prescribed manner by the apparatus of the relevant Chambers of the Parliament of the Republic of Kazakhstan.

164. The program for the visit of the State Counselor abroad shall be drawn up jointly with the Ministry of Foreign Affairs.

Events with the participation of the State Councilor, including meetings and negotiations with representatives of foreign states, shall be planned, coordinated and provided in the prescribed manner by the Secretariat of the State Councilor.

The list of accompanying (greeting) officials at the airport during working trips of the State Councilor around the country shall be determined by the Secretariat of the State Councilor.

165. The program of the visit of the Minister of Foreign Affairs abroad shall be drawn up by the State Protocol Service.

The list of accompanying (welcoming) officials at the airport upon departure (arrival) of the Minister of Foreign Affairs to a foreign state (from a foreign state) shall be determined by the State Protocol Service.

166. To organize a visit to a foreign state for the officials specified in this chapter, a working group shall be sent, which includes representatives of interested government bodies.

Interested government bodies, no less than ten working days before the expected departure date, send proposals to the Ministry of Foreign Affairs to include their representatives in the working group.

The final composition of the working group shall be determined by the Ministry of Foreign Affairs in agreement with government agencies whose representatives are sent to the destination.

Chapter 18. Organizational issues of ensuring events with the participation of heads of state bodies with constitutional status, heads of state bodies directly subordinate and accountable to heads of state, ministers, heads of central executive bodies, heads of departments that are not part of governments

167. Visits to the Republic of Kazakhstan by heads of state bodies of foreign states with constitutional status, heads of state bodies directly subordinate and accountable to heads of foreign states, ministers of foreign states, heads of central executive bodies and heads of departments not included in the governments of foreign states, arriving by at the invitation of a government agency of the Republic of Kazakhstan, shall be carried out based on a program developed by this government agency, agreed upon with the Ministry of Foreign Affairs.

168. The program shall provide for meetings and negotiations, reception and other events as agreed by the parties.

169. The composition of officials of the Republic of Kazakhstan taking part in the activities of the visit shall be determined by the receiving government body in agreement with the Ministry of Foreign Affairs.

170. The level of reception and service of a foreign delegation shall be determined by the level of bilateral relations, as well as taking into account the principle of reciprocity.

171. Officials of the parties, determined by the program of stay, shall participate in the meeting (farewell).

172. At the proposal of the inviting government body, the security of the guest may be ensured by the State Security Service.

173. When leaving (arriving) abroad (from abroad), representatives of the relevant state body shall take part in the farewell (meeting) at the airport of heads of state bodies with constitutional status, heads of state bodies directly subordinate and accountable to the President, ministers, heads of governmental body.

174. Events with the participation of heads of state bodies with constitutional status, heads of state bodies directly subordinate and accountable to the President, and ministers, including meetings and negotiations with representatives of foreign states, shall be planned, coordinated and carried out by their apparatuses (secretariats) together with the relevant structural division of the Ministry of Foreign Affairs.

Chapter 19. Protocol and organizational support for events with the participation of special representatives of heads of foreign states and heads of foreign governments

175. Special representatives of heads of foreign states shall be accepted as guests of the President, and heads of foreign governments - as guests of the Government.

The format of visits, issues of meeting (farewell), accommodation, meals, and transport services for this category of persons shall be determined by order of the Prime Minister.

Persons responsible for organizing the foreign trip take part in the farewell (from abroad) of the special representatives of the President and the Prime Minister at the airport.

The program for the special representative's stay abroad shall be drawn up jointly with the Ministry of Foreign Affairs.

Chapter 20. Protocol and organizational support for visits of heads of international organizations and their deputies to the Republic of Kazakhstan

176. Heads (deputy heads) of international organizations shall be accepted as guests of the Government of the Republic of Kazakhstan.

