



## On Approval of the Rules for Fingerprint and Genomic Registration

### *Unofficial translation*

Decree of the Government of the Republic of Kazakhstan dated January 31, 2018 No. 36.

#### Unofficial translation

In accordance with subparagraph 2) of Article 31 of the Law of the Republic of Kazakhstan "On fingerprint and genomic registration", the Government of the Republic of Kazakhstan **HEREBY RESOLVES:**

**Footnote. Preamble - as amended by Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

1. Approve the attached Rules for conducting fingerprint and genomic registration.
2. This resolution shall be enforced on January 1, 2021 and is subject to official publication.

*Prime Minister  
of the Republic of Kazakhstan*

*B. Sagintayev*

Approved  
by the Decree of the Government of the  
Republic of Kazakhstan  
dated January 31, 2018 № 36

## **Rules for fingerprint and genomic registration**

### **Chapter 1. General Provisions**

1. These Rules for conducting fingerprint and genomic registration (hereinafter referred to as the Rules) have been developed in accordance with the Law of the Republic of Kazakhstan "On fingerprint and genomic registration" and shall determine the procedure for organizing and carrying out the activities of state bodies authorized to conduct fingerprint and (or) genomic registration, according to collection, processing and protection of fingerprint and genomic information, selection, storage, use, destruction of biological material, establishment or confirmation of a person's identity.

**Footnote. Paragraph 1 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

2. The following basic concepts are used in these Rules:

1) amplification - the process of formation of additional copies of sections of chromosomal deoxyribonucleic acid (hereinafter referred to as DNA);

- 2) genetic profile - coded information about certain DNA fragments of a person or an unidentified corpse, which allows to establish his identity;
- 3) identification by genomic information - verification of the genomic profile of the person to be identified, unidentified corpse against the database of genomic information of the automated information system “Biometric Person Identification” (hereinafter - AIS BPI);
- 4) collection of genomic information - actions aimed at obtaining genomic information;
- 5) fingerprinting - obtaining prints of skin patterns formed by papillary lines of fingernail phalanges and (or) palm surfaces of hands (hereinafter - prints) on material media;
- 6) identification by fingerprint information - identification by checking biometric data on the structural features of the papillary patterns of the fingers and (or) palms of the hands of an individual or an unidentified corpse according to the database of fingerprint information AIS “BPI”;
- 7) collection of fingerprint information - actions aimed at obtaining fingerprint information;
- 8) transfer of fingerprint or genomic information - actions aimed at the transfer of fingerprint or genomic information to an authorized state body;
- 9) accumulation of fingerprint or genomic information - actions to systematize fingerprint or genomic information by entering it into the AIS “BPI” database;
- 10) storage of fingerprint or genomic information - actions to ensure the integrity, statutory confidentiality and availability of fingerprint or genomic information;
- 11) cross-border transfer of fingerprint or genomic information - transfer of fingerprint or genomic information to the territory of a foreign state, to an authority of a foreign state in accordance with international treaties ratified by the Republic of Kazakhstan and the laws of the Republic of Kazakhstan;
- 12) personal identifier - a unique identifier for linking fingerprint information in terms of biometric data on the structural features of the papillary patterns of fingers and (or) palms in the AIS “BPI” with personal data of a person within the framework of integration interactions of information systems;
- 13) automated information system Biometric Person Identification - an electronic information resource consisting of two subsystems, one with fingerprint information in the automated fingerprint information system and the second with genomic information in the automated genomic information system;
- 14) paper fingerprint card - a form of the established form containing the prints of all nail phalanges of the fingers, control fingerprints, palm prints of both hands and personal data of the fingerprinted person in accordance with the requirements of these Rules;
- 15) a centralized automated database of the penitentiary (penal) system of the Ministry of Internal Affairs of the Republic of Kazakhstan (hereinafter – CADPS MIA RK) - an

information system for recording the movement of persons held in pre-trial detention centers , institutions of the penitentiary (penitentiary) system, as well as those registration in the probation service ;

16) verification - confirmation of identity by checking for a match between the papillary patterns of the fingers and (or) palms of the hands of an individual with his fingerprint information placed in an identity document or in the AIS “BPI” database;

17) competent state bodies - state bodies that have established by law, the competence to use fingerprint and (or) genomic information in the framework of their activities;

18) microchip (chip with contact or contactless interfaces) - an electronic carrier of information about the owner of an identity document placed inside this document ;

19) polymerase chain reaction (hereinafter - PCR) - an experimental method of molecular biology, which allows to achieve a significant increase in low concentrations of certain DNA fragments in biological material;

20) kit for sampling biological material from living persons - a kit with a special sterile single-use carrier card that meets the requirements of these Rules for sampling, storage and transportation of biological material;

21) application software (hereinafter - AS) for population documentation - a software product designed to document and register the population of the Republic of Kazakhstan;

22) electronic fingerprint card - a fingerprint card in electronic digital form.

**Footnote. Paragraph 2 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

3. In the implementation of fingerprint registration, within their powers, participate:

internal affairs bodies;

authorized state body in the field of foreign policy;

located abroad, as well as consular offices of the Republic of Kazakhstan (hereinafter referred to as foreign missions of the Republic of Kazakhstan);

authorized state body in the field of transport;

national security agencies.

4. In the implementation of genomic registration, within their powers, participate:

bodies of inquiry , investigation;

forensic examination bodies;

individuals carrying out forensic activities on the basis of a license (hereinafter referred to as licensees);

institutions of the penitentiary (penitentiary) system;

probation services ;

operational and forensic division of the Ministry of Internal Affairs of the Republic of Kazakhstan (hereinafter referred to as the Ministry of Internal Affairs).

Note!

Chapter 2 in terms of fingerprint registration is suspended until 01.01.2024 by the Resolution of the Government of the Republic of Kazakhstan dated 20.02.2023 № 141.

## Chapter 2. Carrying out fingerprint registration

5. The internal affairs bodies collect fingerprint information:

1) citizens of the Republic of Kazakhstan who applied for the first time for an identity card and (or) passport of a citizen of the Republic of Kazakhstan, as well as for their restoration or replacement, with their consent;

2) children aged from twelve to sixteen years old when applying for a passport of a citizen of the Republic of Kazakhstan in the manner prescribed by paragraph 10 of these Rules;

3) foreigners and stateless persons who have reached the age of sixteen:

applying for a temporary or permanent residence permit in the Republic of Kazakhstan; when applying for the first time, as well as in cases of restoration, replacement of:

residence permit of a foreigner in the Republic of Kazakhstan;

stateless person's certificate;

refugee certificate;

travel document.

Footnote. Paragraph 5 as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from January 1, 2023); dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

6. The authorized state foreign policy body shall collect fingerprint information on citizens of the Republic of Kazakhstan, as well as children aged from twelve to sixteen in the manner prescribed by paragraph 10 of these Rules, when issuing a passport of a citizen of the Republic of Kazakhstan in foreign institutions of the Republic of Kazakhstan with their consent.

Footnote. Paragraph 6 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

6-1. The authorized state foreign policy body, internal affairs bodies within their competence shall collect fingerprint information of foreigners and stateless persons who have reached the age of sixteen, when issuing visas of the Republic of Kazakhstan.

Footnote. Chapter 2 has been supplemented by paragraph 6-1 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

7. Internal affairs, national security bodies within their competence shall collect dactyloscopic information of foreigners and stateless persons who have reached the age of

sixteen that are subject to deportation from the Republic of Kazakhstan or fall under the scope of international readmission agreements ratified by the Republic of Kazakhstan.

**Footnote. Paragraph 7 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

8. The fingerprint registration of citizens of the Republic of Kazakhstan, foreigners and stateless persons who have reached the age of sixteen, in respect of whom a decision was taken to issue a seaman's identity card of the Republic of Kazakhstan, shall be carried out by an authorized state transport body in accordance with the legislation of the Republic of Kazakhstan.

**Footnote. Paragraph 8 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

9. The collection of fingerprint information includes obtaining biometric data on the structural features of the papillary patterns of the ten fingers of both hands and (or) the palms of both hands of a person by fingerprinting and entering into the appropriate information system personal data established by these Rules. At the same time, the personal data of a person who has undergone fingerprint registration is associated with a personal identifier with his biometric data on the structural features of the papillary patterns of ten fingers and (or) palms of both hands in the AIS "BPI".

10. The collection of fingerprint information from children aged twelve to sixteen years old, when applying for a passport of a citizen of the Republic of Kazakhstan, is carried out with their consent and is carried out in the presence and on the basis of a written application of the legal representative of the child, drawn up in accordance with Appendix 1 to these Rules, upon presentation to them an identity document and a document confirming the authority of the legal representative.

11. The collection of fingerprint information from a person subject to fingerprint registration, whose incapacity has been established by the court, is carried out in the presence and on the basis of a written application of his guardian, drawn up in accordance with Appendix 1 to these Rules, upon presentation of an identity document and a document confirming the powers of the guardian.

12. Collection of fingerprint information of persons shall be carried out in the migration service units of internal affairs bodies, including its registration points for population documenting, national security bodies, foreign missions of the Republic of Kazakhstan.

In the event that a person subject to fingerprint registration, located on the territory of the Republic of Kazakhstan, does not have the opportunity to personally appear for fingerprinting due to health problems with a persistent disorder of body functions, which led to the loss of the ability to self-service, independent movement, the employee collects fingerprint information with a visit according to his place of residence.

**Footnote. Paragraph 12 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

13. The material medium with fingerprint information of citizens of the Republic of Kazakhstan, foreigners and stateless persons when issuing identity documents shall contain the following information:

- 1) surname, first name, patronymic (if it is indicated in the identity document);
- 2) date and place of birth;
- 3) gender;
- 4) ethnicity (at the ID holder's request);
- 5) nationality;
- 6) photograph;
- 7) information on papillary patterns of ten fingers;
- 8) number, date of issue, date of expiry of the identity document;
- 9) signature of the document holder;
- 10) individual identification number (if any);
- 11) date and ground for fingerprinting;
- 12) name of the authority that issued the document;
- 13) surname, first name, patronymic (if it is indicated in the identity document) of the person who performed the fingerprint registration.

**Footnote. Paragraph 13 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

14. The material medium with dactyloscopic information of foreigners and stateless persons when issuing visas of the Republic of Kazakhstan shall contain the following information:

- 1) surname, first name, patronymic (if it is indicated in the identity document);
- 2) date of birth;
- 3) gender;
- 4) information on the structure of papillary patterns of ten fingers;
- 5) nationality;
- 6) photograph;
- 7) number, date of issue, date of expiry of the identity document;
- 8) date of issue, validity term of the visa;
- 9) date and grounds for fingerprinting;
- 10) name of the authority that issued the visa;
- 11) surname, first name, patronymic (if it is indicated in the identity document) of the person who performed the fingerprint registration.

Footnote. Paragraph 14 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

14-1. The medium with fingerprint information of foreigners and stateless persons when issuing a temporary residence permit in the Republic of Kazakhstan shall contain the following information:

- 1) surname, first name, patronymic (if it is indicated in the identity document);
- 2) date of birth;
- 3) gender;
- 4) information on the structure of papillary patterns of ten fingers;
- 5) nationality;
- 6) photograph;
- 7) address of permanent residence place abroad;
- 8) address of temporary residence place in the Republic of Kazakhstan;
- 9) address of the receiving party;
- 10) number, date of issue, validity term of the identity document;
- 11) date and grounds for fingerprinting;

12) surname, first name, patronymic (if it is indicated in the identity document) of the person who performed the fingerprint registration.

Footnote. Chapter 2 has been supplemented by paragraph 14-1 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 22.09.2022 № 720 (effective from 01.01.2023); as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

14-2. A tangible medium with fingerprint information of foreigners and stateless persons being expelled from the Republic of Kazakhstan or falling under the scope of international readmission agreements ratified by the Republic of Kazakhstan shall contain the following information:

- 1) surname, first name, patronymic (if it is indicated in the identity document);
- 2) date of birth;
- 3) gender;
- 4) information on papillary patterns structure of ten fingers and palms of both hands;
- 5) nationality;
- 6) photograph;
- 7) number, date of issue, expiry date of the identity document;
- 8) date and grounds for fingerprint registration;

9) surname, first name, patronymic (if it is indicated in the identity document) of the person who performed the fingerprint registration;

10) the date and grounds of expulsion from the Republic of Kazakhstan (of an enforced sentence or ruling of the court);

11) the date until the expiry of which the court established a ban on entry into the territory of the Republic of Kazakhstan.

**Footnote. Chapter 2 has been supplemented by paragraph 14-2 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 22.09.2022 № 720 (effective from 01.01.2023); as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

14-3. The material medium with fingerprint information of foreigners and stateless persons obtaining a permanent residence permit in the Republic of Kazakhstan shall contain the following information:

- 1) surname, first name, patronymic (if it is indicated in the identity document);
- 2) date of birth;
- 3) gender;
- 4) information on papillary patterns structure of ten fingers and palms of both hands;
- 5) nationality;
- 6) photograph;
- 7) number, date of issue, date of expiry of the identity document;
- 8) date and grounds for the dactyloscopic registration;
- 9) surname, first name, patronymic (if it is indicated in the identity document) of the person who performed fingerprint registration;
- 10) date of issue, validity term of visa, temporary residence permit;
- 11) address of the planned permanent residence place;
- 12) name of the authority considering the application for permanent residence.

**Footnote. Chapter 2 has been supplemented by paragraph 14-3 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

15. Fingerprinting during fingerprint registration is carried out by specially trained employees (employees) serving (working) in authorized state bodies (hereinafter referred to as the employee).

The organization of training of employees in fingerprinting is assigned to state bodies authorized to collect fingerprint information.

16. The fingerprinting process shall be carried out by inkless method by scanning ten fingers or ten fingers and palms of both hands on a special fingerprint scanner or using the ink method on a paper form of a fingerprint card in the cases established by paragraph 26 of these Rules

**Footnote. Paragraph 16 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

17. The fingerprints of ten fingers or ten fingers and palms of both hands obtained during fingerprinting are entered into the database of the AIS “BPI”, two fingerprints of the index fingers of both hands are entered into the microcircuit of the identity document. In the absence (amputation, congenital pathology) of the index fingers (one or two), two prints of the middle or ring fingers, or two thumbs, of the best quality are entered into the microcircuit. In the absence (amputation, congenital pathology) of one hand, the best quality prints of two fingers of the existing hand are entered into the microcircuit.

**18. Excluded by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

19. If the person under registration, with the exception of foreigners and stateless persons subject to deportation from the Republic of Kazakhstan or subject to international readmission agreements ratified by the Republic of Kazakhstan, has open wounds and other injuries on separate nail phalanges of the fingers, temporarily excluding fingerprinting, the fingerprint information shall be collected from intact fingers.

If a person subject to fingerprint registration has deformed joints, fingerprint information shall be collected from less deformed fingers.

In this case, the officer performing fingerprint registration shall make a note in the AIS BPI database on temporary damage to the nail phalanges of ten fingers of both hands and the impossibility of performing the fingerprinting procedure on the day of application and tell the registered person about the need to undergo repeated fingerprinting after cure in subsequent application for an identity document.

**Footnote. Paragraph 19 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

19-1. Fingerprinting of citizens of the Republic of Kazakhstan, foreigners and stateless persons when issuing identity documents, foreigners and stateless persons when applying for visas of the Republic of Kazakhstan shall be made using inkless method by scanning ten fingers in one of the following ways:

- 1) by pressing ten fingers (hereinafter- the pressing method);
- 2) by rolling ten fingers (hereinafter -the roll method).

The pressing method of scanning ten fingerprints is carried out in the following order:

- 1) four fingers (without thumbs) of the right hand, then of the left hand are simultaneously applied to the slide of the fingerprint scanner;
- 2) simultaneously the thumbs are applied to the slide of the fingerprint scanner.

The roll method of scanning prints of ten finger shall be made in the following order:

- 1) rolling alternately from one nail edge to another, starting with the thumb, ending with the little finger of the right hand, then similarly rolling the fingers of the left hand on the slide of the fingerprint scanner;
- 2) simultaneously four fingers are applied (without thumbs) of the right and then the left hand to the slide of the fingerprint scanner;

3) the thumbs are simultaneously applied to the slide of the fingerprint scanner.

**Footnote. Paragraph 19-1 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

20. If the AIS BPI does not recognize the papillary patterns of the fingers of both hands of citizens of the Republic of Kazakhstan, foreigners and stateless persons when issuing identity documents, as well as foreigners and stateless persons when issuing visas of the Republic of Kazakhstan, it is necessary to treat their hands with sanitary-hygienic means and undergo repeated fingerprinting procedure. In case of repeated non-recognition by the AIS BPI of the papillary patterns of the fingers of both hands when using the pressing method of fingerprinting, the roll method of fingerprinting shall be used.

**Footnote. Paragraph 20 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

21. If foreigners and stateless persons subject to deportation from the Republic of Kazakhstan or subject to international readmission agreements ratified by the Republic of Kazakhstan have physical deficiencies (absence of all fingers on both hands or papillary patterns on the nail phalanges of all fingers of both hands), dactyloscopy is made on the palms of the hands.

Foreigners and stateless persons shall be exempted from dactyloscopic registration and procedure of identity confirmation by dactyloscopic information when crossing the State border of the Republic of Kazakhstan if all fingers are missing on both hands.

**Footnote. Paragraph 21 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 №246 (effective ten calendar days after the date of its first official publication).**

21-1. The persons specified in paragraphs 5 and 6 of these Rules, who have previously passed fingerprint registration, shall undergo a verification procedure.

**Footnote. Chapter 2 is supplemented by paragraph 21-1 in accordance with the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from January 1, 2023).**

21-2 Before the start of the documentation procedure, the migration service officer asks the citizen of the Republic of Kazakhstan if he wishes to undergo fingerprint registration.

The citizen of the Republic of Kazakhstan verbally informs the migration officer about the wish or refusal to be fingerprinted.

If a citizen of the Republic of Kazakhstan has expressed his wish to undergo dactyloscopic registration, the migration service officer shall form an application for its completion in the AS.

If a citizen of the Republic of Kazakhstan refuses to undergo dactyloscopic registration, the migration service officer shall also document it in the AS.

If a citizen of the Republic of Kazakhstan has previously undergone dactyloscopic registration and if there is a mark on it, the officer shall perform verification against the AIS BPI.

**Footnote. Chapter 2 is supplemented by Paragraph 21-2 in accordance with the Resolution of the Government of the Republic of Kazakhstan dated 22.09.2022 № 720 (shall be enforced from 01.01.2023); as amended by the resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

21-3. When documenting foreigners and stateless persons, the migration service officer shall check the presence of a mark of dactyloscopic registration in the AS.

If there is a mark, the officer verifies foreigners and stateless persons through AIS BPI.

If there is no mark on dactyloscopic registration of foreigners and stateless persons in the AS, the migration service officer forms an application for dactyloscopic registration in the AS. After that he performs fingerprint registration in the AIS BPI.

In case of refusal to undergo fingerprint registration, the foreigner or stateless person, or the person whose legal interests he represents, shall fill in a written refusal to undergo fingerprint registration in accordance with Appendix 1-1 to these Rules.

**Footnote. Chapter 2 has been supplemented by paragraph 21-3 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

21-4. Verification of citizens of the Republic of Kazakhstan, foreigners and stateless persons who have undergone dactyloscopic registration shall be made by inkless method by simultaneously applying four fingers (index, middle, ring finger and little finger), then thumbs of the right and left hands alternately to the slide of the dactyloscopic scanner.

If the papillary patterns of the fingers of citizens of the Republic of Kazakhstan, foreigners and stateless persons coincide with their dactyloscopic information in the identity document or in the AIS BPI database, citizens of the Republic of Kazakhstan, foreigners and stateless persons undergo further documentation procedure.

In case of inconsistency of papillary patterns of the fingers of citizens of the Republic of Kazakhstan, foreigners and stateless persons with their dactyloscopic information in the identity document or in the AIS BPI database, the citizens of the Republic of Kazakhstan, who have voluntarily undergone dactyloscopic registration, foreigners and stateless persons, after the verification measures referred to in paragraphs 126, 127 and 128 of these Rules, are subject to repeated fingerprinting in accordance with subparagraph 2) of paragraph 22 and paragraph 22-1 of these Rules.

**Footnote. Chapter 2 has been supplemented by paragraph 21-4 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

22. Foreigners and stateless persons who have previously undergone fingerprint registration shall undergo the fingerprinting again if:

1) the collection of fingerprint information has not been previously conducted due to temporary damage to ten fingers of both hands or was conducted on undamaged fingers due to the presence of open wounds and other injuries on individual nail phalanges of the fingers, which temporarily excluded their fingerprinting;

2) the person who underwent fingerprinting is not recognized by the automated system in the AIS BPI database due to acquired irreversible damage to the papillary patterns of the finger nail phalanges (e.g. scars, scars due to skin diseases, significant injuries).