At the airport, the guest shall be met (seen off) by the Deputy Minister of Foreign Affairs (head of a structural unit of the Ministry of Foreign Affairs) and the head of the representative office of an international organization in the Republic of Kazakhstan.

The flag of an international organization shall be placed on the guest's car.

177. By agreement of the parties, the program of stay of the head of an international organization shall include meetings with the President, Prime Minister, chairmen of the Chambers of Parliament and other officials of the Republic of Kazakhstan.

178. At the proposal of the Ministry of Foreign Affairs, the security of heads of international organizations may be ensured by the State Security Service.

Chapter 21. Visits of former heads of state, heads of government and heads of foreign policy departments of foreign states

179. Organizational issues related to the preparation and conduct of visits of former heads of state, heads of government and heads of foreign affairs agencies of foreign states shall be resolved by the inviting state body of the Republic of Kazakhstan in agreement with the Ministry of Foreign Affairs.

Chapter 22. Protocol and organizational support for events with the participation of heads of diplomatic missions accredited in the Republic of Kazakhstan

Paragraph 1. Arrival and departure of heads of diplomatic missions accredited in the Republic of Kazakhstan

180. After receiving the appropriate consent of the Kazakh side (agreement), the diplomatic mission of the foreign state shall inform the Ministry of Foreign Affairs about the date and time of arrival in the Republic of Kazakhstan of the newly appointed head of the diplomatic mission of the foreign state (hereinafter referred to as the Newly appointed Ambassador).

181. Upon arrival in the city of Astana, the newly appointed Ambassador shall be greeted by an employee of the State Protocol Service.

The provision of airport VIP lounge services for the newly appointed Ambassador and his /her family members is free of charge.

182. Upon completion of a diplomatic mission in the Republic of Kazakhstan, the diplomatic mission shall notify the Ministry of Foreign Affairs in advance of the date and time of departure of the head of the diplomatic mission of the foreign state completing his/her mission (hereinafter referred to as the Departing Ambassador) from the Republic of Kazakhstan.

By agreement of the parties, meetings of the departing Ambassador with the leadership of the state, the Ministry of Foreign Affairs and other officials of the Republic of Kazakhstan shall be provided.

Paragraph 2. Presentation of credentials

183. The diplomatic mission shall inform the Ministry of Foreign Affairs in a written manner about the readiness of the newly appointed Ambassador to present credentials and also request a meeting at the Ministry of Foreign Affairs to present copies of credentials and get acquainted with the ceremony of presenting credentials.

184. The ceremony for presenting credentials shall be carried out in the manner established by the Ministry of Foreign Affairs in agreement with the Presidential Administration.

185. The order of arrival of newly appointed ambassadors shall be determined according to the date and time of arrival in the Republic of Kazakhstan.

186. The Chief of the Presidential Administration, the Minister of Foreign Affairs and the Assistant to the President for International Affairs shall be present at the ceremony of presenting credentials.

Paragraph 3. Events in diplomatic missions of foreign states on the occasion of their national holidays

187. The main guest at receptions organized by diplomatic missions of foreign states on the occasion of their national holidays shall be determined by the Ministry of Foreign Affairs, taking into account the level of relations with the foreign state and the principle of reciprocity. The relevant government bodies shall prepare a draft speech by the chief guest and send it to the Ministry of Foreign Affairs for approval.

At receptions organized by diplomatic missions of foreign states on the occasion of their national holidays, the national anthems of the two countries shall be performed (the National Anthem of the Republic of Kazakhstan shall be performed first) and the installation of state flags (the State Flag of the Republic of Kazakhstan shall be installed first or in the centre when an odd number of flags is installed).

Paragraph 4. Protocol visits to the leadership of the Republic of Kazakhstan of heads of diplomatic missions of foreign states

188. The Ministry of Foreign Affairs shall organize protocol visits of heads of diplomatic missions of foreign states to the leadership of the Republic of Kazakhstan after they have presented their credentials, before foreign visits of the leadership of the Republic of Kazakhstan to the relevant foreign states, as well as on the occasion of the end of their diplomatic mission in the Republic of Kazakhstan.