**Footnote. Paragraph 22 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

22-1. If a citizen of the Republic of Kazakhstan, who has previously undergone fingerprinting is not recognized by AIS BPI due to acquired irreversible damage to the papillary patterns of finger nail phalanges (e.g. scars, scars due to skin diseases, significant injuries), repeated fingerprinting shall be made with his/her consent.

**Footnote. Chapter 2 has been supplemented by paragraph 21-1 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

23. Before fingerprinting or verification, the hands of the registered person shall be examined for open wounds and cleanness.

If the registrant is found to have:

open wounds, the actions referred to in paragraphs 19, 20 and 21 of these Rules shall be performed;

in significant contamination of hands, opportunity shall be provided to remove it by sanitary-hygienic means.

One of the following requirements shall be ensured during fingerprinting:

even non-slip rolling of the fingers of the registered person's hands on the slide of the fingerprint scanner;

tight pressure of the fingers of the registered person's hands to the slide of the fingerprint scanner;

even and non-slip rolling of the fingers of the person to be registered on the surface of the painted metal or glass plate for rolling out the paint (hereinafter referred to as the plate) and the fingerprint card, and also the use of a clean roller and plates.

**Footnote. Paragraph 23 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

24. The electronic or paper fingerprint card shall be filled out in accordance with Appendix 3 to these Rules. The paper fingerprint card shall be filled out with block letters using a biro with black, dark blue or violet ink.

25. Excluded by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).

26. Fingerprinting of foreigners and stateless persons, when issuing a temporary or permanent residence permit, who are being deported from the Republic of Kazakhstan or fall under the scope of international readmission agreements ratified by the Republic of Kazakhstan, shall be carried out in a rolling manner by one of the following methods:

- 1) inkless method by scanning ten fingers and palms of the hands;
- 2) inked method on a paper form of the fingerprint card of ten fingers and palms of the hands in accordance with paragraphs 27 and 28 of these Rules.

Scanning of ten fingers and palms of the hands is performed in the following order:

- 1) rolling alternately from one nail edge to another, starting from the thumb, ending with the little finger of the right hand, then similarly rolling the fingers of the left hand on the slide of the fingerprint scanner;
- 2) simultaneously four fingers (without thumbs) of the right hand, then left hand are applied to the slide of the fingerprint scanner;
- 3) simultaneously the thumbs are applied to the slide of the fingerprint scanner;
- 4) the palms of the right and left hands are alternately applied to the slide of the fingerprint scanner.

Fingerprinting by ink method on a paper fingerprint card form is used when scanning of fingers is not possible due to deformation of the joints. The received paper fingerprint card shall be destroyed after it is entered into the AS by migration service staff under the act in accordance with Appendix 2 to these Rules.

Footnote. Paragraph 26 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

26-1.The certificate confirming that a foreigner or stateless person has undergone fingerprinting shall be drawn up in accordance with Appendix 3-1 to these Rules and shall be issued to him/her in paper format.

In the event of a discrepancy between the personal data of a person who has previously undergone fingerprinting, the migration service officer, within two working days, shall inform the relevant internal affairs units about the verification measures provided for in paragraphs 126, 127 and 128 of these Rules.

Footnote. Chapter2 has been supplemented by paragraph 26-1 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 22.09.2022 № 720 (effective from 01.01.2023); dated 29.12.2023 № 1246 (effective from 01.01.2024). dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

27. For inked fingerprinting a form of fingerprint card of A 4 format with the size of the rolling field for one finger 35x35mm, drawn up in accordance with Appendix 3 to these Rules

, special ink for fingerprinting, a roller, two plates, ink remover or special fingerprinting kits, a table for fingerprinting, wet sanitary wipes shall be used.

28. To obtain a roll print, a finger is placed with the side of the nail phalanx on the inked plate and rolled on it from one edge of the nail to the other.

In inked fingerprinting the entire pad of the nail phalanx and 3-5 mm of the middle phalanx must be inked. The inked finger is rolled in the same manner on the designated area of the fingerprint card form to obtain an imprint. Upon completion of the rolling, the officer, without releasing the finger of the person to be registered, raises it upwards without smudging the image of the papillary pattern.

**Footnote. Paragraph 28 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

**29. Excluded by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

30. When obtaining a print from a deformed finger that cannot be straightened, the pad of the nail (upper) phalanx of the finger is colored. A 35x35mm sheet of white paper is placed on the nail (upper) phalanx of the deformed finger using a special tray. To obtain an imprint, the finger is rolled on the paper with light pressure. Then the sheet of paper with the fingerprint is glued on the corresponding place on the fingerprint card with obligatory subsequent check of its correctness. If it is necessary to obtain palm prints of both hands, paint is applied to the palms with a roller in an even layer, after which sheets of white paper of 100x120mm size are applied to the painted palms one by one. The sheets of paper with palm imprints are glued to their corresponding places on the fingerprint card.

31. Upon completion of fingerprinting on the control prints the correctness of their placement on the fingerprint card and the quality of each imprint shall be checked: completeness of rolling with display of all characteristic features of the papillary pattern, absence of dirty and not imprinted areas, clarity of display of all papillary lines ensuring their counting with the naked eye.

32. In case of inked fingerprinting, the executed fingerprint card shall be converted into electronic format with the help of a flat electronic fingerprint scanner.

33. Persons with the following physical disabilities, which exclude the possibility of fingerprinting, shall not be subject to dactyloscopic registration:

1) absence of all fingers or both hands;

2) presence of a disease, which is the ground for exemption from dactyloscopic registration, in the presence of the conclusion of the medical consultative board.

Foreigners and stateless persons subject to deportation from the Republic of Kazakhstan or subject to international readmission agreements ratified by the Republic of Kazakhstan, in the presence of physical disabilities referred to in subparagraphs 1), 2) of this paragraph, shall not be exempted from fingerprint registration and shall be fingerprinted in accordance with paragraph 21 of these Rules.

**Footnote. Paragraph 33 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

34. An officer collecting fingerprint information from citizens of the Republic of Kazakhstan, foreigners and stateless persons when issuing identity documents, in case of detection of their physical defects that exclude the possibility of their fingerprinting, shall make a note in the relevant section of the AS on exemption of the person from fingerprint registration.

The officer collecting fingerprint information from foreigners and stateless persons when issuing visas of the Republic of Kazakhstan, in case of detection of their physical defects that exclude the possibility of their fingerprinting, shall also make the relevant notes on exemption of the person from fingerprint registration.

**Footnote. Paragraph 34 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 29.12.2023 № 1246 (effective from 01.01.2024).**

35. In case of damage to the papillary lines or loss of the nail phalanges of one or more fingers, hands by a person who has previously passed fingerprint registration, fingerprint information in terms of biometric data on the structural features of the papillary patterns of ten fingers or ten fingers and palms of both hands is changed and supplemented with a new one, obtained by repeated fingerprinting.

36. The change and (or) addition of fingerprint information is carried out by the employee on the day the person who has passed the fingerprint registration, his legal representative or guardian applies, or the fact of the presence of incorrect (erroneous) information is established.

37. Dactyloscopic information in terms of personal data of persons who have previously passed fingerprint registration, after making changes and (or) additions, is replaced by new information, while the previous data is archived in information systems integrated with AIS “BPI”.

38. The accumulation and storage of fingerprint information obtained as a result of fingerprint registration is carried out automatically in the AIS “BPI” by the Ministry of Internal Affairs in accordance with the Rules for the formation, maintenance of databases of fingerprint and genomic information, approved by the authorized body.

39. The storage of fingerprint information of a citizen of the Republic of Kazakhstan in the AIS “BPI” database shall be carried out after the fact of his/her death is established until the date when he would have turned one hundred years old.

**Footnote. Paragraph 39 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from January 1, 2023).**

40. Storage of fingerprint information of a citizen of the Republic of Kazakhstan in cases of declaring him missing or declaring him dead by a court, loss or exit from the citizenship of

the Republic of Kazakhstan is carried out before the date when he would have turned one hundred years old.

41. The storage of fingerprint information of foreigners and stateless persons in the AIS “BPI” database is carried out within ten years from the date of registration. After ten years, the storage of fingerprint information is carried out for forty years on material media after its archiving.

42. Storage of fingerprint information received by the AIS “BPI” at the request of the competent state authorities, if the term of its storage is not directly specified in the request, it is carried out until the identity of an unidentified (wanted) person or an unidentified corpse is established, after which it is deleted from the database.

43. Fingerprint information of citizens of the Republic of Kazakhstan, foreigners and stateless persons who have undergone fingerprinting shall be used for:

- 1) confirmation and (or) identification of citizens of the Republic of Kazakhstan, foreigners and stateless persons;
- 2) accounting and control of foreigners and stateless persons in the territory of the Republic of Kazakhstan;
- 3) ensuring the security of the individual, society and the state;
- 4) accounting and control of persons crossing the State border of the Republic of Kazakhstan through the procedure of confirmation of identity by dactyloscopic information.

**Footnote. Paragraph 43 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

44. The purposes of fingerprint registration are to establish and (or) confirm the identity on the basis of fingerprint information. Identification is carried out during identification using a database of fingerprint information, identity confirmation - by verifying a specific person using fingerprint information.

45. Identification by fingerprint information of a person who has previously passed fingerprint registration is carried out in the process of documentation, as well as at the request of the competent state bodies by the Ministry of Internal Affairs.

46. Verification is carried out in the presence of a fingerprint scanner, appropriate equipment and access to read fingerprint information from biometric documents or fingerprint information of a specific person from the AIS “BPI” database.

47. The use of fingerprint information of citizens of the Republic of Kazakhstan, foreigners and stateless persons who have undergone fingerprint registration, for accounting and control of persons crossing the State border of the Republic of Kazakhstan through the procedure of confirmation of identity by fingerprint information shall be carried out in accordance with the procedure established by the national security bodies of the Republic of Kazakhstan.

Footnote. Paragraph 47 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

48. Checks on fingerprint information of a person who has previously undergone fingerprint registration or providing fingerprint information of a person who has undergone fingerprint registration shall be made by the Ministry of Internal Affairs at the request of competent state bodies, issued in accordance with Appendix 4 to these Rules and sent to the Ministry of Internal Affairs by means of courier communication or unified electronic document management system in compliance with the requirements of the legislation of the Republic of Kazakhstan in the field of information access.

Footnote. Paragraph 48 as amended by the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

49. The Ministry of Internal Affairs fulfills the request of the competent state body for verification by AIS “BPI” within five working days from the date of receipt of the request, the results are documented in a certificate in the form in accordance with Appendix 5 to these Rules.

50. The request is returned to the initiator without execution in the following cases:

- 1) violation of the request form;
- 2) submission by the initiator of the request of material media with low-quality fingerprint information;
- 3) if the text part of the request or fingerprint (information) card is filled with violations and errors that cannot be corrected without clarification.