Paragraph 5. Annual meeting of the President with heads of diplomatic missions

189. The Ministry of Foreign Affairs, together with the Presidential Administration, shall organize an annual meeting of the President with the heads of diplomatic missions of foreign states and international organizations with permanent residence in the Republic of Kazakhstan

At the end of the meeting, a reception shall be held.

Chapter 23. Congratulatory messages on national holidays of foreign countries

190. In connection with national holidays of foreign states with which there are diplomatic relations, congratulatory messages shall be sent on behalf of the President to the heads of these states.

191. On the occasion of the assumption of office by the heads of state, government and foreign affairs departments of foreign states with which there are diplomatic relations, congratulatory messages shall be sent, signed respectively by the President, Prime Minister and Minister of Foreign Affairs.

192. Congratulatory messages may be sent on the occasion of the anniversary of the conclusion of treaties, in connection with jubilee dates and anniversaries relating to bilateral relations.

Draft congratulatory messages shall be prepared by the Ministry of Foreign Affairs, approved in the prescribed manner and sent through the foreign institutions of the Republic of Kazakhstan in the relevant countries.

193. Congratulatory messages on the occasion of holidays that are not national shall be sent proactively.

Chapter 24. Messages concerning mourning events in foreign countries

194. Draft letters (telegrams) expressing condolences shall be prepared by the Ministry of Foreign Affairs, approved in the prescribed manner and sent through the foreign institutions of the Republic of Kazakhstan in the relevant countries.

Chapter 25. Memorable gifts

195. During visits of officials of foreign states and international organizations to the Republic of Kazakhstan, it shall be provided to present memorable gifts on behalf of officials of the Republic of Kazakhstan.

196. During visits of officials of the Republic of Kazakhstan abroad, it shall be planned to present memorable gifts to officials of foreign states and international organizations.

Appendix 1
to the State Protocol
of the Republic of Kazakhstan

Protocol seniority of officials of the Republic of Kazakhstan during intrastate events

Footnote. Appendix 1 as amended by the Decree of the President of the Republic of Kazakhstan dated 12.02.2025 № 779 (effective from 06.01.2025).

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|-------|--|
| 1. | President |
| 2. | Prime Minister |
| 3. | Chairman of the Senate of the Parliament |
| 4. | Chairman of the Mazhilis of Parliament |
| 5. | State Counselor |
| 6. | Head of the Presidential Administration |
| 7. | Ex-Presidents |
| 8. | Chairman of the Constitutional Court |
| 9. | Chairman of the Supreme Court |
| 10. | Chairman of the National Bank |
| 10-1. | First Deputy Prime Minister |
| 10-2. | First Deputy Head of the Presidential Administration |
| 11. | Secretary of the Security Council |
| 12. | Prosecutor General |
| 13. | Chairman of the National Security Committee |

14. Chairman of the Central Election Commission
15. Manager of Presidential Affairs
- 15-1. Chairman of the Management Board of the Samruk-Kazyna National Welfare Fund Joint Stock Company
- 15-2. Chairman of the Supreme Audit Chamber
16. Deputy Prime Ministers (by date of appointment)
17. Assistants to the President (by date of appointment)
18. Head of the Office of the President
19. Chairman of the Supreme Judicial Council
20. Excluded by the Decree of the President of the Republic of Kazakhstan dated 12.02.2025 № 779 (effective from 06.01.2025).
21. Deputy Chairman of the Senate of the Parliament
22. Deputy Chairman of the Mazhilis of Parliament
23. Minister of Internal Affairs
24. Minister of Defense
25. Foreign Secretary
26. Head of the State Security Service
27. Excluded by the Decree of the President of the Republic of Kazakhstan dated 12.02.2025 № 779 (effective from 06.01.2025).
28. Chairmen of agencies directly subordinate and accountable to the President (by date of appointment)
29. Head of the Government Office
30. Ministers (by date of appointment)
- 30-1. Presidential Advisers
31. Akims of regions, cities of republican significance and the capital (by date of appointment)
32. Excluded by the Decree of the President of the Republic of Kazakhstan dated 12.02.2025 № 779 (effective from 06.01.2025).
33. Special Representatives of the President
34. Head of the Presidential Representation in Parliament
35. Deputy Secretaries of the Security Council
36. Head of the Presidential Protocol Service
37. Press Secretary of the President
38. Deputy Chairman of the Constitutional Court
39. Members of Parliament (in alphabetical order of surnames in the state language)
40. Chairman of the Board of the JSK "National Management Holding "Baiterek"
41. Commissioner for Human Rights in the Republic of Kazakhstan