51. Control over the use of fingerprint information is assigned to the heads of state bodies to which fingerprint information has been issued.

52. Fingerprint information after the expiration of the storage period destroyed by the Ministry of the Interior under an act in accordance with Appendix 2 to these Rules, which is approved by the head of the unit.

53. The following data shall be indicated in the act of destruction of fingerprint information:

- 1) date, grounds for the destruction of fingerprint information;
- 2) last name, first name, patronymic (if it is indicated in the identity document), gender, date and place of birth, individual identification number (if any), number of the identity document of the registered person;
- 3) method of destruction;
- 4) last names, first names, patronymics (if it is indicated in the identity document), positions and signatures of the employees who destroyed fingerprint information.

Footnote. Paragraph 53 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from January 1, 2023).

### **Chapter 3. Conducting genomic registration**

54. The selection of biological material from living persons is carried out by an employee of the authorized state body using a kit for the selection of biological material that provides preservation of biological material during long-term storage, cell lysis, pathogen inactivation, DNA stabilization, protein denaturation and immobilization of nucleic acids with protection from nucleases, as well as color indication of the place of application of colorless biological fluids.

55. The person subject to genomic registration is explained the grounds and procedure for the selection of biological material.

56. When selecting biological material from living persons, it is not allowed to inflict pain, use means that pose a danger to human life and health.

57. The selection of biological material from living persons includes:

1) filling in the information cards with personal data of the person being registered and other information established by these Rules;

2) obtaining buccal epithelium from the inner sides of the cheeks and filling in the carrier card with the personal data of the person being registered;

3) packaging of biological material indicating on the envelope (package) the personal data of the person being registered.

The information card for the registered person, the carrier card are filled in by the employee in block letters with a ballpoint pen with black, dark blue or purple dye.

58. The selection of biological material is made before or one hour after eating or drinking. Before taking biological material, the registered person must rinse his mouth with water.

When sampling biological material, contamination of the kit for sampling biological material with secretions of another person is not allowed.

59. An employee opens the packaging of the kit for the selection of biological material from living persons in sterile disposable gloves and a mask in the presence of the person being registered and, in cases established by law, his legal representative.

60. The selected biological material with the completed information card of the registered person is packed in a paper envelope (package), pasted over and sealed. On the front side of the envelope (package), the personal data of the person whose biological materials are packed are entered.

At the same time, the personal data of the person in the information card, on the packaging of his biological material and on the carrier card must be identical.

61. Biological materials are stored in an envelope at a temperature of + 16 to + 25 degrees Celsius, humidity no more than 40-45% in a dry, dark room, excluding direct sunlight.

62. Repeated selection of biological material from individuals is carried out at the request of the operational forensic unit of the Ministry of Internal Affairs in case of poor quality initial selection.

63. The selection of biological material from persons convicted of serious or especially serious crimes, as well as crimes provided for in Articles 120, 121, 122, 123 and 124 of the Criminal Code of the Republic of Kazakhstan, shall be carried out by employees of medical organizations located in institutions of the penitentiary system (hereinafter referred to as the Institution), and by probation officers with the involvement of employees of the operational and forensic divisions of the internal affairs bodies to assist in sampling.

**Footnote. Paragraph 63 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated February 20, 2023 № 141 (shall be enforced from January 1, 2023).**

64. Mandatory genomic registration of convicted persons is based on a court verdict that has entered into legal force.

65. The selection of biological material from a convicted person is carried out by an employee after it has been checked by the CAD PS of the penal system for the purpose of undergoing genomic registration earlier. In the case of a conviction of a person who has previously passed genomic registration, biological material is not taken, which is noted in the CAD of the penal system.

66. The employee who selects the biological material of convicted persons fills out the information card in accordance with Appendix 6 to these Rules, certifies it with his signature and ensures the identity of the personal data of the convicted person in the information card, on the carrier card and packaging of biological material.

67. An information card for the biological material of a convicted person shall contain the following information:

1) last name, first name, patronymic (if it is indicated in an identity document), citizenship, gender, date and place of birth, information about registration at the place of residence or place of stay, individual identification number (if any) or name and number of the document, the identity document from which the data on the registered person was obtained;

2) the name of the subdivision of the state body that selects biological material for genomic registration;

3) the date and basis for the selection of biological material for genomic registration;

4) the article of the Criminal Code of the Republic of Kazakhstan under which the person was convicted;

5) last name, first name, patronymic (if it is indicated in the identity document), position and signature of the official who performed the selection of biological material;

6) the signature of the person from whom the selection of biological material for genomic registration was made, except for a minor (if the person being registered refuses to sign the information card, an entry about this is made in it);

7) signatures of legal representatives of minors.

**Footnote. Paragraph 67 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

68. Data on a convicted person from whom biological material has been taken are entered by an employee into the information system of the CAD PS, integrated with the AIS “BPI”.

69. Biological material of a convicted person with an information card within three working days after registration at the Central Administrative Bureau of the Penal System is sent to the operational forensic unit of the Ministry of Internal Affairs for genomic registration.

The territorial internal affairs bodies at the location of the probation service officers ensure the sending of biological materials of convicted persons with an information card for genomic registration to the operational forensic unit of the Ministry of Internal Affairs by courier mail or by courier at the written request of a probation officer.

70. The head of the institution, the head of the probation service shall ensure:

1) determination and registration of convicted persons subject to mandatory genomic registration in accordance with the Law of the Republic of Kazakhstan "On fingerprint and genomic registration";

2) obtaining biological material in strict accordance with the requirements established by these Rules;

3) sending an application to the operational forensic division of the Ministry of Internal Affairs for mandatory genomic registration with the application of biological material and an information card;

4) control over the completeness, reliability and quality of the selection of biological material of convicted persons.

**Footnote. Paragraph 70 as amended by Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

71. The selection of biological material of biological relatives of missing citizens for genomic registration is carried out by the bodies of inquiry, investigation on the basis of their written application in accordance with Appendix 7 to these Rules.

72. The selection of biological material from biological relatives of missing citizens is carried out depending on the degree of kinship. First of all, from direct blood relatives: biological parents (parent) and (or) children (child), and in their absence, blood relatives on the maternal side, men on the paternal side, siblings.

73. The selection of biological material from a minor who is a biological relative of a missing person is carried out with his consent in the presence and on the basis of a written

application from his legal representative , drawn up in accordance with Appendix 8 to these Rules, upon presentation of an identity document , and a document confirming the authority of the legal representative.

74. Taking biological material from a person recognized incompetent by a court decision and who is a biological relative of the missing person, is carried out in the presence and on the basis of a written application of his guardian, drawn up in accordance with Annex 8 to these Rules, upon presentation of an identity document and a document confirming the authority of the guardian .

75. An employee who selects biological material from a biological relative of a missing citizen fills out an information card in accordance with Appendix 6 to these Rules and certifies it with his signature. The personal data of the biological relative of the missing citizen in the information card, on the packaging of his biological material and (or) on the carrier card must be identical.

76. An information card for the biological material of a biological relative of a missing citizen shall contain the following information:

1) last name, first name, patronymic (if it is indicated in an identity document), citizenship , gender, date and place of birth, information about registration at the place of residence or place of stay, individual identification number (if any) or name and number of the document, the identity document from which the data on the registered person was obtained;

2) the name of the subdivision of the state body that selects biological material for genomic registration;

3) the date and basis for the selection of biological material for genomic registration;

4) last name, first name, patronymic (if it is indicated in the identity document), position and signature of the official who performed the selection of biological material;

5) the signature of the person from whom the selection of biological material for genomic registration was made, except for a minor;

6) the signature of the legal representative of the minor or the guardian of the person recognized as legally incompetent by a court decision.

**Footnote. Paragraph 76 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

77. A copy of the protocol of the procedural action for obtaining samples of the biological relative of the missing citizen is attached to the information card.

78. Within three working days, if a forensic examination is not scheduled, the biological material of the biological relative of the missing citizen with an information card, copies of the statement of consent and the protocol of the procedural action is sent by the bodies of inquiry , investigation to the operational forensic unit of the Ministry of Internal Affairs to obtain a genomic information and implementation of genomic registration.

79. In cases where biological relatives of missing citizens are appointed on the basis of biological materials for forensic molecular genetic examination in the forensic examination bodies or to the licensee, genomic information is transferred to the operational forensic unit of the Ministry of Internal Affairs in the manner prescribed by paragraphs 103, 104 of these Rules.

80. Control over the reliability, completeness and quality of the selection of biological material from biological relatives of missing citizens rests with the heads of the body of inquiry, investigation.

81. In order to carry out mandatory genomic registration, bodies of inquiry and investigation send to the operational-criminalistic division of the Ministry of Internal Affairs biological material of unidentified persons seized during the pre-trial investigation for unsolved grave or especially grave crimes, as well as crimes provided for in Articles 120, 121, 122, 123 and 124 of the Criminal Code of the Republic of Kazakhstan, and unidentified corpses.

82. The bodies of inquiry, investigation to the biological materials of unidentified persons seized during the pre-trial investigation shall fill out an information card, in accordance with Annex 9 to these Rules, which shall contain the following information:

- 1) the name of the subdivision of the state body that selects biological material for genomic registration;
- 2) the date and grounds for the seizure of biological materials, the number of the criminal case or the registration number in the information record book;
- 3) qualification of the act, date and place of commission of the crime;
- 4) last name, first name, patronymic (if it is indicated in the identity document), position and signature of the official.

A copy of the protocol of the investigative action, during which biological materials were seized (for example inspection of the scene of the incident, examination, examination) shall be attached to the information card.

**Footnote. Paragraph 82 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

83. Based on the materials of each of the criminal cases, one information card is filled out, regardless of the amount of biological material of unidentified persons seized during the pre-trial investigation.

84. In order to carry out mandatory genomic registration of unidentified corpses in the event that a forensic molecular genetic examination has not been appointed, the bodies of inquiry and investigation send biological material from unidentified corpses to the operational forensic division of the Ministry of Internal Affairs, if it was not possible to establish the identity of the deceased (deceased) person by other means. personal identification methods.

85. The bodies of inquiry and investigation shall attach to the biological materials of unidentified corpses an information card filled out in accordance with Annex 9 to these Rules, containing the following information:

- 1) the name of the subdivision of the state body that selects biological material for genomic registration;
- 2) the date and grounds for the seizure of biological materials, the number of the criminal case or the registration number in the information record book;
- 3) qualification of the act, date and place of commission of the crime;
- 4) last name, first name, patronymic (if it is indicated in the identity document), position and signature of the official;
- 5) date and place of discovery of an unidentified corpse, gender, special signs and an indication of the cause of death (if any).

A copy of the protocol of the procedural action is attached to the information card.

**Footnote. Paragraph 85 - as amended by Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

86. Biological material selected for genomic registration is used to obtain a genetic profile by performing a forensic molecular genetic examination in the forensic examination bodies or by a licensee, as well as conducting a molecular genetic study by the operational forensic unit of the Ministry of Internal Affairs in accordance with approved methods.

87. The operational forensic division of the Ministry of Internal Affairs shall obtain a genetic profile through the production of molecular genetic studies of biological samples:

1) persons convicted of committing grave or especially grave crimes, as well as crimes provided for by Articles 120, 121, 122, 123 and 124 of the Criminal Code of the Republic of Kazakhstan;

2) by appointment of bodies of inquiry, investigation:

unidentified persons whose biological material was seized during the pre-trial investigation, in the manner prescribed by the criminal procedure law of the Republic of Kazakhstan, on unsolved grave or especially grave crimes, as well as crimes provided for by Articles 120, 121, 122, 123 and 124 of the Criminal Code of the Republic of Kazakhstan;

unidentified corpses;

biological relatives of missing citizens.

88. Obtaining a genetic profile to replenish the AIS “BPI” database is carried out by PCR on automatic devices for capillary electrophoresis and multichromic detection of fluorescently labeled PCR products using genetic markers (loci) necessary for identifying a person's identity according to the database of genomic information.

89. In the event that the genetic profile is not obtained due to poor-quality initial sampling of biological material or its degradation, at the request of the operational forensic unit of the

Ministry of the Interior, drawn up in accordance with Appendix 10 to these Rules, the convicted person or biological relative of the missing citizen is re-sampled .

90. Forensic examination bodies and licensees accept, store, return biological material in accordance with the Rules handling objects of forensic examination, approved by the authorized state body.

91. The operational forensic division of the Ministry of Internal Affairs accepts biological material in accordance with the Rules for the implementation of operational forensic activities in the internal affairs bodies, approved by the authorized state body.

92. Accounting for the incoming biological material is kept in the operational forensic division of the Ministry of Internal Affairs in electronic form in the AIS "BPI" and on paper in the file cabinet.

Each individual biological material of a convicted person, a biological relative of a missing citizen, an unidentified corpse is assigned an individual barcode, which is glued to the carrier card and information card.

Each object with biological material of unidentified persons seized during the pre-trial investigation is assigned an individual barcode. All barcodes of objects are put on the information card of the corresponding criminal case.

93. Storage of biological materials in the operational forensic unit of the Ministry of Internal Affairs is carried out in separate rooms (hereinafter referred to as storage facilities), isolated and equipped with modern fire extinguishing equipment , security and fire alarms in the following order:

1) biological materials on carrier cards, dried samples of blood, semen and other secretions of a person, hair, nails - in special cabinets at a temperature of + 16 to + 25 degrees Celsius, humidity no more than 40-45%, in a dark room, excluding direct sunlight;

2) samples of bones, tissues of unidentified corpses - in freezers in compliance with the temperature regime from -20 to -80 degrees Celsius.

94. The entrance to the vault is equipped with a metal front door with combination locks. In the presence of windows, opening metal bars are installed on them, which are locked from the inside with a lock. Gas, water and sewer pipelines should not pass through the storage of biological material.

95. When storing biological material, constant monitoring of the temperature regime of refrigeration, freezing installations and the temperature and humidity regime of the premises is carried out.

96. Access to the repository by unauthorized persons, including employees whose job duties do not include work with biological materials, is prohibited. The head of the operational-forensic division of the Ministry of Internal Affairs approves the list of employees who are allowed to enter the storage of biological materials.

97. Biological material of biological relatives of missing citizens, unidentified persons and unidentified corpses seized during pre-trial proceedings and recognized as material evidence ,

after conducting a study, obtaining a genetic profile and entering genomic information into the AIS “BPI” database, is returned by the operational forensic unit of the Ministry of Internal Affairs to the bodies of inquiry, investigation that initiated the genomic registration, for storage in accordance with the requirements of Article 118 of the Criminal Procedure Code of the Republic of Kazakhstan.

98. The biological material of convicted persons, after receiving genomic information, is destroyed by the operational forensic unit of the Ministry of Internal Affairs quarterly on a commission basis consisting of at least three employees according to an act drawn up in accordance with Appendix 2 to these Rules, which is approved by the head of the unit.

The information card of the destroyed biological material is stored in electronic form in the AIS “BPI” and in paper form in the file cabinet until the expiration of the storage period for genomic information established by these Rules.

99. The operational forensic division of the Ministry of Internal Affairs collects genomic information of persons subject to genomic registration and unidentified corpses obtained during the production of:

1) molecular genetic research in the operational and forensic division of the Ministry of Internal Affairs;

2) forensic molecular genetic examinations in forensic examination bodies and licensees.

100. The collection of genomic information includes obtaining a genetic profile and information established by these Rules.

101. Genomic information on material media contains a genetic profile, information from the information card, as well as:

1) the name of the subdivision of the state body that carried out the receipt of genomic information;

2) the number of the criminal case;

3) the number and date of the conclusion of a forensic expert or the conclusion of a specialist;

4) the name of the biological object and the procedural status of the person whose genomic information was obtained as a result of a forensic examination or research.

102. Bodies of forensic examination, licensees, upon written agreement with the body (person) that appointed the forensic examination, within five days after the study and drawing up the expert's opinion, send a copy of the genomic information obtained in as a result of a forensic molecular genetic examination, drawn up in accordance with Appendix 11 to these Rules.

103. The forensic examination authorities send a copy of the genomic information to the operational and forensic division of the Ministry of Internal Affairs via closed data transmission channels using the BPI AIS.

104. Licensees send a copy of genomic information to the operational forensic unit of the territorial body of internal affairs or the Ministry of Internal Affairs by special mail or present it on purpose.

The operational forensic subdivision of the territorial body of internal affairs redirects the genomic information to the operational forensic subdivision of the Ministry of Internal Affairs by courier mail for entering into the AIS "BPI".

105. Change and (or) addition of genomic information of a person who has previously passed genomic registration is carried out in the following cases:

- 1) change name, patronymic, surname, date of birth, nationality;
- 2) sex change ;
- 3) provision by a person of false information about himself;
- 4) establishing the fact of the presence of incorrect (erroneous) information.

106. Change and (or) addition of genomic information is carried out by an authorized employee of the operational forensic division of the Ministry of Internal Affairs on the basis of:

information from the AIS "BPI" about changes and (or) additions to the personal data of a person who has passed fingerprint and genomic registration;

establishing the fact of incorrect (erroneous) information.

107. Upon receipt of information about changes and (or) additions to the personal data of a person who has passed genomic registration, an authorized employee of the operational forensic division of the Ministry of Internal Affairs within a period of no more than three working days approves the introduction of appropriate changes and (or) additions to the AIS "BPI".

108. When establishing the fact of incorrect (erroneous) information in the genetic profile of a person who has previously undergone genomic registration, genetic information in terms of data on the genetic profile is changed and supplemented with a new one obtained during a repeated molecular genetic study of his biological material by an authorized employee of the operational forensic unit Ministry of the Interior within three working days.

109. Genomic information after making changes and (or) additions is replaced by new information, while the previous data are archived in the AIS "BPI".

110. The accumulation and storage of genomic information obtained during genomic registration is carried out by the operational forensic division of the Ministry of Internal Affairs in the AIS "BPI" in the manner prescribed by the Rules for the formation, maintenance of a database of fingerprint and genomic information, approved by the authorized body.

111. The genomic information of a convicted person is stored from the date of genomic registration until the expiration of twenty-five years after the fact of his death is established, and in the absence of information about the death or declaring him dead by the court - until the date when he would have turned one hundred years old.

112. Genomic information obtained during the genomic registration of unidentified persons, whose biological material was seized during the pre-trial investigation for unsolved grave or especially grave crimes, crimes provided for in Articles 120 , 121 , 122 , 123 and 124 of the Criminal Code of the Republic of Kazakhstan, twenty-five years from the date of genomic registration.

113. Genomic information obtained during the genomic registration of biological relatives of missing citizens is stored until the whereabouts of the missing person is established or the criminal case is terminated due to the absence of an event or corpus delicti.

114. Genomic information obtained during the genomic registration of unidentified corpses is stored until the identity of the deceased person is established, but not more than twenty-five years from the date of genomic registration.

115. Genomic information obtained as a result of genomic registration is used for the following purposes:

1) prevention, disclosure and investigation of criminal offenses, as well as identification and identification of persons who committed them;

2) search for missing citizens of the Republic of Kazakhstan, foreigners and stateless persons permanently residing or temporarily staying in the Republic of Kazakhstan;

3) identification of citizens of the Republic of Kazakhstan, foreigners and stateless persons on unidentified corpses;

4) establishment of family relations of wanted or established persons.

116. Genomic information of biological relatives of missing citizens is used to identify citizens of the Republic of Kazakhstan, foreigners and stateless persons from unidentified corpses.

117. The use of genomic information is carried out by identification by genomic information in the AIS “BPI” database by the operational forensic division of the Ministry of Internal Affairs at the request of the competent state authorities.

118. The request of the competent state body is drawn up in accordance with Appendix 4 to these Rules and sent to the operational forensic unit of the Ministry of Internal Affairs via courier communication or the Unified Electronic Document Management System in compliance with the requirements of regulatory legal acts in the field of protection of information of limited access.

119. The operational forensic division of the Ministry of Internal Affairs executes the request of the competent state body within five working days from the date of receipt of the request. The results are documented in a certificate in the form in accordance with Appendix 5 to these Rules.

120. The request is returned to the initiator without execution in the following cases:

1) violation of the request form;

2) submission by the initiator of the request of material carriers with low-quality genomic information;

3) if the text part of the request, information map, genomic information is filled with violations and errors that cannot be corrected without clarification.

121. Control over the use of genomic information is entrusted to the heads of state bodies to which genomic information is provided.

122. Genomic information obtained as a result of genomic registration is destroyed by the operational forensic unit of the Ministry of Internal Affairs, which accumulates and stores it, in the following cases:

1) expiration of the period of storage of genomic information established by these Rules;  
2) at the request of the competent state authority in connection with the establishment of:  
the identity of a person whose genomic information was obtained from biological material seized during the pre-trial investigation, the disclosure of a crime who enforced by a court verdict,

identity of a person from an unidentified corpse,  
the location of the missing citizen or the termination of the criminal case due to the absence of an event or corpus delicti;

3) justification of a person subjected to genomic registration after his conviction, at the request of a competent state authority.