42. Knights of the Order "Altyn Kyran" and persons awarded with the titles "Halyk Kakharmany" and "Kazakhstannyn Enbek Eri"
43. Heads of structural divisions of the Presidential Administration (by date of appointment)
44. Judges of the Constitutional Court (by date of appointment)
45. Judges of the Supreme Court (by date of appointment)
46. Extraordinary and plenipotentiary ambassadors (by date of appointment)
47. Commissioner for Children's Rights in the Republic of Kazakhstan, Commissioner for the Rights of Socially Vulnerable Categories of the Population under the President of the Republic of Kazakhstan and Commissioner for the Protection of the Rights of Entrepreneurs of Kazakhstan
48. Head of Judicial Administration
49. Heads of national companies
50. Other political and administrative civil servants
51. Leaders of Kazakhstani political parties and other public associations

Note: in some cases, the seniority of officials may be determined by the agenda of the event.

Appendix 2
to the State Protocol of the Republic of
Kazakhstan

Protocol seniority of officials of the Republic of Kazakhstan during international events

Footnote. Appendix 2 as amended by the Decree of the President of the Republic of Kazakhstan dated 12.02.2025 № 779 (effective from 06.01.2025).

1. President
2. Prime Minister
3. Chairman of the Senate of the Parliament
4. Chairman of the Mazhilis of Parliament
5. State Counselor
6. Head of the Presidential Administration
7. Ex-Presidents
8. Foreign Secretary
9. Chairman of the Constitutional Court
10. Chairman of the Supreme Court
11. Chairman of the National Bank
- 11-1. First Deputy Prime Minister
- 11-2. First Deputy Head of the Presidential Administration

12. Secretary of the Security Council
13. Prosecutor General
14. Chairman of the National Security Committee
15. Chairman of the Central Election Commission
16. Manager of Presidential Affairs
- 16-1. Chairman of the Management Board of the Samruk-Kazyna National Welfare Fund Joint Stock Company
- 16-2. Chairman of the Supreme Audit Chamber
17. Deputy Prime Ministers (by date of appointment)
18. Assistant to the President for International Affairs
19. Assistants to the President (by date of appointment)
20. Head of the Office of the President
21. Ambassadors Extraordinary and Plenipotentiary (by date of appointment)
22. Chairman of the Supreme Judicial Council
23. Excluded by Decree of the President of the Republic of Kazakhstan dated 12.02.2025 № 779 (effective from 06.01.2025)
24. Deputy Chairman of the Senate of the Parliament
25. Deputy Chairman of the Mazhilis of Parliament
26. Minister of Defense
27. Minister of Internal Affairs
28. Head of the State Security Service
29. Excluded by Decree of the President of the Republic of Kazakhstan dated 12.02.2025 № 779 (effective from 06.01.2025)
30. Chairmen of agencies directly subordinate and accountable to the President (by date of appointment)
31. Head of the Government Office
32. Ministers (by date of appointment)
- 32-1. Presidential Advisers
33. Akims of regions, cities of republican significance and the capital (by date of appointment)
34. Excluded by Decree of the President of the Republic of Kazakhstan dated 12.02.2025 № 779 (effective from 06.01.2025)
35. Special Representatives of the President
36. Head of the Presidential Representation in Parliament
37. Deputy Secretaries of the Security Council
38. Head of the Presidential Protocol Service
39. Press Secretary of the President
40. Head of the Foreign Policy Department of the Presidential Administration
41. Deputy Ministers of Foreign Affairs