123. Genomic information shall be destroyed by authorized employees of the operational and forensic division of the Ministry of Internal Affairs of the Republic of Kazakhstan under an act approved by the head of the division, indicating:

1) dates and grounds for the destruction of genomic information;  
2) registration number of genomic information;  
3) last name, first name, patronymic (if it is indicated in the identity document), gender, date and place of birth, individual identification number (if any), number of the identity document of the registered person;  
4) method of destruction;  
5) last names, first names, patronymics (if they are indicated in the identity document), positions and signatures of officials who carried out the destruction of genomic information, and the name of the authorized unit.

The act of destroying the genomic information of an unidentified corpse shall indicate the name of the body of inquiry, the investigation and the official who initiated the genomic registration, the number of the criminal case, the qualification of the act, the date and place of discovery of the unidentified corpse.

**Footnote. Paragraph 123 - as amended by Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

124. The genomic information of an acquitted person subjected to genomic registration after his conviction shall be destroyed at the request of the competent state authority no earlier than one year after the court's verdict of acquittal enters into legal force.

125. The operational forensic division of the Ministry of Internal Affairs, within ten days from the date of receipt of the request from the competent state body, destroys the genomic information in the AIS “BPI”, which is notified in writing to the body that sent the request.

**Note!**

**Chapter 4 in terms of carrying out fingerprint registration is suspended until 01.01.2024 by the Resolution of the Government of the Republic of Kazakhstan dated 20.02.2023 № 141.**

#### **Chapter 4. Carrying out blocking, removal of blocking, depersonalization, removal of depersonalization, transfer of fingerprint and (or) genomic information**

126. When a person who has passed dactyloscopic and (or) genomic registration, or his legal representative, guardian or authorized state body applies for a violation of the conditions for collecting, processing fingerprint and (or) genomic information, as well as identifying such a fact, the operational forensic unit of the Ministry Internal Affairs on the day of receiving an appeal or revealing such a fact, fingerprint and (or) genomic information is blocked.

Blocking of fingerprint and (or) genomic information is carried out for the period of verification activities and elimination of violations. When accessing locked data (for example, in order to extract information), a message is displayed: "data is locked".

127. Verification measures for violations of the conditions for the collection, processing of fingerprint and (or) genomic information, which do not require obtaining information from other subjects, officials or verification on site, are carried out by the migration service and (or) the operational forensic unit of the Ministry of Internal Affairs in within five working days from the date of receipt and registration of the appeal or the discovery of such a fact.

If it is necessary to obtain information from other entities, officials or check on the spot, verification measures for violations of the conditions for collecting, processing fingerprint and (or) genomic information are carried out within fifteen working days from the date of receipt and registration of the appeal or detection of such a fact.

In cases where it is necessary to conduct an additional study or verification, the consideration period is extended by no more than thirty calendar days, which is reported to the applicant within three calendar days from the date of extension of the verification period.

128. If the violation of the conditions for collecting, processing fingerprint and (or) genomic information is not confirmed, the operational forensic division of the Ministry of Internal Affairs removes the block and notifies the applicant or the migration service that performs the check for subsequent notification of the applicant.

129. In case of confirmation of the fact of violation of the conditions for the collection, processing of fingerprint and (or) genomic information, the operational forensic division of the Ministry of Internal Affairs, with the simultaneous removal of blocking, eliminates the illegal collection, processing of fingerprint and (or) genomic information.

The operational forensic division of the Ministry of Internal Affairs shall notify the applicant or the migration service that carries out the check for the subsequent notification of the applicant about the elimination of the violations of the conditions for the collection, processing of fingerprint and (or) genomic information.

130. Depersonalization of fingerprint and (or) genomic information is carried out in order to:

- 1) reducing the level of possible damage in cases of transmission of fingerprint and (or) genomic information and increasing the level of its security;
- 2) in other cases established by the laws of the Republic of Kazakhstan.

131. Service information containing the parameters of depersonalization methods, as well as depersonalization and depersonalization procedures, is confidential.

132. When storing depersonalized data, separate storage of the received depersonalized data and related official information about the chosen depersonalization method and the applied parameters of the depersonalization procedure is ensured.

133. When transmitting, together with depersonalized data, service information about the chosen depersonalization method and the applied parameters of the depersonalization procedure, the confidentiality of the channel (method) for transmitting the specified information must be ensured.

134. The transfer of fingerprint and (or) genomic information of a person who has passed fingerprint and (or) genomic registration, including cross-border registration, to courts, law enforcement, special state bodies, enforcement proceedings, inquiries, investigations is carried out by the operational forensic unit of the Ministry of Internal Affairs, carrying out its accumulation and processing, on the basis of the laws of the Republic of Kazakhstan, international treaties ratified by the Republic of Kazakhstan.

135. The request of the competent state body for the transfer of fingerprint and (or) genomic information of a person who has passed fingerprint and (or) genomic registration is drawn up in accordance with Appendix 4 to these Rules.

136. Sending (sending) material carriers of fingerprint and (or) genomic information of a person who has passed fingerprint and (or) genomic registration is carried out in compliance with the requirements provided for sending confidential information.

136-1. Provision of fingerprint information to a person who has undergone fingerprint registration shall be carried out by the migration service units of internal affairs bodies on the basis of his written application or the application of his legal representative (hereinafter referred to as the applicant).

**Footnote. Chapter 4 has been supplemented by paragraph 136-1 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

136-2. To receive fingerprint information in electronic form, the applicant files an application through the e- government web portal (hereinafter -the web portal) or to the territorial units of the migration service of the internal affairs bodies.

A migration service officer, within two working days after receiving the written request for the provision of fingerprint information in electronic form, shall check the information on the applicant's fingerprint registration in the AS database.

In the absence of information on the applicant's fingerprint registration, the migration service officer shall, within two working days from the date of acceptance of the written application, report the absence of fingerprint information in the applicant's personal account on the web portal.

In the absence of the personal account of the applicant on the web-portal, the migration service officer shall send a notification by text message to the subscriber's cellular number or email address, or using other means of communication that ensure recording of the notice or call. tion subscriber mobile phone number or email address or using other communication means ensuring the recording of the notification or call.

If there is information on fingerprint registration, the migration service officer shall, within two working days from the date of acceptance of the written application, send a request to the operational forensic unit of the territorial body of internal affairs drawn up in accordance with Appendix3-2 to these Rules.

Upon receipt of the request, within two working days the operational forensic unit of the territorial body of internal affairs shall send the fingerprint information to the migration service unit of the internal affairs bodies through the unified electronic document management system in compliance with the requirements of the legislation of the Republic of Kazakhstan in the field of information access.

After receiving the fingerprint information the migration service officer shall notify the applicant within two working days through the applicant's personal account on the web portal about the readiness to issue his fingerprint information.

In the absence of the applicant's personal account on the web-portal, the migration service officer shall send a notification by text message on the readiness to issue his dactyloscopic information to the subscriber's mobile phone number or email address or using other communication means ensuring the recording of the notification or call.

The fingerprint information shall be issued to the applicant during working hours through the office of the migration service unit of the internal affairs bodies.

**Footnote. Chapter 4 has been supplemented by paragraph 136-2 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 ( effective ten calendar days after the date of its first official publication).**

136-3. To obtain fingerprint information in paper form (inked dactyloscopic card), the applicant applies in writing for dactyloscopic information through the web portal or to the territorial units of the migration service of the internal affairs bodies.

A migration service officer shall check the availability of information on fingerprint registration in the AS database within two working days from the date of the written application acceptance.

In the absence of information on the applicant's fingerprint registration, the migration service officer shall, within two working days from the date of acceptance of the written application, report the absence of fingerprint information in the applicant's personal account on the web portal.

In the absence of personal account of the applicant on the web-portal, the migration service officer shall send a notification by text message about the absence of fingerprint information by subscriber's mobile phone number or email address or using other communication means ensuring the recording of the notification or call.

In the presence of the applicant's fingerprint information, within two working days from the date of acceptance of the written application, the migration service officer shall send a request, drawn up in accordance with Appendix 3-3 to these Rules, to the operational forensic unit of the internal affairs bodies, and also inform the applicant about the time and place of fingerprinting through the applicant's personal account on the web portal.

In the absence of the personal account of the applicant on the web-portal, the migration service officer shall send a notification by text message about the absence of fingerprint information by subscriber's mobile phone number or email address or using other communication means ensuring the recording of the notification or call.

The fingerprinting of the applicant shall be made no later than three working days from the date of applying to the territorial unit of the internal affairs bodies. The migration service officer shall accompany the applicant for his fingerprinting.

An officer of the operational forensic unit of the territorial internal affairs body shall fingerprint the applicant in accordance with paragraphs 27, 28, 30 and 31 of these Rules.

After fingerprinting, the applicant shall be given a paper fingerprint card within one hour through the office of the migration service unit of the internal affairs bodies.

**Footnote. Chapter 4 has been supplemented by paragraph 136-3 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

136-4. Genomic information of a person who has undergone genomic registration shall be provided by the operational forensic unit of the Ministry of Internal Affairs within two working days from the date of acceptance of his written application or a written application of the person whose legal interests he represents.

**Footnote. Chapter 4 has been supplemented by paragraph 136-4 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

136-5. To obtain genomic information in electronic form, the applicant submits a written application via the web portal or to the operational forensic unit of the Ministry of Internal Affairs.

An officer of the operational forensic unit of the Ministry of Internal Affairs within two working days from the date of acceptance of the written application for electronic provision of genomic information shall check the AIS BPI database for information on the applicant's genomic registration.

In the absence of information on the applicant's genomic registration, the officer of the operational forensic unit of the Ministry of Internal Affairs shall report the absence of genomic information in the applicant's personal account on the web portal within two working days from the date of acceptance of the application.

In the presence of information on the applicant's genomic registration, the officer of the operational forensic unit of the Ministry of Internal Affairs shall, within two working days from the date of acceptance of the application, send a DNA profile card of the registered person to the applicant's personal account on the web portal according to Appendix 4-1 to these Rules.