42. Chief of the State Protocol Service of the Ministry of Foreign Affairs
43. Deputy Chairman of the Constitutional Court
44. Members of Parliament (in alphabetical order of surnames in the state language)
45. Chairman of the Board of the JSK "National Management Holding "Baiterek"
46. Commissioner for Human Rights in the Republic of Kazakhstan
47. Knights of the Order "Altyn Kyran" and persons awarded with the titles "Halyk Kakharmany" and "Kazakhstannyn Enbek Eri"
48. Heads of structural divisions of the Presidential Administration (by date of appointment)
49. Judges of the Constitutional Court (by date of appointment)
50. Judges of the Supreme Court (by date of appointment)
51. Commissioner for Children's Rights in the Republic of Kazakhstan, Commissioner for the Rights of Socially Vulnerable Categories of the Population under the President of the Republic of Kazakhstan and Commissioner for the Protection of the Rights of Entrepreneurs of Kazakhstan
52. Head of Judicial Administration
53. Heads of national companies
54. Other political and administrative civil servants
55. Leaders of Kazakhstani political parties and other public associations

Note: in some cases, the seniority of officials may be determined by the agenda of the event.

APPENDIX
to the Decree of the President
of the Republic of Kazakhstan
dated October 12, 2006 N 201

List of some acts of the President of the Republic of Kazakhstan which have become invalid

1. Decree of the President of the Republic of Kazakhstan dated July 16, 1999 N 173 "On approval of the State Protocol of the Republic of Kazakhstan" (CAPG of the Republic of Kazakhstan, 2002, N 32, Article 339; 2003, N 49, Article 556; 2004, N 17, Article 212).

2. Subparagraph 2) of paragraph 1 of the Decree of the President of the Republic of Kazakhstan dated November 13, 2001 N 720 "On amendments to certain acts of the President of the Republic of Kazakhstan and invalidation of the Decree of the President of the Republic of Kazakhstan dated January 11, 1995 N 2019".

3. Subparagraph 2) of paragraph 1 of the Decree of the President of the Republic of Kazakhstan dated September 24, 2002 N 951 "On amendments and additions to some decrees of the President of the Republic of Kazakhstan" (CAPG of the Republic of Kazakhstan, 2002, N 32, Article 339).

4. Subparagraph 1) of paragraph 1 of the Decree of the President of the Republic of Kazakhstan dated December 18, 2003 N 1252 "On amendments to some decrees of the President of the Republic of Kazakhstan and invalidation of the Decree of the President of the Republic of Kazakhstan dated November 28, 1999 №271" (CAPG of the Republic of Kazakhstan, 2003, N 49, p. 556).

5. Subparagraph 1) of paragraph 1 of the Decree of the President of the Republic of Kazakhstan dated April 15, 2004 N1348 "On amendments and additions to some Decrees of the President of the Republic of Kazakhstan" (CAPG of the Republic of Kazakhstan, 2004, N 17, Article 212).

6. Decree of the President of the Republic of Kazakhstan dated January 5, 2006 N 1694 "On amendments and additions to the Decree of the President of the Republic of Kazakhstan dated July 16, 1999 N 173 "On approval of the State Protocol of the Republic of Kazakhstan".

7. Subparagraph 2) of paragraph 1 of the Decree of the President of the Republic of Kazakhstan dated June 6, 2006 N 131 "On amendments and additions to some Decrees of the President of the Republic of Kazakhstan".