**Footnote. Chapter 4 has been supplemented by paragraph 136-5 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

137. In order to exclude the possibility of loss, distortion and unauthorized access to fingerprint and genomic information:

employees of authorized state bodies that collect fingerprint or genomic information, select biological material and personal data of persons subject to genomic registration do not allow officials and other persons who do not have direct access to the automated workplaces of the AIS “BPI” electronic information resource to fingerprint or genomic information;

the operational forensic division of the Ministry of Internal Affairs, which accumulates and stores fingerprint and genomic information, does not allow:

1) storage of fingerprint, genomic information outside specially adapted premises for these purposes;

2) leaving unlocked premises (offices) where access to fingerprint, genomic information, electronic information resource AIS “BPI”, information systems (electronic storage media), as well as leaving them unsealed during non-working hours;

3) admission to the premises (workrooms) in which the fingerprint, genomic information is located (stored), unauthorized persons without the grounds established by law Republic of Kazakhstan, an officially issued one-time pass and escort of employees directly working with this information;

4) bringing in (taking out) without issuing, in accordance with the established procedure, a material pass to the premises (offices) in which fingerprint, genomic information, visual means of observation, video, film, photographic equipment, laptops, flash cards, computing



Азаматтығы/Citizenship \_\_\_\_\_ Жынысы/Gender \_\_\_\_\_

Туған жері/Place of birth \_\_\_\_\_

Тұрғылықты жері немесе болатын жері бойынша тіркелгені туралы мәлімет/  
Information about registration at the place of residence or at the place of stay \_\_\_\_\_

\_\_\_\_\_ | \_\_\_\_\_  
ЖСН/IIN \_\_\_\_\_ | Құжаттың түрі/Type of document \_\_\_\_\_

(құжаттың нөмірі немесе сериясы, кім берді, берілген күні/  
number or series of the document issued by whom, date of issue)  
негізінде заңды өкіл/қамқоршы болып табыламын./being the legal  
representative/guardian based on:

link to the document, court decision, power of attorney)

Сыртқы жағы/Reverse side

Тегі/Last name | \_\_\_\_\_

Аты/Name | \_\_\_\_\_

Әкесінің аты (болған кезде)/Patronymic (if any) | \_\_\_\_\_

Туған күні/Date of birth | \_\_\_\_\_

күні/date ай/month жыл/year

Туған жері/Place of birth \_\_\_\_\_

ЖСН (болған кезде)/IIN (if any) | \_\_\_\_\_

Құжаттың түрі/Type of document \_\_\_\_\_

((құжаттың нөмірі немесе сериясы, кім берді, берілген күні/  
Number or series of the document issued, the date of issue)

Қазақстан Республикасы азаматының жеке куәлігін немесе паспортын алу үшін  
дактилоскопиялық ақпаратты жинауды жүзеге асыруды сұраймын/

I hereby ask you to collect fingerprint information to obtain an identity card or passport of  
a citizen of the Republic of Kazakhstan.

(заңды өкілінің, қорғаншының қолтаңбасы)/  
(signature of legal representative/guardian)

| \_\_\_\_\_

күні/date айы/month жылы/year

Заңды өкілі/қамқоршысы әрекет етуге негіздеме болатын құжаттың көшірмесі/

A copy of the document based on which the legal representative/guardian acts

Appendix 1-1  
to the Rules for  
fingerprint and genomic  
registration

Уәкілетті органның  
бастығына/to the Head  
of the authorized body

**ДАКТИЛОСКОПИЯЛАУДАН БАС ТАРТУ/ REFUSAL TO UNDERGO FINGERPRINTING**

**Footnote. The Rules have been supplemented by Appendix 1-1 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).**

Мен, тегі/I, surname |\_\_\_\_\_|,  
аты/name |\_\_\_\_\_|,  
әкесінің аты (егер ол жеке басты куәландыратын құжатта көрсетілсе)/patronymic (if it is indicated in the ID) |\_\_\_\_\_|,  
туған күні/date of birth |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|,  
күні/day айы/month жылы/year  
заматтығы/nationality \_\_\_\_\_,  
ЖСН/ІІН |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|,  
құжат түрі/type of document \_\_\_\_\_  
(құжат нөмірі немесе сериясы, кім берді,  
берілген \_\_\_\_\_

\_\_\_\_\_,  
күні/document number or series, issued by, date of issue)  
being a legal representative/guardian on the basis of: \_\_\_\_\_  
(құжатқа сілтеме, сот

\_\_\_\_\_  
шешімі, сенімхат /document, court ruling, power of attorney)  
негізінде  
тегі/ surname |\_\_\_\_\_|,  
аты/name |\_\_\_\_\_|,  
әкесінің аты (егер ол жеке басты куәландыратын құжатта көрсетілсе)/  
patronymic (if it is indicated in the ID) |\_\_\_\_\_|,  
туған күні/date of birth |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|,



□□□□□□□□□□

күні/day айы/month жылы/year

Заңды өкілдің/қорғаншының әрекет етуіне негіз болатын құжаттың көшірмесі/Copy of the document under which the legal representative/guardian acts

Қолтаңбасы/Signature \_\_\_\_\_ күні/date

Annex 2  
to the Rules for  
Fingerprint and  
Genomic Registration  
Approved by the

**Footnote. Annex 2 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

Approved by the  
Head of the authorized division of the Ministry of  
Internal Affairs \_\_\_\_\_  
(last name, initials)  
" \_\_\_ " \_\_\_\_\_ 20\_\_

**Head of the authorized division of the Ministry of Internal Affairs**

№ \_\_\_\_\_ (last name, initials)

" \_\_\_ " \_\_\_\_\_ 20\_\_

The act of destroying fingerprint/genomic information/biological material  
(delete the unnecessary)

№ \_\_\_\_\_ " \_\_\_ " \_\_\_\_\_ 20\_\_

Commission consisting of Chairman \_\_\_\_\_

\_\_\_\_\_  
(position, last name, initials)

and members of the commission:

1. \_\_\_\_\_

\_\_\_\_\_  
(position, last name, initials)

2. \_\_\_\_\_

\_\_\_\_\_  
(position, last name, initials)

drew up this act that they destroyed fingerprint/genomic  
information/biological material (delete the unnecessary) of the following persons:

\_\_\_\_\_

\_\_\_\_\_



Patronymic (if indicated in the identity document) |\_\_\_\_\_|

Азаматтығы/Citizenship |\_\_\_\_\_|

Жынысы/Gender: |\_\_| Ер/Male |\_\_| Әйел/Female

Туған күні/Date of birth Date/Day |\_\_\_\_\_| Айы/Month |\_\_\_\_\_| Жылы/Жылы |\_\_\_\_\_|

Туған жері/Place of birth |\_\_\_\_\_|

Тіркелген немесе болатын жері туралы мәліметтер/

Information about registration or residence |\_\_\_\_\_|

ЖСН (бар болса)/PIN (if any) |\_\_\_\_\_|

Жеке басын куәландыратын құжаттың атауы мен нөмірі/

Name and number of identity document |\_\_\_\_\_|

Берілген күні/Date of issue Күні/Day |\_\_\_\_\_| Айы/Month |\_\_\_\_\_| Жылы/Year |\_\_\_\_\_|

Кім берген/Issued by |\_\_\_\_\_|

**ОҢ ҚОЛЫ/RIGHT HAND**

1. Бас бармақ/ Thumb	2. Сұқ саусақ/Index finger	3. Ортаңғы саусақ/ Middle finger	4. Атаусыз саусақ/ Ring finger	5. Шынашак/Little finger
-------------------------	-------------------------------	-------------------------------------	-----------------------------------	-----------------------------

**Бүктеу сығызы/The inflection line СОЛ ҚОЛЫ/LEFT HAND**

6. Бас бармақ/ Thumb	7. Сұқ саусақ/Index finger	8. Ортаңғы саусақ/ Middle finger	9. Атаусыз саусақ/ Ring finger	10. Шынашак/Little finger
-------------------------	-------------------------------	-------------------------------------	-----------------------------------	------------------------------

**Бүктеу сығызы/БАҚЫЛАУ ТАҢБАЛАРЫ/CONTROL FINGERPRINTS**

Сол қолы/Left hand

Оң қолы/Right hand

Thumb Thumb

Бас бармақ/Thumb	Бас бармақ/Thumb
------------------	------------------

Дактилоскопиялаудан өткен адамның қолтаңбасы/Signature of the fingerprinted person

The reverse side of the fingerprint card

**ҚОЛ АЛАҚАНДАРЫНЫҢ ТАҢБАЛАРЫ/PRINTS OF THE PALM SURFACES OF THE HANDS**

Сол қолы/Left hand Оң қолы/Right hand

--	--

Тіркеуге негіздеме/Reason for registration \_\_\_\_\_

Қызметкердің Т.А.Ә. (егер ол жеке басты куәландыратын құжатта көрсетілсе),  
лауазымы/Full name(if it is indicated in the identity document),



Footnote. The Rules have been supplemented by Appendix 3-2 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

I request a copy of the fingerprint information on the registration identifier:

KZ \_\_\_\_\_

Official initiating the request \_\_\_\_\_

(surname, initials, position and

\_\_\_\_\_  
*signature of the initiator)*

“ \_\_\_\_\_ ” \_\_\_\_\_ 20 \_\_\_\_.

Appendix 3-3  
to the Rules for  
fingerprint and genomic  
registration  
Operative forensic unit  
of the Ministry of Internal Affairs

**REQUEST  
for fingerprinting and issuance of a paper fingerprint card**

Footnote. The Rules have been supplemented by Appendix 3-3 pursuant to the Resolution of the Government of the Republic of Kazakhstan dated 01.04.2024 № 246 (effective ten calendar days after the date of its first official publication).

In connection with the received request from \_\_\_\_\_  
(surname, initials)

for provision of fingerprint information in paper form, I request to fingerprint and issue a paper fingerprint card to him. \_\_\_\_\_

\_\_\_\_\_  
The fingerprint information is available in the automated information system “Biometric person identification” under the registration

identifier: KZ \_\_\_\_\_.

Official initiating the request \_\_\_\_\_

(surname, initials, position and

\_\_\_\_\_  
*signature of the initiator)*

“ \_\_\_\_\_ ” \_\_\_\_\_ 20 \_\_\_\_.

Annex 4  
to the Rules for Fingerprint and  
Genomic Registration











use of genomic information) to search for a missing relative:

тері/last name |\_\_\_\_\_|, аты/first name |\_\_\_\_\_|

әкесінің аты (егер ол жеке басты куәландыратын құжатта көрсетілсе)/patronymic (if it is indicated in the identity document) |\_\_\_\_\_|, туған күні/date of birth: күні/date |\_\_| айы/month |\_\_| жылы/year |\_\_\_\_\_|,

Annex 8 to the Rules for Fingerprint and Genomic Registration

Footnote. Annex 8 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).

Анықтау/тергеу органының бастығына/ To the head of the body of inquiry/investigation

Геномдық тіркеуден өтуге өтініш/Application for genomic registration

Мен/I, тері/last name|\_\_\_\_\_|, аты/first name |\_\_\_\_\_|, әкесінің аты (егер ол жеке басты куәландыратын құжатта көрсетілсе)/patronymic (if it is indicated in the identity document) |\_\_\_\_\_|, ЖСН/IIN |\_\_\_\_\_|, құжат түрі/document type

(құжат нөмірі немесе сериясы, кім берген, берілген күні)/(number or series of the document, issued by whom, date of issue) \_\_\_\_\_, being the legal representative/guardian based on: \_\_\_\_\_ (құжатқа, соттың

шешіміне, сенімхатқа сілтеме) (link to document, court decision, power of attorney) негізінде заңды өкілі/қорғаншысы бола отырып, өзім заңды мүдделерін білдіретін мына адамның геномдық тіркеуден өтуіне (биологиялық материал алуға және геномдық ақпаратты пайдалануға) келісім беремін/I hereby consent to the passage genomic registration (selection of biological material and the use of genomic information) by a person whose legitimate interests I represent:

тері/last name |\_\_\_\_\_|, аты/first name |\_\_\_\_\_|, әкесінің аты (егер ол жеке басты куәландыратын құжатта көрсетілсе)/patronymic (if it is indicated in the identity document) |\_\_\_\_\_|,

азаматтығы/citizenship |\_\_\_\_\_|

жынысы/gender: |\_\_| ер/male |\_\_| әйел/female,

туған күні/date of birth: күні/date |\_\_\_\_\_| айы/month |\_\_\_\_\_|

жылы/year |\_\_\_\_\_|,

туған жері/place of birth |\_\_\_\_\_|

|\_\_\_\_\_|

тіркелгені немесе болатын жері туралы мәліметтер/information about registration or place of residence |\_\_\_\_\_|

ЖСН (бар болса)/IIN (if any) |\_\_\_\_\_|,

Жеке басын куәландыратын құжаттың атауы мен нөмірі/Name and number of the identity document |\_\_\_\_\_|,

берілген күні/date of issue күні/dte |\_\_\_\_\_| айы/month |\_\_\_\_\_|

жылы/year |\_\_\_\_\_|,

кім берген/issued by |\_\_\_\_\_|, ұлты/nationality |\_\_\_\_\_|,

Сыртқы жағы/Reverse side

хабарсыз кеткен туысты іздеуді жүзеге асыру үшін/for searching without to guide a missing relative:

тегі/last name |\_\_\_\_\_|

аты/first name |\_\_\_\_\_|

әкесінің аты (егер ол жеке басты куәландыратын құжатта көрсетілсе)/patronymic (if it is indicated in the identity document) |\_\_\_\_\_|

туған күні/date of birth: күні/date |\_\_\_\_\_| айы/month |\_\_\_\_\_|

жылы/year |\_\_\_\_\_|,

ЖСН (бар болса)/IIN (if any) |\_\_\_\_\_|.

хабарсыз кеткен адам мен заңды мүдделерін білдіретін адамға туыстық дәрежесі бойынша/missing person according to the degree of kinship to the person whose

legitimate interests I represent::

|\_\_| әкесі/father |\_\_| анасы/mother

|\_\_| ұлы/son |\_\_| қызы/daughter

|\_\_| туған ағасы, інісі/brother |\_\_| туған апасы, қарындасы, сіңлісі/sister

анасы жағынан қандас туысы/blood relative on the maternal side:

|\_\_| атасы/grandfather |\_\_| әжесі/grandmother |\_\_| тәтесі/aunt |\_\_| анасының ағасы, інісі/uncle

әкесі жағынан қандас туысы/blood relative on the paternal side:

|\_\_| атасы/grandfather |\_\_| әкесінің ағасы, інісі/uncle |\_\_| немере ағасы/cousin

Заңды өкілдің/қорғаншының қолтаңбасы

Signature of legal representative/guardian \_\_\_\_\_

Күні/Date |\_\_\_\_\_| Айы/Month |\_\_\_\_\_| Жылы/Year |\_\_\_\_\_|

**Footnote. Annex 9 - as amended by the Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

**Сотқа дейінгі тергеп-тексеру барысында биологиялық материалы алынған, жеке басы анықталмаған адамдардың/танылмаған мәйіттердің биологиялық материалдарына ақпараттық карта/Information map to biological materials of unidentified persons whose biological material was seized in the course of the forensic investigation/unidentified corpses**

Геномдық тіркеу үшін биологиялық материал алуды жүзеге асыратын мемлекеттік орган бөлімшесінің атауы/Name of the subdivision of the state body that selects biological material for genomic registration

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Биологиялық материал алу жүргізілген күн мен негізі/Date and reason for the seizure of biological materials:

күні/day |\_\_|\_\_| айы/month |\_\_|\_\_| жылы/year |\_\_|\_\_|\_\_|\_\_|

Қылмыстық істің нөмірі немесе ақпаратты есепке алудың тіркеу нөмірі/

Number of the criminal case or registration number of registration information:|\_\_|\_\_|\_\_|\_\_|  
|\_\_|\_\_|\_\_|\_\_|\_\_|

|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

Әрекеттің саралануы/Qualification of act \_\_\_\_\_

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күні/day |\_\_|\_\_| айы/month |\_\_|\_\_| жылы/year |\_\_|\_\_|\_\_|\_\_| оқиға орны /place of incident

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Танылмаған мәйіт табылған күн мен орны, жынысы, ерекше белгілері және қайтыс болу себебін көрсету (бар болса)/Date and place of discovery of an unidentified corpse, gender, special clues

and reasons death (in presence): \_\_\_\_\_

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(құжат нөмірі немесе сериясы, кім берген, берілген күні/ \_\_\_\_\_

number or series of the document, issued by whom, date of issue)

Ақпараттық карта №/No of the information card |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

Бастапқыда алу күні/Date of initial selection Күні/date |\_\_|\_\_| Айы/month|\_\_|\_\_|ЖЫЛЫ/  
year |\_\_|\_\_|\_\_|\_\_|

Бастапқыда алуды жүзеге асырған қызметкердің деректері: /

Data of the employee who made the initial selection: \_\_\_\_\_

Сұрау салуды дайындаған/Request prepared by \_\_\_\_\_

(қызметкердің лауазымы, аты-жөні, тегі мен қолтаңбасы \_\_\_\_\_

/position, last name, initials and signature of the employee)

Күні/Date |\_\_|\_\_| АйыMonth|\_\_|\_\_| ЖЫЛЫ/Год |\_\_|\_\_|\_\_|\_\_|

Annex 11  
to the Rules for Fingerprint and  
Genomic Registration

**Footnote. Annex 11 - as amended by Resolution of the Government of the Republic of Kazakhstan dated September 22, 2022 № 720 (shall be enforced from the date of its first official publication).**

Ішкі істер министрлігінің  
жедел-криминалистикалық  
бөлінісі/  
Operative-criminalistic  
subdivision of the Ministry of  
Internal Affairs

20\_\_\_\_ ж/у. "\_\_\_\_" \_\_\_\_\_ тірк./reg. № \_\_\_\_\_

Молекулярлық-генетикалық сот сараптамасын жүргізген кезде алынған геномдық  
ақпаратқа

ақпараттық карта/Information map to genomic information obtained in the course of  
forensic

molecular genetic examination

Сот сараптамасы органының атауы/Name of the forensic examination body

|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

Сот сарапшысының Т.А.Ә. (егер ол жеке басты куәландыратын құжатта  
көрсетілсе)/Full name(if it is indicated in the identity document) of the forensic expert:

№ лицензиясы/License №:

лицензия берілген күні/license issue date:|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

күні/day |\_\_|\_\_| айы/month |\_\_|\_\_| years/year |\_\_|\_\_|\_\_|\_\_|

(лицензиат үшін)

№ сарапшының қорытындысы/expert opinion \_\_\_\_\_

күні/day |\_\_|\_\_| айы/month |\_\_|\_\_| жылы/year |\_\_|\_\_|\_\_|\_\_|

Сараптама тағайындаған органның атауы/Name of the authority that

appointed the examination: \_\_\_\_\_

\_\_\_\_\_

S Сараптама тағайындаған адамның тегі, аты, әкесінің аты (егер ол жеке басты

куәландыратын құжатта көрсетілсе), лауазымы/last name, name, patronymic

(if it is indicated in the document, ID), the position of the person

who appointed the examination: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Қылмыстық істің нөмірі/Number of the criminal case: \_\_\_\_\_

Істің қысқаша фабуласы/Short plot of the case \_\_\_\_\_

\_\_\_\_\_

Қосымша/Annex: адамдардың/танылмаған мәйіттердің геномдық ақпараты \_\_\_\_\_

парақта/genomic information \_\_\_\_\_/persons/unidentified corpses \_\_\_\_\_ sheets.

T.A.Ә. (егер ол жеке басты куәландыратын құжатта көрсетілсе), лауазымы/FULL NAME

(if it is indicated in the identity document), position

Application to the information card

Turk./Reg. № \_\_\_\_\_

20 \_\_\_\_ ж/г. " \_\_\_\_ " \_\_\_\_\_

**Геномдық ақпарат/Genomic information № \_\_\_\_\_**

Белгілі (анықталған) адамның мәліметтері/Information of a famous (identified) person:

Тегі/Last name |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

Аты/Name |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

Әкесінің аты (егер ол жеке басты куәландыратын құжатта көрсетілсе)/

Patronymic (if indicated in the identity document) |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

|

Жынысы/Gender: |\_\_| Еркек/Male |\_\_| Әйел/Female

Туған күні/date of birth: күні/day|\_\_|\_\_| айы/month |\_\_|\_\_| жылы/year |\_\_|\_\_|\_\_|\_\_|

Есепке алу санаты/Account category|\_\_| хабарсыз кеткен азаматтың биологиялық туысы/biological relative of the missing citizen

Объектінің/адамның процесілік мәртебесі:/Procedural status of an object/person:



У-хромосома бойынша/Y-chromosome:

3S1358	vWA	D16S539	CSF1PO	TPOX	D8S1179
D18S51	D2S441	D19S433	THO1	FGA	D22S1045
D5S818	D13S317	D7S820	SE33	D10S1248	D1S1656
D12S391	D2S1338	LPL	F13B	FESFPS	F13A01
Penta D	Penta C	Penta E	D6S1043		

У-хромосома бойынша/By Y-chromosome:

DYS576	DYS389I	DYS635	DYS389II	DYS627	DYS460
DYS458	DYS19	YGATAH4	DYS448	DYS391	DYS456
DYS390	DYS438	DYS392	DYS518	DYS570	DYS437
DYS385	DYS449	DYS393	DYS439	DYS481	DYF387S1
DYS533					

Ескертпе: тізбе түпкілікті болып табылмайды, өзге де локустар бөлінген кезде толықтырылсын/Note: the list is not exhaustive, supplement when other loci are identified